



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** March 28, 2022

**SUBJECT:** Notice of Intent to Award Contract to Pinnacle Architecture for Design Services

**RECOMMENDED MOTION:**

Move approval of Document No. 2022-305 Notice of Intent to Award Contract to Pinnacle Architecture for Design Services for the Public Safety Campus Master Plan and Sheriff's Office Projects.

**BACKGROUND AND POLICY IMPLICATIONS:**

The Facilities Department conducted a publicly advertised request for proposals for design services to update the master plan and provide programming and schematic design for Sheriff's Office projects including jail improvements and expansion of the administration building. Three firms responded and a committee made up of representatives from 9-1-1 Dispatch, Community Justice, the Facilities Department, and the Sheriff's Office reviewed the proposals and conducted interviews. Pinnacle Architecture was the highest scoring firm and the review committee recommends that the County enter into a design services contract for the project.

**BUDGET IMPACTS:**

At the end of the protest period the County will complete negotiations with Pinnacle Architecture and enter into a services contract.

**ATTENDANCE:**

Lee Randall, Facilities Director  
Captain Michael Shults, DCSO