

**MEMORANDUM**

DATE: November 30, 2021

TO: Planning Commission

FROM: Peter Russell, Senior Transportation Planner

RE: December 9 update on Transportation Growth Management (TGM) grant for 1) Tumalo Community Plan update; 2) rural trails for Sisters Country

The TGM Program is a joint planning grant program run by the Oregon Department of Transportation (ODOT) and Department of Land Conservation and Development (DLCD). Deschutes County in summer 2020 applied for a grant to 1) Update the Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan (SCVAP). TGM awarded the TGM grant to Deschutes County in September 2020; staff is providing an update on progress towards a Notice to Proceed.

I. BACKGROUND

ODOT Region 4 (which covers Central Oregon from the Columbia River to the California border) reviewed the County's proposed Scope of Work (SOW) for the project. The SOW describes the tasks, project deliverables, and proposed timeline. After a series of reviews and comments between Region 4, DLCD, and the TGM program staff in Salem, the County and ODOT agreed on a SOW.

In the next step of the TGM process, ODOT then identified a potential consultant from the TGM program's pool of pre-approved firms. The County agreed with the firm selected. That firm in turn reviewed the SOW and proposed changes. ODOT Region 4 and the County have agreed to the modifications proposed by the consultant. The consultant-revised SOW is now under review in Salem. Region 4 staff and the County are hoping for a Notice to Proceed in order for the project to begin in January 2022. In anticipation of that event, staff has begun collecting basic Census data for Tumalo as well as land use information regarding zoning and vacant parcels. For the Sisters trails, staff has contacted the Sisters Ranger District of the Deschutes National Forest as that entity has worked extensively on a recreational trails plan for this same area.

The projects are expected to take 12-18 months and will be done in parallel, rather than sequentially.

II. OBJECTIVES OF THE TGM GRANT

The TGM has two broad objectives: 1) Update the 2010-2030 Tumalo Community Plan (TCP) and 2) implement the rural trails portion of the Sisters Country Vision Action Plan

Tumalo Community Plan Update

The grant will focus specifically on amendments to bicycle, pedestrian, and transit components of the Tumalo Community Plan. This may also trigger amendments to portions of the Bike/Pedestrian (Section 5.5) of the Deschutes County TSP. The amendments will potentially include changes to plan text, goals and policies, and/or mapping. The amendments will specify goals and policies intended to benefit bicyclists, pedestrians, and transit riders.

Implementation of the Livable Strategy 4 (Expanded Trail System) of the Sisters Country Vision Action Plan

Sisters Country is an area defined by the attendance boundary of the Sisters School District. Deschutes County was a participant in the Sisters Country Visioning and the resulting implementation plan. This portion of the TGM grant will focus on the rural areas outside of Sisters and identify general corridors for trails to connect Sisters Country and the City of Sisters. The intent is to map generalized corridors while recognizing that any locations on Deschutes National Forest lands are beyond County jurisdiction and likely will require further environmental work. This project will not complete any environmental work.

III. COMMON ELEMENTS TO BOTH TASKS

The TCP Update and the Sisters Country rural trails will both have advisory committees; feature online open houses; project webpages; technical memos; list of prioritized projects; and proposed amendments to the TSP, which will either be incorporated into the current TSP Update or be amended into the TSP if the update concludes prior to the TGM process.

IV. CONCLUSION

Staff is prepared to answer any questions.

Attachment:

Generalized schedule of tasks after Notice to Proceed (NTP)

SCHEDULE

TASK Number	General Description	Time to Complete Tasks after Notice to Proceed
Task 1	Project Start	60 Days to Complete Task 1 Subtasks Except as Noted
1.1	Refine Project Schedule	
1.2	6 PMT Calls	Calls spread over life of project
1.3	Advisory Committees	Committee meetings occur over life of project
1.4	Establish web page	Web page monitored over life of project
Task 2	Project Foundation	90 Days to Complete Task 2 Subtasks
2.1	Review background docs	
2.2	Agency outreach	
2.3	Draft Tech Memo #1	
2.4	Finalize Tech Memo #1	
2.5	Draft Public Involvement Plan	
2.6	Final Public Involvement Plan	
Task 3	Tumalo Community Plan	300 Days to Complete Task 3 Subtasks
3.1	TCP Mtg #1	
3.2a	Public Event #1, walking tour	
3.2b	Public Event #1, online open house	
3.3	TCP Mtg #2	
3.4	TCP Draft Concept	
3.5	TCP Mtg #3	
3.6	TCP Refined Concept	
3.7	TCP Public Event #2	
3.8	TCP Final Concept	
3.9	TCP Mtg #4	
Task 4	Sisters Country Rural Trails	300 Days to Complete Task 4 Subtasks
4.1	Trails Mtg #1	
4.2	Trails Public Outreach #1	
4.3	Trails Mtg #2	
4.4	Trails Draft Concept	
4.5	Trails Mtg #3	
4.6	Trails Final Concept	

SCHEDULE (CON'T.)

<i>TASK Number</i>	<i>General Description</i>	<i>Time to Complete Tasks after Notice to Proceed</i>
Task 5	Adoption	360 Days to Complete Task 5 Subtasks
5.1	TCP/TSP Amendments	
5.2	Implementation Measures	
5.3	DLCD 35-Day notice	
5.4	Adoption package	
5.5	Planning Commission hearing	
5.6	BOCC hearing	
5.7	DLCD 20-Day Notice	
5.8	Title VI Report	
5.9	Project Info Sheet	