



MEMORANDUM

DATE: October 31, 2022

TO: Deschutes County Historic Landmarks Commission

FROM: Tanya Saltzman, AICP, Senior Planner

RE: November 7 / Historic Landmarks Meeting Overview

The Historic Landmarks Commission (HLC) will conduct its regular meeting on November 7, 2022, at 5:30 p.m. in the Deschutes Services Center, Barnes and Sawyer rooms, in-person, electronically and by phone. This memorandum will serve as an outline of all agenda items.

Please note: the Deschutes County Meeting Portal is located at the below link. All meeting materials as well as live video may be found there:

<https://www.deschutes.org/meetings>

I. Updates from Bend and Redmond HLCs

County staff has reached out to the Bend and Redmond HLCs and will convey their updates.

II. City of Sisters Updates – *Emelia Shoup, Associate Planner, and Scott Woodford, Community Development Director, City of Sisters*

Staff from the City of Sisters will provide a presentation on the tasks completed for the most recent CLG grant—in particular, the Historic Properties StoryMap—as well as other related activities.

III. Archeological Society of Central Oregon - Introduction

Historic Landmarks Commissioner Dan Ellingson will introduce Josie Powell and Paul Claeysens from the Archeological Society of Central Oregon (ASCO), who will introduce themselves and their organization and engage in a brief discussion of potential synergies between ASCO and the HLC, particularly as it relates to the Strategic Plan.

IV. Deschutes County 2040 Project Briefing – *Nicole Mardell, Senior Planner*

Staff will brief the HLC on activities related to the County's Comprehensive Plan Update ("Deschutes County 2040"), including an exercise to gather input from Commissioners. A full memorandum is provided as an attachment.

V. Certified Local Government Grant Discussion

As noted previously, the 2021 CLG grant cycle has been successfully completed and reimbursed, concluding in August of this year. While dates have not yet been published for the 2023 grant cycle, the application deadline has historically been at the end of February, with award in April 2023; the grant would conclude in August 2024. Grants have historically been awarded for \$10,000-\$12,000 with a 1:1 match. Staff now looks to the Commission to begin considering and prioritizing tasks for the next cycle.

Potential Projects:

Staff lists potential projects for the HLC's consideration.

- Support Historic Preservation Month – 2023 and/or 2024 (see agenda item below)
- Develop Historic Landmarks calendar
- Commissioner and staff training
- Regional HLC Summit
- Workshops for homeowners and/or contractors

The HLC is scheduled to meet on February 6, 2023; at that meeting the grant tasks will need to be finalized so that staff may proceed with Board of County Commissioners approval and the application process.

VI. Preservation Month 2023

Due to restrictions and general caution regarding COVID-19, May Preservation Month activities in Deschutes County have largely been curtailed from 2020 to 2022. The HLC will now engage in discussion concerning May Preservation Month 2023. What types of activities would the Commission like to pursue? For instance:

- Events
- Tours
- Publications
- Collaboration with other organizations
- Other

Given the HLC's quarterly meeting schedule, it is advisable to begin planning for these events now in order to be fully prepared for Preservation Month 2023. In addition, some Preservation Month activities can potentially be funded by the upcoming CLG grant.