



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: December 11, 2024

SUBJECT: Approval of Resolution No. 2024-058 to extend a .10 Limited Duration District Attorney FTE by one year and transfer appropriations within the Sheriff's Office

RECOMMENDED MOTION:

Move approval of Resolution No. 2024-058 extending a .10 limited duration FTE and transferring appropriations within the Sheriff's Office and the 2024-25 Deschutes County budget.

BACKGROUND AND POLICY IMPLICATIONS:

1. DCIMME Grant Program:

- Since 2018, the Sheriff's Office (SO) and the District Attorney's Office (DA) have partnered on the DCIMME grant program to address the harmful effects of illegal marijuana cultivation and distribution. The SO has received 2024 Supplemental Illegal Marijuana Market Enforcement grant funding from the Criminal Justice Commission to continue supporting this collaboration through December 31, 2025. The Board approved this grant on October 30, 2024.
- This grant funds a .10 Management Analyst FTE in the DA's Office, which is set to expire on December 31, 2024. This resolution extends the position for an additional year, through December 31, 2025. A budget adjustment is required to increase Transfer Out appropriations by \$55,000 in the SO budget to facilitate the transfer to the DA, covering the .10 FTE, overtime for the DA Investigator as well as training, travel, and equipment expenses for the DA team.

2. DA Veterans Intervention Strategy (VIS):

- In April 2024, the SO approved the transfer of \$1,500 to the DA's Veterans Intervention Strategy (VIS) to support volunteer recognition, as outlined in MOU 2024-374. A budget adjustment is required to increase Transfer Out appropriations by \$1,500 in the SO's budget to facilitate this transfer to the DA.

BUDGET IMPACTS:

The DA Office has budgeted for these expenditures; therefore, an adjustment isn't needed for the DA. This adjustment will reduce Program Expenses in the SO by \$56,500 and increase Transfer Out Appropriations by the same amount.

ATTENDANCE:

Cam Sparks, Manager, Budget & Financial Planning, Finance