

REVIEWED  
\_\_\_\_\_  
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,  
OREGON

A Resolution Increasing Appropriations \*  
And FTE Within the 2023-24 Deschutes \* RESOLUTION NO. 2023-066  
County Budget \*

WHEREAS, the Information Technology department presented to the Board of County Commissioners on 11/29/23, with regards to adding 1.00 regular FTE for an Information Security Manager position, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of Contingency within a fund when authorized by resolution of the governing body, and

WHEREAS, it is necessary to reduce Contingency and increase Transfer Out appropriations by \$32,000 in the General Fund, and

WHEREAS, it is necessary to reduce Contingency and increase Transfer Out appropriations by \$150,000 in the Risk Fund, and

WHEREAS, it is necessary to recognize Transfer In revenue and increase appropriations by \$64,000 in the Information Technology Fund, and

WHEREAS, it is necessary to recognize Transfer In revenue and increase appropriations by \$118,000 in the IT Reserve Fund, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be budgeted in the 2023-24 County Budget:

Information Technology Fund  
 Transfers In \$ 64,000  
**Total Information Technology** **\$ 64,000**

IT Reserve Fund  
 Transfers In \$ 118,000  
**Total IT Reserve** **\$ 118,000**

Section 2. That the following amounts be appropriated in the 2023-24 County Budget:

General Fund  
 Contingency \$ (32,000)  
 Transfers Out \$ 32,000  
**Total General Fund** **\$ 0**

Risk Fund  
 Contingency \$ (150,000)  
 Transfers Out \$ 150,000  
**Total Risk** **\$ 0**

Information Technology Fund  
 Program Expense \$ 64,000  
**Total Information Technology** **\$ 64,000**

IT Reserve Fund  
 Program Expense \$ 118,000  
**Total IT Reserve** **\$ 118,000**

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations:

Section 4. That the following FTE be added:

<b>Job Class</b>	<b>Position Number</b>	<b>Type</b>	<b>Effective Date</b>	<b>FTE</b>
Information Security Manager (TBD)	n/a	Regular Duration	11/29/2023	1.00
<b>Total FTE</b>				<b>1.00</b>

Section 5. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this \_\_\_\_\_ day of November 2023.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON

---

ANTHONY DEBONE, Chair

ATTEST:

---

PATTI ADAIR, Vice-Chair

---

Recording Secretary

---

PHIL CHANG, Commissioner