

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:** December 21, 2022

**Department:** Facilities

**Contractor/Supplier/Consultant Name:** Skanska USA Building Inc.

**Contractor Contact:** Chad Young

**Contractor Phone #:** 541-233-6292

**Type of Document:** Change Order

**Goods and/or Services:** Construction Services

**Background & History:**

Skanska USA Building to provide all materials and services to construct a secure parking lot consisting of 24 spaces, secure fencing with privacy slats, site lighting including improved lighting for adjacent Stabilization Center, storm water retention pond, and all other improvements per plans and specifications prepared by HWA dated 04/06/22.

The building footprint of the Adult Parole & Probation expansion project is utilizing a portion of a parking lot area that was formerly used by the Sheriff's Office. As a result, and due to a continued need for secure parking, the expansion of the Sheriff's Office secure parking lot was identified as a near-term project in the 2018 Public Safety Campus Master Plan. The project is budgeted in Campus Improvement Fund 463 for FY 2023.

**Agreement Starting Date:** December 21, 2022 **Ending Date:** June 30, 2022

**Annual Value or Total Payment:** \$300,243.00

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Insurance Certificate Received (check box)

Insurance Expiration Date: \_\_\_\_\_

Check all that apply:

RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

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**Funding Source:** (Included in current budget?  Yes  No

If **No**, has budget amendment been submitted?  Yes  No

