



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 11, 2025

SUBJECT: Public Hearing: FY 2026 Deschutes County Fee Schedule and consideration of Resolution No. 2025-014 adopting the Fee Schedule

RECOMMENDED MOTION:

Following the public hearing, move to approve Resolution No. 2025-014 adopting the FY 2026 Deschutes County Fee Schedule.

BACKGROUND AND POLICY IMPLICATIONS:

Per chapter 4.12 of the Deschutes County Code, "Fees and charges for services shall be reviewed for compatibility with the actual cost of providing service each year, and shall be adjusted and set as of each July 1st."

At the May 7, 2025 Board of County Commissioners meeting, Commissioners reviewed proposed changes to the FY26 Fee Schedule. The Board will now hold a public hearing to take comment on the proposed schedule and consider approving it.

Since the May 7 meeting, additional changes are proposed as outlined below.

- Bend Parks and Rec had their first reading of a revised ordinance for their SDC methodology and FY26 SDC increases on May 20, 2025. These are reflected in the attached proposed FY26 fee schedule within CDD fees #20-29, with corresponding notation highlighted in yellow.
- The State of Oregon Building Codes Division annually audits building safety and electrical fees. Feedback from that audit has been incorporated into the attached proposed FY26 fee schedule with corresponding notation highlighted in yellow.
- "Room Tax" and "TRT" references are updating to "Lodging Tax" and "TLT", in order to align with language used by the State of Oregon Transient Lodging Taxes Oregon Revised Statutes and the Model Transient Lodging Tax Ordinance.
- The Board of Commissioners approved a motion on May 28, 2025 to include Certificate of Authority fees in the County fee schedule for the June 11 public hearing. These are reflected as new fees TLT #6 and #7. If approved, both fees will be effective September 1, 2025 in alignment with the date in Ordinance No. 2025-006.

BUDGET IMPACTS:

The FY 2026 Deschutes County Fee Schedule changes are reflected in the FY 2026 proposed budget.

ATTENDANCE:

Cam Sparks, Budget and Financial Planning Manager

Laura Skundrick, Management Analyst