



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 25th, 2023

SUBJECT: Open new checking account with First Interstate Bank for use by the Deschutes County Sheriff's Office.

RECOMMENDED MOTION:

Move approval for Board of County Commissioners authorization to open a new business checking bank account with First Interstate Bank (FIB).

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Code requires authorization from the Board of County Commissioners to open a new banking account registered for use/ownership under Deschutes County. Deschutes County maintains multiple banking accounts with FIB as the contracted banking service provider.

Currently, the Deschutes County Sheriff's office maintains physical petty cash for business operating expenses of the officers within the unit. The new bank account with FIB would allow for these officers to spend funds using a debit-type payment card. This change will increase internal controls over handling of county assets.

BUDGET IMPACTS:

None.

ATTENDANCE:

Jana Cain, Accounting Manager – Finance

Joe Brundage, Business Manager – Sheriff's Office