

Memorandum



To: Deschutes County Board of County Commissioners (BOCC)

From: Derek Hofbauer, COIC Outreach and Engagement Administrator

CC: Chris Doty, Deschutes County Road Department Director and STIF Administrator

Date: August 17, 2022

Subject: Revised Bylaws and Committee Roster for the Deschutes County Statewide Transportation Improvement Fund (STIF) and Special Transportation Fund (STF) Program Consolidation Process

Overview

The Oregon Department of Transportation (ODOT) 2019-2021 Legislatively Adopted Budget (House Bill 5039) directed ODOT to merge the Special Transportation Fund (STF) and Statewide Transportation Improvement Fund (STIF) into one public transit program. Central Oregon Intergovernmental Council (COIC) administers Deschutes County's STF and STIF programs, which are being consolidated to include one overarching set of bylaws and one advisory committee.

COIC staff participated on ODOT's STIF and STF Consolidation Rules Advisory Committee and assisted with the development of new rules and guidelines referenced in Attachment A that were adopted by the Oregon Transportation Commission (OTC) in January of 2022. The new, consolidated program retains many of the original STIF program requirements such as the advisory committee makeup and purpose, payments and reimbursements, and reporting. The funding projections for the consolidated program are commensurate with historic STF and STIF projections, meaning there are no overall major increases or decreases in projected funding for public transportation services in Deschutes County. Attachment B provides funding projections for Qualified Entities through Fiscal Year 2025. Additionally, COIC will pursue initiatives to ensure that public transportation services focusing on older adults and people with disabilities—which were major components of the STF program—are not diminished due to this consolidation effort.

Bylaws Revisions Summary

The redline version of the bylaws (Attachment C) incorporates the new rules, as well as subtle changes to the advisory committee's responsibilities and functions based on COIC's experiences administering the program since its inception. The major additions and changes to the bylaws are summarized below:

- Addition of new definitions resulting from the rulemaking language
- Option of including a Work Group to provide additional input on STIF projects
- Review and prioritization of projects from other grant sources such as Section 5310 and develop a prioritization process that supports programs and projects that were historically funded through STF.
- Composition of the advisory committee to include at least four members who, separately, represent each of the following groups:
 - Low-income individuals
 - Individuals age 65 or older
 - People with disabilities
 - Public Transportation Service Providers or non-profit entities which provide public transportation services
- Allowance of advisory committee members to attend meetings and vote virtually Advisory Committee members may serve up to four consecutive terms

- The consideration of project proposals for client-only services that are a part of a planned and coordinated community transportation program

Consolidated Advisory Committee Roster

COIC staff reached out to Deschutes County STIF and STF advisory committee members in May and June, 2022 to gauge their interests in serving on a consolidated advisory committee. A proposed roster of 11 voting members and two alternates is included below, which includes two members from Deschutes County's STF Advisory Committee.

Proposed Consolidated STIF Advisory Committee Roster: 11 Voting Members and 2 Alternates				
Name	Proposed Term Expiration Date	STIF Membership Representation (* Required by STIF)	Geographic Representation	Occupation/Affiliation
Andrea Breault	2025	Public Transportation Service Provider*	Bend	Transportation Director for Cascades East Transit
Ken Thorp	2024	Educational institutions People with disabilities* Low-income individuals*	La Pine	Teacher at Bend-La Pine School District and works with youth with intellectual and developmental disabilities
Jonathon Bullock	2025	Educational institutions	Redmond	Executive Director Redmond Proficiency Academy
Bill Gregoricus	2024	Individuals age 65 or older* People with disabilities*	Bend	Member of Central Oregon Coalition on Access Steering Committee; retained from Deschutes STF Advisory Committee
Iman Simmons	2025	Major public transit destinations	Bend	Chief Operations Officer at St. Charles
Zachary Bass	2024	Major public transit destinations	Redmond	Director of Redmond Airport
Jamie Donahue	2024	Individuals age 65 or older* Low income individuals*	La Pine	Director of La Pine Senior Center; retained from Deschutes STF Advisory Committee
Andrew Davis	2025	Educational institutions	Bend	COCC Student Campus Life Director
Matthew Schmitz	2024	Transportation logistics representative	Redmond	Employed at Kendall Auto Group
Dan Youmans	2025	Commerce and/or business community	Sunriver	Sunriver Area Chamber of Commerce Board Member
Troy Rayburn	2025	Local governments	Sisters	City of Sisters Public Works Department
Jennifer Glover (alternate)	2025	People with disabilities* low-income individuals*	La Pine	Consultant/teacher who works with individuals with intellectual and developmental disabilities
Casey Bergh (alternate)	2025	Educational institutions	Bend	OSU-Cascades Transportation Manager

Next Steps

COIC is seeking the Board's approval of the consolidated STIF and STF program bylaws and committee roster during the 8/22 meeting. If any changes to the revised bylaws and/or committee member roster are requested by the BOCC, COIC staff will work collaboratively with Deschutes County's STIF Coordinator to update the documents accordingly and bring the topic back during a future meeting. COIC will convene the consolidated advisory committee during the fall of 2022 to discuss proposed STIF projects that are due to ODOT in January of 2023.