

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:**

**Department:**

**Contractor/Supplier/Consultant Name:**

**Contractor Contact:**

**Type of Document:** Amendment #4 to Intergovernmental Agreement #155921

**Goods and/or Services:** Agreement #155921 provides funding to support HIV Early Intervention and Outreach Services to individuals with HIV who are newly diagnosed or out-of-care, and individuals whose status is HIV-negative or unknown, but are significant risk of HIV acquisition. The term of the agreement is January 1, 2018 to December 31, 2022.

Each year, OHA has amended the agreement to provide funding for the next budget year. This Amendment, #4, amends the maximum compensation by \$431,784 to \$1,768,754, and also includes language updating the work period, payment, and financial reporting to reflect the new budget year of January 1, 2022 to December 31, 2022.

**Background & History:** The Oregon Health Authority (OHA) was created by the 2009 Oregon legislature to bring most health-related programs in the state into a single agency to maximize its purchasing power; the Intergovernmental Agreement (#155921) outlines the services and financing for 2018 through 2022. This grant has an associated set of program assurances that are the service and quality performance expectations connected with the delivery of the various components of the program itself.

The purpose of this agreement is to provide HIV Early Intervention and Outreach Services to individuals with HIV who are newly diagnosed or out-of-care, and individuals whose status is HIV-negative or unknown but are at significant risk of HIV acquisition. These funds support the establishment and/or enhancement of existing intervention and outreach services to people with and at risk for HIV in communities that could most benefit.

Deschutes County Health Services submits monthly invoices to OHA that includes expenditures for staffing, travel, supplies, subcontracts, equipment and indirect costs.

**Agreement Start Date:**       **End Date:**

**Annual Value or Total Payment:**

Insurance Certificate Received (check box)

Insurance Expiration Date:

Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

**Funding Source:** (Included in current budget?  Yes  No

If **No**, has budget amendment been submitted?  Yes  No

**Is this a Grant Agreement providing revenue to the County?**  Yes  No

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter:  Yes  No

Contact information for the person responsible for grant compliance: Name:

Phone #:

**Contact:**

**Deputy Director Approval:**

**Department Director Approval:**

**Signature:** nahad.sadr-azodi  
nahad.sadr-azodi (Feb 8, 2022 17:56 PST)

**Email:** nahad.sadr-azodi@deschutes.org

**Title:** Director of PH

**Company:** DCHS

**Signature:** Erik Kropp  
Erik Kropp (Feb 9, 2022 08:26 PST)

**Email:** erik.kropp@deschutes.org

**Title:** Interim Health Services Director

**Company:** Deschutes County

**Distribution of Document:** Michele Carroll, Health Services Department

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**Official Review:**

County Signature Required (check one):  BOCC  Department Director (if <\$50K)

Administrator (if >\$50K but <\$150K; if >\$150K, BOCC Order No. \_\_\_\_\_)

Legal Review \_\_\_\_\_ Date \_\_\_\_\_

Document Number 2022- 166