

REVIEWED

 LEGAL COUNSEL

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BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
 OREGON

A Resolution Increasing *
 FTE Within the 2024-25 * RESOLUTION NO. 2025-008
 Deschutes County Budget *

WHEREAS, the Deschutes County Health Services department presented to the Board of County Commissioners on March 26, 2025 with regards to converting a 1.00 limited duration Administrative Assistant FTE to a 1.00 regular Administrative Assistant FTE, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following FTE be added to the FY 2024-25 Deschutes County Budget

Job Class	Position Number	Type	Effective Hiring Date	FTE
Administrative Assistant (9035)	3393	Limited Duration	LTD ends 6/30/2025	-1.00
Administrative Assistant (9035)	3393	Regular	7/1/2025	1.00
Total FTE				0.00

Section 2. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this _____ day of April 2025.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner