



For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Approving Oregon Department of State  
Lands annexation to Bend Park and Recreation  
District

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\*  
\*  
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ORDER NO. 2026-001

WHEREAS, the Oregon Department of State Lands (“Petitioner”) submitted a petition requesting annexation of the property identified in the exhibit attached to this Order into Bend Park & Recreation District (“District”); and

WHEREAS, the Deschutes County Assessor’s Office verified that the petition attached to this Order was signed by the landowner/landowner’s representative;

WHEREAS, the Community Development Department reviewed these petitions to ensure they are consistent with Title 18, Deschutes County Zoning Ordinance, and Title 23, Deschutes County Comprehensive Plan, and

WHEREAS, the Oregon Department of Revenue reviewed the petition maps and legal descriptions and issued preliminary approval; and

WHEREAS, the Board held a duly noticed public hearing on January 7, 2026, to determine whether the affected area would benefit by annexation of said property into the District; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. The petition for annexation and exhibit attached to this Order is hereby incorporated by reference.

Section 2. The petition for annexation is hereby approved, and the property identified in the petition is declared annexed and included in the District.

Section 3. A copy of the signed Order will be forwarded to the Oregon Department of Revenue, Oregon Secretary of State Archives Division, Deschutes County Assessor’s Office and County Clerk’s Office and the District.

Dated this \_\_\_\_\_ of \_\_\_\_\_,  
2026

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
PHIL CHANG, Chair

\_\_\_\_\_  
ANTHONY DeBONE, Vice Chair

ATTEST:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
PATTI ADAIR, Commissioner

EXHIBIT A  
PETITION TO ANNEX PROPERTY INTO  
Bend Parks and Recreation District  
(Name of District)

To: The Board of County Commissioners, Deschutes County, Oregon

The undersigned, in support of this Petition, state as follows:

1. This Petition for Annexation is filed pursuant to ORS 198.850 to 198.859 on \_\_\_\_\_ (date) and Petitioners request the Board commence proceedings to annex the territory described herein into Bend Parks and Recreation District (name of district), Deschutes County, Oregon.
2. This Petition for Annexation affects only Deschutes County and is not in any incorporated city limits.
3. The Board of Bend Parks and Recreation District (name of district) approved the petition pursuant to ORS 198.850 on \_\_\_\_\_ (insert date).
4. The principal act for Bend Parks and Recreation District (name of district) is ORS 266.010.  
(Proper statutory reference required, see ORS 198.010 for listing of appropriate principal act)
5. The territory subject to this Petition for Annexation is primarily inhabited / uninhabited (circle one). This petition is signed by land owners and/or registered voters in the area proposed to be annexed as indicated opposite their respective signature, and all signatures were obtained on or after the November 12 day of, 2025.
6. The property street address(es) of land for annexation (if known) is/are \_\_\_\_\_ Address: 61200 27TH ST, BEND, OR 97702; (Map/Tax Lot 18-12-11 100) and the total acreage is ~~±265.70~~ ±260. A description of the boundaries of the territory to be annexed is attached hereto as **Exhibit "A"** and depicted on the map attached as **Exhibit "B"**.
7. This Petition has been signed by at least 15 percent of the electors, or 100 electors whichever number is lesser, registered in the area proposed to be annexed; or at least 15 owners or owners of 10 percent of the land, (whichever is greater) within the area proposed to be annexed.
8. A security deposit form and payment is attached to this petition.

Signed this 20<sup>th</sup> day of November, 2025 by State of Oregon DSL, Chief Petitioner(s).

775 SUMMER ST NE #100, SALEM, OR 97301

Address, City, State, ZIP

DATED this 24<sup>th</sup> day of November, 2025

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Approved by the Board of  
Bend Park and Recreation District

(if applicable) Approved by City of \_\_\_\_\_

Name of District

District Signature

By: Michelle Healy

(Print Name)

Title: Executive Director

City Signature

By: \_\_\_\_\_

(Print Name)

Title: \_\_\_\_\_

NAME OF DISTRICT: \_\_\_\_\_ Bend Parks and Recreation District ☐ Withdrawal ☒ Annexation

