



December 2, 2022

Dear Janice:

On behalf of PacificSource Community Solutions, we're pleased to inform you that your application for the 2022 Behavioral Health Workforce Diversity funding opportunity has been approved. Deschutes County Behavioral Health is being funded in the amount of \$147,595.40. Your award check will be mailed in December 2022.

By accepting these funds, you are agreeing to:

1. A virtual check-in meeting with the PacificSource team: By March 31, 2023
2. A Q2 Progress Report submitted via the web portal: Due June 30, 2023
3. A Final Report submitted via the web portal: Due October 30, 2023

Included below are guidelines that provide more details. Please keep these for your records. Please remember that you remain solely responsible for complying with the Application Guide, the application you submitted for your project, and all applicable state and federal laws.

Thank you for strengthening the behavioral health workforce and for your commitment to reduce health disparities in our communities. If you have any questions, please reach out to Cheryl Cohen, Provider Network Workforce Development Program Manager at [cheryl.cohen@pacificsource.com](mailto:cheryl.cohen@pacificsource.com).

Sincerely,

A handwritten signature in black ink that reads "Peter McGarry". The signature is written in a cursive, slightly slanted style.

Peter McGarry  
Vice President, Provider Network

## Behavioral Health Workforce Diversity Funding Opportunity

### Requirements

#### Check-in (By March 31, 2023)

Recipients will have a 30-minute virtual check-in meeting by March 31, 2023. PacificSource staff will email you to schedule a time that is convenient for you.

This check-in will consist of:

1. A review of your project and key metrics as outlined in your application
2. A discussion of achievements and challenges

#### Q2 Report (Due June 30, 2023)

Recipients are expected to submit a Q2 report. This report is an online form found on the [grant portal](#) where you submitted your application. PacificSource may follow the report with a phone call for clarification. The report consists of:

1. Achievements, including to what degree you have met your goals, objectives, and outcomes since awarded funds
2. Challenges, including barriers that could impact achieving project goals and your approach to mitigating these challenges
3. Goal changes, including a description of any significant changes to your original goals, objectives, and outcomes. If changes impact your overall budget, describe those changes and submit an updated budget

#### Final Report (Due October 30, 2023)

Grant recipients are expected to submit a final report. This report is an online form found on the [grant portal](#) where you submitted your application. It consists of:

1. A summary of your project and the SMARTIE goals in your original application
2. Evaluation and outcomes, including the specific outputs or outcomes your organization achieved with this funding to support workforce diversity
3. Input to PacificSource on how we might improve future funding opportunities