



MEMORANDUM

TO: Board of County Commissioners (Board)

FROM: Haleigh King, Associate Planner

DATE: December 7, 2022

SUBJECT: December 14th Work Session for the Road Name Assignment of McClain Drive (CDD File No. 247-22-000587-RN)

Background

In 2016, Sage Steppe Drive was created as part of the Tree Farm subdivision and was dedicated to the public as a 60-foot road right-of-way. The northern portion of Sage Steppe Drive, beginning at the intersection of Huntsman Loop and Horizon View Drive, is located within the Westgate subdivision and was dedicated to the public as a 60-foot right-of-way in 2021. This existing paved road is 1,575 feet in length, extending through Westgate and Tree terminating at the south boundary of Tree Farm. The south boundary of Tree Farm abuts City of Bend limits.

There are eight (8) properties with frontage along the road to be renamed; two (2) within Westgate and six (6) within Tree Farm. Currently, six (6) properties take access, and are addressed, from either Ridgeline View, Ridgeline Court or Horizon View Drive. Two properties abutting the subject roadway are not currently addressed and are undeveloped.

Staff Decision

The Community Development Department (CDD) reviewed the requested road name assignment under file no. 247-22-000587-RN. In consultation with the Deschutes County Property Address Coordinator, Staff found the name McClain Drive complied with DCC 16.16.030(E)(1) and (2).

Under DCC 16.16.030(B), public comments on the proposed road name are limited to those parties owning property abutting the affected road or having an address on the affected road. Staff mailed notice of the application to these parties on September 15, 2022, and a notice of the staff decision was mailed on December 5, 2022. Staff received one comment in support of the application.

The staff decision will become final, absent an appeal, at the end of the 10-day appeal period on December 15, 2022, at 4pm.

Next Steps

DCC 16.16.030(I) requires the Board to sign an order approving the name within 10 days of the staff decision becoming final. If the Board approves the proposed road name, the Board must sign the corresponding order, Board Order 2022-067, no later than December 25, 2022. Approving this order at the meeting scheduled on December 21, 2022 will ensure this timeline is met.

If staff receives any submittals prior to the December 14, 2022 meeting, staff will bring the materials to the Board's attention and enter them into the record.

Attachments:

- 2022-12-05 247-22-000587-RN Findings and Decision
- 2022-12-07 DRAFT Board Order 2022-067
- 2022-12-05 Road Location Map