



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: November 12, 2025

SUBJECT: Approval of a Notice of Intent to Award a contract for on-call biohazard decontamination and debris clean-up services

RECOMMENDED MOTION:

Move approval of Document No. 2025-1014, a Notice of Intent to Award a contract for on-call biohazard decontamination and debris clean-up services.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County's Procurement Unit, within the Finance Department, developed a Request for Proposals (RFP) with input from Property Management, Community Development, and Facilities. The purpose of the RFP was to realize a county-wide on-call contract for biohazard decontamination and debris clean-up services. This approach is intended to consolidate the County's purchasing power and eliminate redundant service agreements across departments.

As described in the RFP, the on-call work includes services necessary to provide clean-up of trauma scenes, encampments, and sites used for illegal dumping; waste management in public rights of way; and other biohazard remediation and sanitization of property owned, leased and/or controlled by the County (to include fleet vehicles/equipment, and facilities). The contract will include a provision for an Emergency Declaration in the event the Board of County Commissioners declares a state of emergency, in which case the contractor shall allocate and prioritize all resources reasonably available to address the situation, as directed by designated County emergency response officials. In the event of an Emergency Declaration, the contractor shall adhere to all applicable federal terms and conditions to facilitate potential FEMA reimbursement.

The RFP was advertised in the Daily Journal of Commerce and on BidLocker, the County's e-procurement platform, on September 10, 2025.

Five proposals were received from:

Aftermath Services, LLC dba ServiceMaster BioClean
JECS, Inc. dba Central Oregon Bio Solutions
JTL Construction
Rapid Response Bio Clean, Inc.
SMAF Environmental

This action issues a Notice of Intent to Award the contract to JECS, Inc. dba Central Oregon Bio Solutions, and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded administratively. The evaluation committee's scores are attached.

BUDGET IMPACTS:

This contract will function as an on-call, as-needed agreement. No amount of work is guaranteed and departments will be constrained by their budgets for any services rendered.

ATTENDANCE:

Heather Herauf, Procurement Manager
Kristie Bollinger, Property Manager
Ryan Dunning, Management Analyst
Angela Havniear, Administrative Manager