



AGENDA REQUEST AND STAFF REPORT

MEETING DATE: February 2, 2022

SUBJECT: Board authorization of grant applications for federal 5310 discretionary funding.

RECOMMENDED MOTION:

I move to authorize four grant applications to ODOT for federal 5310 discretionary funding on behalf of Cascade East Transit.

BACKGROUND AND POLICY IMPLICATIONS:

The Oregon Department of Transportation recently issued a call for projects to distribute federal 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) discretionary funding. Deschutes County, as the authorized Special Transportation Fund (STF) agency, subsequently issued a request for project submittals to local transit providers to apply through Deschutes County.

Cascades East Transit (CET) submitted four project applications which were reviewed and ranked by the Deschutes Special Transportation Advisory Committee. CET typically uses discretionary funds (5310 funding, etc.), for non-operational needs.

The projects, in ranked order, are listed as follows:

1. **Hawthorne Station On-Site Security Services**

Total Project Cost - \$650,000 (Operations, 50% match)

- Continue CET's existing on-site security service-levels at Hawthorne Station. Exclusions were reduced by 55% after expanding security to include weekends (110 exclusions in 2019 to 49 in 2021).

2. **Enhancing Mobility Management and Travel Training**

Total Project Cost - \$280,000 (Mobility Management, 20% match)

- Create a more robust mobility management and travel training program that supports one-on-one and train-the-trainer community partner engagement, which will help transition current paratransit customers to the fixed-route system, as well as provide a more thorough paratransit eligibility assessment process. All of these project components will increase community access to transit and reduce transit operating costs.

3. Transit Security Equipment and Technology

Total Project Cost - \$400,000 (Preventative Maintenance, 20% match)

- Update CET's existing security equipment and technology, including cameras, a network video recorder system, access control management system, and required technological support to meet current security needs for customers, employees, and facilities/capital.

4. Integrated Transit Asset Management and Work Order Ticketing Software

Total Project Cost - \$180,000 (Preventative Maintenance, 20% match)

- Improve CET's current transit asset management and work order ticketing with the purchase of an integrated software (with required user licenses) to create a more efficient maintenance process and provide key asset cost insight for future capital planning.

BUDGET IMPACTS:

Grant match will be provided by the applicant. Applications are due February 14, 2022 and award notifications will be made in March.

ATTENDANCE:

Chris Doty, Road Department
CET staff