



Sunriver Service District

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MEMORANDUM

To: Deschutes County Board of Commissioners
From: Jim Fister, Sunriver Service District Managing Board Chair on behalf of the District
Date: April 13, 2025
Subject: FY'26 Budget Adjustment to Fund 717

The Sunriver Service District is requesting a budget adjustment to the Fund 717 Budget. This adjustment accounts for funds that were not expended in the previous fiscal year and allows the District to move forward with several deferred projects now that sufficient reserve funds are available.

In the FY 2025 Fund 717 Budget, funds were allocated for the final close-out and retainage payment to Kirby Nagelhout Construction. It was anticipated that the final cost analysis would be received before June; however, due to paperwork delays on the part of KNCC, the close-out was not submitted in time. As a result, the District is submitting a budget adjustment to move those funds from FY 2025 to FY 2026.

Additionally, the SSD Board allocated \$500,000 in a reserve transfer to Fund 717 from Operations Fund 715 in the previous fiscal year, but those funds had not yet been assigned to specific projects. Since the original budget submission, several deferred building enhancements have been identified, along with improvements which will increase overall safety and usability of the facility. A minor adjustment to the professional services line item is also included to cover close-out management tasks to be performed by the existing Program Manager.

The District still anticipates continuing to build its reserves for ongoing building maintenance and is finalizing its long-term reserve study now that project close-out is nearing completion. The SSD Board remains committed to ensuring the District can operate and maintain the building in a manner that supports its public safety mission while avoiding any additional burden on taxpayers.