



BOARD OF  
COMMISSIONERS

## SPAY & NEUTER GRANT PROGRAM

**Organization:** Ember's Wildflower Animal Sanctuary

**Project:** Spay/neuter each rabbit prior to its adoption, as the only rabbit sanctuary in Central Oregon.

**Estimated impact/cost:**

Since opening in 2019, 127 rabbits have been spayed or neutered, 10 are currently on the waitlist.

Each spay procedure costs \$150, neuter \$97

**Dog Board 2021 funding recommendation:** \$1,580

**Grants awarded in past five years:**

None

## Deschutes County Spay and Neuter Grant Application 2021

### A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Narrative responses to the questions which appear at the end of this document submitted on no more than three separate, single-sided, single-spaced pages.
3. Attachments as follows:
  - a. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
  - b. An operating budget specific to the proposed program, project, or activity.
  - c. A financial statement that shows actual total revenue and expenditures for the most recently completed 12-month period.
  - d. A roster of the organization's current Board of Directors.

Submit the completed application electronically to [laura.skundrick@deschutes.org](mailto:laura.skundrick@deschutes.org) no later than 5:00 p.m. on June 30, 2021. Late or incomplete applications will not be considered. Information or materials submitted instead of or in addition to those specifically requested in this application form will not be reviewed.

**Contact Information Organization Name** Ember's Wildflower Animal Sanctuary & Bunny Rescue

**Address** 2584 NW 58<sup>th</sup> Street

**City** Redmond, OR 97756

**Phone Number** (541) 419-9173

**Alternate Phone Number** (541) 221-1478

**Fax Number** N/A

**Email Address** [wildflowerbunnylove@gmail.com](mailto:wildflowerbunnylove@gmail.com)

**Website** <http://emberswildflower.org/>

By signing below, I certify the following: 1. All information provided to Deschutes County in this application is correct. 2. I am authorized by the governing board of the stated organization to submit this grant application. 3. This organization is in good standing with the IRS and retains its official 501(c)(3) tax-exempt status. 4. This organization is located in Deschutes County. 5. Any proceeds from a grant award will be used in support of Deschutes County residents.

**Print Name** Lindsey Provost

**Signature** 

**Title** President/Founder

**Date** June 30, 2021

## **Deschutes County Spay and Neuter Grant Application 2021**

### **1. Describe the history of your organization.**

In April 2015, our Founder/President Lindsey was given Ember, her first bunny, as a gift the day before Easter. He showed her how special bunnies are and inspired her to save as many as she could. She soon learned bunnies are the 3<sup>rd</sup> most abandoned pet and decided to help. Lindsey started Ember's in January 2019 and became an official 501(c)(3) nonprofit in March 2019. Bunnies are Ember's main focus, although we love all animals and have a small variety. We are happy to provide a place for children and adults to volunteer with animals, where they can learn and practice kindness for all beings. We plan small events for children to interact with our animals. In addition, we provide local presentations and have been featured on Central Oregon Daily News and in Source Weekly and Bend Magazine to spread awareness and education in our community. We also recently collaborated with Humane Society of Central Oregon to receive a reduced fee for spays/neuters. In our short time open, we have taken in 184 bunnies (have 28 on the waitlist), spayed or neutered 130, placed 101 into loving homes and currently provide sanctuary for 68 bunnies and 10 other animals.

We are the only sanctuary in Central Oregon dedicated to bunny rescue and are eager to continue to grow and make a difference. We recently fundraised (\$13,000+) and built an expanded bunny barn which holds three times+ (3x) the number of bunnies our previous shed held. Due to the expansion and the current need for surrender, we project our need for spay/neuters to expand accordingly. This past year our spay/neuter costs were \$4,111 and our vet bills (not including spay/neuter) totaled \$4,165. We have an active CareCredit account with a total credit of \$3,500, which is at capacity and are currently making payments. We respectfully seek a total amount of \$5,000 to help pay for approximately half of the spay/neuters in 2021 (see attached spreadsheet).

### **2. State the mission of your organization.**

We provide a safe place for rescued animals to receive the love and care that they deserve while offering education to the public regarding the need for domestic bunny rescue and spay/neuter. Our main focus is to take in bunnies, including special needs, and provide the medical care they need as well as spaying and neutering bunnies before adopting them into loving homes.

