



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 11, 2024

**SUBJECT:** Approval of Resolution No. 2024-056, adding 1.0 Onsite Wastewater Specialist FTE and transferring appropriations in the Community Development Department

**RECOMMENDED MOTION:**

Move approval of Resolution No. 2024-056 transferring appropriations and adding 1.0 FTE within the 2024-25 Deschutes County Budget.

**BACKGROUND AND POLICY IMPLICATIONS:**

On December 4, 2024, the Board of County Commissioners approved the addition of one (1.00) full-time regular position in the Onsite Wastewater Division to perform investigation of environmental issues and inspections of onsite wastewater systems. This is a budget adjustment to increase Material and Services expenditures by \$3,000, increase Personnel expenditures by \$41,450 and decrease Contingency by \$44,450.

**BUDGET IMPACTS:**

Increase Program Expense appropriations by \$44,450 and decrease Contingency by the same amount within the Community Development Department Fund.

**ATTENDANCE:**

Cam Sparks, Budget and Financial Planning Manager