	PRINT NAME	DATE SIGNED	PROPERTY ADDRESS/ RESIDENCE ADDRESS (If Different)	LANDOWNER IN THE PROPOSED TERRITORY/ REGISTERED VOTER IN THE PROPOSED TERRITORY
1	Kaitlin Lovell [Redacted Signature]	11/20/25 Date	61200 27TH ST, BEND, OR 97702; (Map/Tax Lot 18-12-11 100) PROPERTY ADDRESS RESIDENCE ADDRESS (If Different)	Landowner Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> ±260 Acreage ±265.70 Registered Voter Yes <input type="checkbox"/> No <input type="checkbox"/> Pre <input type="checkbox"/>
2	Print Name Signature	Date	PROPERTY ADDRESS RESIDENCE ADDRESS (If Different)	Landowner Yes <input type="checkbox"/> No <input type="checkbox"/> Acreage <input type="checkbox"/> Registered Voter Yes <input type="checkbox"/> No <input type="checkbox"/> Pre <input type="checkbox"/>
3	Print Name Signature	Date	PROPERTY ADDRESS RESIDENCE ADDRESS (If Different)	Landowner Yes <input type="checkbox"/> No <input type="checkbox"/> Acreage <input type="checkbox"/> Registered Voter Yes <input type="checkbox"/> No <input type="checkbox"/> Pre <input type="checkbox"/>
4	Print Name Signature	Date	PROPERTY ADDRESS RESIDENCE ADDRESS (If Different)	Landowner Yes <input type="checkbox"/> No <input type="checkbox"/> Acreage <input type="checkbox"/> Registered Voter Yes <input type="checkbox"/> No <input type="checkbox"/> Pre <input type="checkbox"/>
5	Print Name Signature	Date	PROPERTY ADDRESS RESIDENCE ADDRESS (If Different)	Landowner Yes <input type="checkbox"/> No <input type="checkbox"/> Acreage <input type="checkbox"/> Registered Voter Yes <input type="checkbox"/> No <input type="checkbox"/> Pre <input type="checkbox"/>

I, Kaitlin L. Lovell, \_\_\_\_\_  
in my presence. Signature [Redacted]

County of \_\_\_\_\_ State of \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
SUBSCRIBED AND SWORN before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
Notary Public for Oregon, Megan Savas My Commission Expires: Nov 20 2027  
Signature [Redacted]

OFFICIAL STAMPEL (stamp)

MEGAN MARIE SAUER  
NOTARY PUBLIC - OREGON  
COMMISSION NO. 1042892  
MY COMMISSION EXPIRES NOVEMBER 20, 2027

**Security Deposit**  
**Special District Formation or Reorganization**

EXHIBIT A

**SEL 704**

rev 01/18  
ORS 198.775

☐ Formation

☒ Annexation

☐ Withdrawal

☐ Dissolution

**District and Precinct Information**

Name of District

Bend Parks and Recreation District

Number of Precincts in District

Amount of Deposit per Precinct

Total Deposit (max of \$10,000)

\$100

\$100

**Chief Petitioners**

I/We hereby declare if the costs of the attempted formation annexation, withdrawal or dissolution of

Bend Parks and Recreation District

district exceeds the

deposit, I/we will pay to the county treasurer the amount of the excess cost (ORS 198.775)

Name print

State of Oregon Department of State Lands

Signature

Residence

775 SUMMER ST NE #100

Mailing Address if different

City

State

Zip Code

City

State

Zip Code

SALEM

OR

97301

Amount of Contribution/Value of Secured Deposit

Kind of Contribution\*

☐ Cash

☐ Bond

☐ Other Security Deposit

Name print

Signature

Residence

Mailing Address if different

City

State

Zip Code

City

State

Zip Code

Amount of Contribution/Value of Secured Deposit

Kind of Contribution\*

☐ Cash

☐ Bond

☐ Other Security Deposit

Name print

Signature

Residence

Mailing Address if different

City

State

Zip Code

City

State

Zip Code

Amount of Contribution/Value of Secured Deposit

Kind of Contribution\*

☐ Cash


☐ Bond

☐ Other Security Deposit

Continued on the reverse side of this form

## EXHIBIT A

**Person/Organizations Providing Any Part of Cash/Security Deposit**

Name print AKS Engineering & Forestry, LLC			Signature 		
Residence 2777 NW Lolo Drive, Suite 150			Mailing Address if different		
City Bend	State OR	Zip Code 97703	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit \$100.00			Kind of Contribution* <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution* <input type="checkbox"/> Cash <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

Name print			Signature		
Residence			Mailing Address if different		
City	State	Zip Code	City	State	Zip Code
Amount of Contribution/Value of Secured Deposit			Kind of Contribution* <input type="checkbox"/> Cash <input type="checkbox"/> Bond <input type="checkbox"/> Other Security Deposit		

**Additional Description**

\*Provide additional description of security deposit below, on the back of this form or on separate sheets. Additional contributors may be listed on separate sheets and attached.

If required, a \$100.00 check payable to Deschutes County by AKS Engineering & Forestry, LLC on behalf of the chief petitioner.

If the costs of the attempted annexation of the Bend Parks and Recreation District exceeds the deposit, AKS Engineering & Forestry, LLC will pay to the county treasurer the amount of the excess cost (ORS 198.775).



