



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 21, 2022

SUBJECT: Adult Parole & Probation Expansion Project Skanska USA Building, Inc. Change Order No. 3—Shell Space Finish

RECOMMENDED MOTION:

Move approval of Chair signature of Document No. 2021-993, Change Order No. 3 to the Adult Parole & Probation Expansion Project contract with Skanska USA Building, Inc. for interior finish of shell space.

BACKGROUND AND POLICY IMPLICATIONS:

In April of 2020, the Board approved a contract with Skanska USA Building, Inc. for an 8,315 square foot addition to the Adult Parole & Probation/Work Center which included 1,038 square feet of unfinished space for future use. Construction began in June of 2022 and is approximately 80% complete. In the intervening time, office space needs across the public safety campus have continued to grow, as do costs. The proposed floorplan for a basic finish to the shell space includes a restroom, private office, conference room, kitchenette, storage, and open office space for 4-6 cubicles and is included with this staff report. The proposed cost of this Change Order is \$191,609.37. Additionally, the cost of the added design is \$15,900. Adult Parole & Probation, in addition to finding cost savings by forgoing previously planned renovations to one section of its existing building, has resources at this time to finish the shell space as described.

Finishing the shell space at this time offers the following advantages:

- Economy of scale: a cost effective approach to provide the most flexible, usable space now while construction is underway considering inflation and increased future cost of construction.
- Maximize use of available space to alleviate space pressures across County departments that have grown since the project inception.
- Making space available to County partners creates efficiencies and quality improvement for County residents in the criminal justice system and behavioral health system

BUDGET IMPACTS:

If approved, this Change Order will add \$191,609.37 to contract #2020-219 with Skanska USA Building, Inc. for the Adult Parole & Probation project. The cost of this portion of the project would be funded through a transfer from Community Justice Fund 355 to Campus Improvements Fund 463.

ATTENDANCE:

Deevy Holcomb, Community Justice Director
Tanner Wark, Deputy Director, Adult Parole & Probation
Lee Randall, Facilities Director