### **3. Describe the leadership and structure of your organization.**

President/Founder: Lindsey Provost  
Treasurer: Emma Petterson  
Secretary: Skyla Moynihan  
Finance/Fundraising Volunteer: Cindy Hamlin

### **4. Describe the primary activities conducted by your organization.**

Ember's main focus is taking in unwanted or abandoned domestic bunnies, especially those with special needs, in order to care for their health needs, spay/neuter and adopt out into loving, forever homes.

**5. Describe the specific program, project, or activity that a Spay and Neuter grant would support, if awarded.**

It is Ember's policy to spay or neuter each bunny that is surrendered, in addition to microchip and RHDV2 vaccination, prior to adopting out. This grant support will ensure that we are able to accomplish this in a timely manner in order to take in and adopt out as many bunnies as possible. Previous to the RHDV2 outbreak in Oregon, we had partnered with the HSCO to receive discounted spay/neuters. Due to RHDV2, they are no longer taking in bunnies, therefore we are unable to get that discount.

**6. Describe how this program, project, or activity would positively impact the goal of promoting or expanding spay and neuter procedures.**

Our spay/neuter policy has already positively impacted the lives of numerous bunnies. Male and female bunnies are at higher risk of cancer if left unaltered. If we are able to get grant funds, we will be ensured of getting all of our surrendered bunnies spayed or neutered in a timely manner in order for them to be eligible to adoption.

**7. Explain the anticipated outcomes of this program, project, or activity and describe how success will be measured.**

Success will be measured by the amount of funds received paying for the spays and neuters needed over the next few months. Spay cost \$150, neuter cost \$97. We currently have 64 bunnies in our care, including fosters. We have successfully spay/neutered 127 bunnies as of today, and currently have 10 waiting to be altered (5 spay & 5 neuters).

Ember's Financials

**Statement of Financial Position (Balance Sheet)**

**12/31/2020**

Cash, operating	3,448
Cash, savings	1,084
Bunny Barn, construction in progress	10,645
<b>Total Assets</b>	<b>15,177</b>
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Care credit payable	3,357
<b>Total Liabilities</b>	<b>3,357</b>
<hr/>	
Net assets, unrestricted	10,736
Net assets, board designated operating reserves	1,084
Net assets, restricted	-
<b>Total Net Assets</b>	<b>11,820</b>
<b>Total Liabilities and Net Assets</b>	<b>15,177</b>

**Statement of Activities (Profit & Loss)**

**January - December 2020**

<b>Revenue</b>	
Donations, cash	17,322
Donations, in-kind	2,395
Surrender fees	1,135
Adoption fees	3,021
Boarding fees	1,316
Fundraising events	4,738
Fundraising events, direct costs	(493)
<b>Total Revenue</b>	<b>29,434</b>
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<b>Expenses</b>	
Dues	426
Food	1,048
Mileage	368
Other veterinary	5,590
Spay & neuter	4,651
Supplies & enrichment	3,116
<b>Total Expenses</b>	<b>15,199</b>
<hr/>	
<b>Change in net assets</b>	<b>14,235</b>

**Statement of Financial Position (Balance Sheet)****January 2021 Month-To-Date**

Cash, operating	2,837
Cash, savings	1,084
Bunny Barn, construction in progress	11,185
<b>Total Assets</b>	<b>14,022</b>
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Care credit payable	3,259
<b>Total Liabilities</b>	<b>3,259</b>
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Net assets, unrestricted	9,679
Net assets, board designated operating reserves	1,084
Net assets, restricted	-
<b>Total Net Assets</b>	<b>10,763</b>
<b>Total Liabilities and Net Assets</b>	<b>14,022</b>
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**Statement of Activities (Profit & Loss)****January 2021 Month-To-Date**

<b>Revenue</b>	
Donations, cash	871
Donations, in-kind	-
Surrender fees	190
Adoption fees	130
Boarding fees	-
Fundraising events	51
Fundraising events, direct costs	-
<b>Total Revenue</b>	<b>1,242</b>
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<b>Expenses</b>	
Dues	5
Food	65
Mileage	93
Other veterinary	734
Spay & neuter	247
Supplies & enrichment	59
<b>Total Expenses</b>	<b>1,203</b>
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<b>Change in net assets</b>	<b>39</b>
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# EMBERS SPAY & NEUTERS 2021

