



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: November 12, 2025

SUBJECT: Public hearing and consideration of Resolution 2025-045 adopting a supplemental budget and increasing appropriations and FTE within the Justice Court Fund

RECOMMENDED MOTION:

First, hold a public hearing. Thereafter, move approval of Resolution No. 2025-045 increasing appropriations and FTE within the Justice Court Fund and the FY 2026 Deschutes County budget, contingent upon the City of Redmond's approval of a contract with Verra for traffic cameras.

BACKGROUND AND POLICY IMPLICATIONS:

The Redmond Police Department has selected a contractor to install seven traffic cameras at three locations in Redmond for Phase 1 of photo enforcement to manage traffic violations and improve safety. The Redmond City Council will vote on this project in November 2025. If approved, Redmond PD is anticipating a go-live with 30-day warning period in February 2026 with citations beginning to be processed in March 2026.

City of Redmond's analysis indicates the traffic cameras could generate approximately 1,000 citations per month with approximately 760 of those citations being paid. 760 citations would generate an estimated \$50,000 in Court fines and fees per month for the County.

With this new traffic camera initiative, Justice Court is requesting one (1.00) new FTE Court Services Assistant. Justice Court and Deschutes County budget staff have worked closely with the City of Redmond for estimated citation and revenue projections. These estimates support the addition of 1.00 Court Services Assistant FTE to process the anticipated increase in citations. The effective date of December 1, 2025 is being requested so there is time for training and potential LEDS certification before March 2026.

Staff recommends that the Board of Commissioners approve Resolution No. 2025-045 contingent upon the City of Redmond's approval of a contract with Verra for red light photo enforcement. That contract is currently scheduled for consideration by the City Council on November 18th.

BUDGET IMPACTS:

Staff anticipates that annual revenue from the addition of seven traffic cameras will fully fund the additional 1.00 FTE Court Services Assistant and related costs. The fully loaded cost for the remainder of FY 2026 is approximately \$70,000 and \$117,716 for FY 2027. Other costs such as increased security, translation and increased hours for the Judge are estimated to be \$117,000 per year (\$70,000 in FY 2026).

ATTENDANCE:

Judge Charles Fadeley, Justice of the Peace
Annie Small, Lead Court Services Assistant
Cam Sparks, Budget and Financial Planning Manager