



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: August 13, 2025

SUBJECT: Approval of Document No. 2025-815, a Notice of Intent to Award a contract for the Deschutes Service Building HVAC system Roof Top Unit #2

RECOMMENDED MOTION:

Move approval of Document No. 2025-815, a Notice of Intent to Award a contract for the Deschutes Service Building HVAC system Roof Top Unit #2

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Facilities Department prepared bid solicitation documents for the Deschutes Service Building RTU #2 HVAC replacement project. The project scope includes the removal and replacement of RTU #2 at the Deschutes Service Building which has reached the end of its serviceable life and has incurred significant failure of the cooling function. The project was advertised in the *Daily Journal of Commerce* and posted on the *Deschutes County website* on July 02, 2025, through July 07, 2025. The Department reviewed the bids on July 24, 2024.

Four HVAC contractors attended the mandatory pre-bid site visit. Four (4) bids were submitted. One (1) bid was rejected due to not meeting the requirements of a resident bidder as defined in ORS 279A.120. The three responsive bids are summarized below.

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
Temp-Rite Mechanical LLC	\$375,716.00
Cascade Heating & Specialties Inc.	\$379,875.00
Alliant Systems Inc.	\$400,040.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, Temp-Rite Mechanical LLC., and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the apparent low bidder.

BUDGET IMPACTS:

The project cost has been identified as part of the FY 2026 Facilities Department capital maintenance plan.

ATTENDANCE:

Brent Harding, Facilities Project Coordinator

Lee Randall, Facilities Director