**Boundary Change Preliminary Review** EXHIBIT A

**DOR 9-P135-2025**



Cadastral Information Systems Unit  
PO Box 14380  
Salem, OR 97309-5075  
fax 503-945-8737  
boundary.changes@dor.oregon.gov

City of Bend  
Planning Dept.  
PO Box 431  
Bend OR 97709

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September 18, 2025

Documents received: 8/28/2025  
From: Emme Shoup

This letter is to inform you that the Description and Map for your planned Annexation to the BPRD (ASK Job No 11528-01) in Deschutes County have been reviewed per your request. They MEET the requirements of ORS 308.225 for use with an Order, Ordinance, or Resolution which must be submitted to the Deschutes County Assessor and the Department of Revenue in final approved form before March 31 of the year in which the change will become effective.

If you have any questions please contact Robert Ayers, 503-983-3032

## EXHIBIT A



**AKS ENGINEERING & FORESTRY**

2777 NW Lolo Drive, Suite 150, Bend, OR 97703  
P: (541) 317-8429

AKS Job #11528-01

## EXHIBIT A

### BPRD Annexation Description

A tract of land located in the Northeast Quarter, the Southeast Quarter, and the Southwest Quarter of Section 11, Township 18 South, Range 12 East, Willamette Meridian, Deschutes County, Oregon, being more particularly described as follows:

Beginning at the southeast corner of Parcel 3 of Partition Plat No. 2024-9, recorded April 30, 2024, as Instrument Number 2024-10746, Deschutes County Official records; thence along the easterly line of said Parcel 3, being contiguous with the westerly right-of-way line of a Pacific Gas Transmission Company gas line easement, North 18°22'26" East 5504.67 feet to the southerly right-of-way line of A.E. Stevens Road (25.00 feet from centerline), per Deschutes County Commissioner's Journal 8, Page 192; thence along said southerly right-of-way line, South 89°06'47" East 1302.67 feet to the east line of said Section 11; thence along said east line, South 00°05'18" West 2599.80 feet to the quarter corner between said Section 11 and Section 12; thence continuing along said east line, South 00°46'54" West 2624.67 feet to the northerly right-of-way line of W.J. McGillvray Road (20.00 feet from centerline), per Crook County Commissioner's Journal 4, Page 394; thence along said northerly right-of-way line, North 89°36'43" West 2652.15 feet to an angle point in said northerly right-of-way line; thence continuing along said northerly right-of-way line, North 89°36'19" West 345.77 feet to the Point of Beginning.

The above tract of land contains 259.23 acres more or less.

The basis of bearings for this description are based on Partition Plat No. 2024-9.

11/17/2025

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

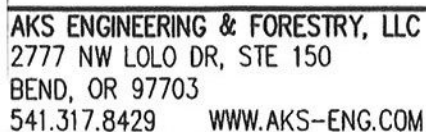
A handwritten signature in blue ink, appearing to read 'Jacob Allen Carson'.

OREGON  
MAY 11, 2021  
JACOB ALLEN CARSON  
94570PLS

RENEW: 12/31/27



A TRACT OF LAND LOCATED IN THE  
NE 1/4, THE SE 1/4, AND THE SW 1/4 OF  
SEC. 11, T18S, R12E, W.M.,  
DESCHUTES COUNTY, OREGON



DATE: 11/17/2025	
DRWN: JAC	CHKD: PDF
AKS JOB: 11528-01	EXHIBIT <b>B</b>



EXHIBIT B  
**DESCHUTES COUNTY ASSESSOR'S OFFICE**  
**CARTOGRAPHY DEPARTMENT**

1300 NW Wall Street, Suite 204 | Bend, Oregon 97703

**Office:** (541) 388-6508 | **Fax:** (541) 382-1692

**Website:** <https://www.deschutes.org/assessor>

**Property Info:** <https://dial.deschutes.org/>

December 8, 2025

Steve Dennison

Deschutes County Clerk

**Re: Bend Park & Recreation District (STATE OF OREGON)**

**Acct# 151657**

Please be advised the attached petition meets the requirements of ORS 198.

Sincerely,

*Gregg Rossi*



**Gregg Rossi | Chief Cartographer**

**Deschutes County Assessor's Office, Cartography Dept.**

**1300 NW Wall St. Suite 204 | Bend, Oregon 97703 PO Box 6005 | Bend, Oregon 97708**

**Tel: (541) 617-4703 | Fax: (541) 382-1692**



**TO:** Deschutes County Board of Commissioners

**FROM:** Will Groves, Planning Manager

**DATE:** December 4, 2025

**SUBJECT:** Land Use Compatibility for Annexation, Lot(s) Described Herein - Bend Park & Recreation District

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The materials contained in the petition propose to annex lands to the Bend Park & Recreation District. Specifically:

- 61200 27<sup>th</sup> Street, Tax Lot 18-12-11 100

There are no county planning or zoning obstacles to the proposed annexation.