



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 8, 2025

SUBJECT: Proposed County IT Policy No. IT-4

RECOMMENDED MOTION:

No action; Board review of draft County IT-4 Picture Policy No. IT-4.

BACKGROUND AND POLICY IMPLICATIONS:

Historically, employees were required to contact the IT department for the upload of a profile picture to their Microsoft accounts or applications (Outlook, Teams, SharePoint, etc.) to ensure the appropriateness of those pictures. To streamline this process and improve user autonomy, the proposed policy outlines comprehensive picture guidelines and would permit employees to upload their own profile photos directly.

BUDGET IMPACTS:

None

ATTENDANCE:

Tania Mahood IT Director/CTO