

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:**

**Department:**

**Contractor/Supplier/Consultant Name:**

**Contractor Contact:**

**Type of Document:** Personal Services Contract

**Goods and/or Services:** Deschutes County Health Services and Youth Villages, Inc. are continuing a contract for the provision of Intensive In-Home Behavioral Health Treatment (IIBHT) to applicable clients. Services shall meet the individual needs of the child and family and include access to a multidisciplinary team of professionals.

**Background & History:** Youth Villages, Inc. is a nonprofit organization dedicated to helping children with emotional and behavioral problems and their families. Its history stretches from 1859, and includes The Christie School and ChristieCare. Providing intensive in-home, residential, transitional and diversion services to children and youth, Youth Villages, Inc. is committed to enhancing children's services by providing the strongest research-based, cost-effective solutions for the state's most vulnerable children and families.

The Intensive In-Home Behavioral Health Treatment (IIBHT) for children is a program that offers a combination of services and supports delivered in a community-based setting to a child, age zero (0) through twenty (20), and their Family. Youth Villages, Inc. shall offer an array of services including psychiatric services, mental health therapy, care coordination, skills training and peer support services while preserving their existing placement in the community. Children can access IIBHT while living in foster care, group homes, shelter care and behavior rehabilitation services.

**Agreement Starting Date:**

**Ending Date:**

**Annual Value or Total Payment:**

Insurance Certificate Received (check box)  
Insurance Expiration Date:

Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37) 2.37.050, Paragraph M

**Funding Source:**

Project Code  HSINTYOUTH-HS22450G and ORG 2762250

Included in current budget?  Yes  No  
If **No**, has budget amendment been submitted?  Yes  No

Is this a Grant Agreement providing revenue to the County?  Yes  No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:


If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter:  Yes  No

Contact information for the person responsible for grant compliance: Name:   
Phone #:

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**Departmental Contact and Title:** Shannon Brister-Raugust, Program Manager  
**Phone #:** 541-322-7545

**Director Approval:**

**Signature:**   
**Email:** janice.garceau@deschutes.org  
**Title:** Director  
**Company:** Deschutes County Health Services

**Distribution of Document:** Grace Justice Evans, Deschutes County Health Services.

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**Official Review:**

County Signature Required (check one):  BOCC  Department Director (if <\$50K)  
 Administrator (if >\$50K but <\$150K; if >\$150K, BOCC Order No. \_\_\_\_\_)

Legal Review \_\_\_\_\_ Date \_\_\_\_\_

Document Number 2022-813