



AGENDA REQUEST & STAFF REPORT

MEETING DATE: February 12, 2025

SUBJECT: Approval of Document No. 2025-036, a Notice of Intent to Award a contract for the Supply and Delivery of Asphalt Oil for Chip Seal 2025 operations

RECOMMENDED MOTION:

Move approval of Document No. 2025-036.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Road Department prepared bid solicitation documents for the Supply and Delivery of Asphalt Oil for Chip Seal 2025 contract. The scope of work includes furnishing and delivery of asphalt materials to various locations in Deschutes County between May 16, 2025 to September 1, 2025 for chip seal operations. The project was advertised in the *Daily Journal of Commerce* and *The Bulletin* on January 15, 2025. The Department opened bids at 2:00 P.M. on January 29, 2025.

One bid was received for this project. The bid results are as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
ALBINA HOLDINGS INC. DBA ALBINA ASPHALT	\$ 1,618,500.00
Engineer's Estimate	\$ 1,618,100.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, ALBINA HOLDINGS INC. DBA ALBINA ASPHALT, and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the apparent low bidder. The bid tabulation, including the Engineer's estimate, is attached.

BUDGET IMPACTS:

A portion of the contract cost is budgeted in the Road Fund budget for Fiscal Year 2025. The remaining contract cost will be included in the proposed Road Fund budget for Fiscal Year 2026.

ATTENDANCE: Cody Smith, County Engineer/Assistant Road Department Director