

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 13, 2023

SUBJECT: Public Hearing and consideration of ordinance to amend section 2.37.120 of the

Deschutes County Code to clarify contract processing procedures

RECOMMENDED ACTION:

Following the public hearing, move first and second readings and emergency adoption of Ordinance 2023-026 amending DCC 2.37.120 to clarify existing procedure relative to contract processing post-Notice of Intent to Award.

BACKGROUND AND POLICY IMPLICATIONS:

Earlier this Fall the Board approved amendments to DCC 2.36 and DCC 2.37. The proposed amendment to section 2.37.120 should have been included in that previous packet. Adding now and proposing emergency adoption to align with the January 1, 2024, effective date for the other amendments to the contracting code.

BUDGET IMPACTS:

None.

ATTENDANCE:

Admin Legal