Bunny Name	Date spay/neuter	GENDER	COST
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## CURRENT ADOPTEES

1	Coral	1/6/2021	F	\$150.00
2	Spice	1/6/2021	M	\$97.00
3	Ariel	1/29/2021	F	\$150.00
4	Indigo	1/29/2021	M	\$97.00
5	Aries	2/3/2021	F	\$150.00
6	Magnolia	2/3/2021	F	\$150.00
7	Marin	2/4/2021	M	\$97.00
8	Maisie	2/4/2021	F	\$150.00
9	Marsh	2/12/2021	M	\$97.00
10	Misty	2/12/2021	F	\$150.00
11	Galaxy	2/17/2021	F	\$150.00
12	Peach	2/17/2021	F	\$150.00
13	Pear	2/23/2021	M	\$97.00
14	Peach	2/23/2021	F	\$150.00
15	Huckleberry	2/23/2021	M	\$97.00
16	Leo	2/23/2021	M	\$97.00
17	Luca	2/23/2021	M	\$97.00
18	Pudding	3/3/2021	M	\$97.00
19	Brin	3/4/2021	F	\$150.00
20	Cascade	3/10/2021	M	\$97.00
21	Opal	3/17/2021	F	\$170.00
22	Mango	3/17/2021	F	
23	Butternut	3/18/2021	F	\$150.00
24	Cinder	4/21/2021	F	\$150.00
25	Canyon	5/11/2021	M	\$97.00
26	Cliff	5/11/2021	M	\$97.00
27	Oakley	5/20/2021	M	\$97.00
28	Chili	5/20/2021	M	\$97.00
29	Clarke	5/20/2021	M	\$97.00
30	Ginny	5/20/2021	F	\$150.00
31	Abbie	5/25/2021	F	\$150.00
32	Moose	5/25/2021	M	\$97.00
33	Luna	5/27/2021	F	\$150.00
34	Maple	6/1/2021	M	\$97.00
				\$4,069.00
	<b>WAITING</b>			
1	Button		F	\$150.00
2	Otter		M	\$97.00
3	Cotton		M	\$97.00
4	Rosemary		F	\$150.00
5	Banyon		F	\$150.00
6	Sunshine		M	\$97.00
7	Isabella sister		F	\$150.00
8	Isabella sister		F	\$150.00
9	Strawberry		F	\$150.00
10	Blueberry		M	\$97.00
				\$1,288.00
	<b>2nd Half 2021 projected</b>			\$6,103.50

**MEMORANDUM OF ACTION ORGANIZING  
EMBER'S WILDFLOWER ANIMAL SANCTUARY AND BUNNY RESCUE**

THE UNDERSIGNED, being all of the directors of EMBER'S WILDFLOWER ANIMAL SANCTUARY AND BUNNY RESCUE, an Oregon non-profit corporation, adopt the following corporate actions. Articles of Incorporation were filed in the office of the Secretary of State of the State of Oregon on February 25, 2019 and a file-stamped copy of the original of the Articles of Incorporation was returned to the incorporator. The Secretary has inserted or will insert the file-stamped copy of the Articles of Incorporation in the minute book.

1. The Bylaws attached as Exhibit "A" are adopted as the Bylaws of the corporation.
2. The number of directors of the corporation shall be no fewer than three and no more than nine. The following individuals are elected as the directors to serve for the following year and until their successors are duly elected and qualified:

LINDSEY SAGE PROVOST

SKYLA MOYNIHAN

EMMA PETTERSON

3. The following individuals are appointed to the offices set opposite their name, to serve for the following year and until their successors are duly elected and qualified:

<u>NAME</u>	<u>OFFICE</u>
LINDSEY SAGE PROVOST	<b>President</b>
EMMA PETTERSON	<b>Treasurer</b>
SKYLA MOYNIHAN	<b>Secretary</b>

4. The registered agent of the corporation is LINDSEY SAGE PROVOST and the registered office of the corporation is 2584 SW 58TH ST REDMOND, OR 97756



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 26 2019**

EMBERS WILDFLOWER ANIMAL SANCTUARY  
AND BUNNY RESCUE  
2584 SW 58TH ST  
REDMOND, OR 97756-0000

Employer Identification Number:  
83-3668244  
DLN:  
26053456002969  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
February 21, 2019  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.