

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: 12/07/2022

Department: District Attorney

Contractor/Supplier/Consultant Name: Thrive Central Oregon
Contractor Contact: Sarah Mahnke

Type of Document: Contract under a state funded grant award

Goods and/or Services: 1. Provide case management for 50 restorative justice cases that includes tracking the responsible party's accountability plan progress, and offering responsible and harmed parties involved in the cases access to resources and connections to services.

2. Overseeing, tracking and distributing the victim/offender support funds to provide immediate access to services and resources to both the harmed and responsible parties.

Background & History: A Restorative Justice Grant to support the DA Office's Emerging Adult Program (EAP). Involves partnerships with subawardees Thrive Central Oregon (Thrive) and Community Solutions of Central Oregon (CSCO) to provide the needed additional services to ensure the program's success.

Thrive provided case management for and assisted with the development of the EAP pilot. Thrive is the local non-profit with the expertise needed to serve in the capacity outlined above. Thrive also participated in the development of the grant proposal that resulted in the award that is allowing us to implement the second phase of the EAP.

Since funding was not secured until fall 2022, it is expected that this grant will receive a no-cost extension that will extend it until December 31, 2024.

Agreement Starting Date: July 1, 2022

Ending Date: December 31, 2023

Annual Value or Total Payment: \$182,060

Insurance Certificate Received (check box)
Insurance Expiration Date: 7/4/2023

Check all that apply:

RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? Yes No) Yes No
If **No**, has budget amendment been submitted? Yes No

Is this a Grant Agreement providing revenue to the County? Yes No

Special conditions attached to this grant: Submit annual cost estimate payments for the case management services and the victim/offender support fund separately.

In implementing this Project, Grantee must demonstrate: (i) coordination with community-based organizations; (ii) the ability to work collaboratively with system partners, including local law enforcement entities, courts, district attorneys and defense attorneys; and (iii) center the experiences of those harmed, encourage those who have caused harm to take responsibility and repair the harm, and support persons who have been harmed, impacted community members and responsible parties in identifying solutions that promote healing, including promoting dialogue and mutual agreement. Grantee shall use the Grant Funds to operate the Emerging Adults Program in Deschutes County, which redirects young adults/responsible parties and harmed parties out of the criminal justice system and into a restorative justice alternative.

Deadlines for reporting to the grantor: Reporting due quarterly – Oct 25, Jan 25, Apr 25, Jul 25 – 2022, 2023

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: Yes No

Contact information for the person responsible for grant compliance:
Name: Kathleen Meehan Coop
Phone #: 541-317-3175

Departmental Contact and Title: Kathleen Meehan Coop, Management Analyst
Phone #: 541-317-3175

Department Director Approval:  12/12/22
Signature Date

Distribution of Document: Who gets the original document and/or copies after it has been signed? Include complete information if the document is to be mailed.

Department contact – Kathleen Meehan Coop

Official Review:

- County Signature Required (check one):
- BOCC (if \$150,000 or more) – BOARD AGENDA Item
 - County Administrator (if \$25,000 but under \$150,000)
 - Department Director - Health (if under \$50,000)
 - Department Head/Director (if under \$25,000)

Legal Review _____

Date _____

Document Number 2022-796