



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** October 25, 2023

**SUBJECT:** Notice of Intent to Award a contract for new shelter and housing units for male justice- involved individuals

**RECOMMENDED MOTION:**

Move to authorize the County Administrator to sign Document No. 2023-954, a Notice of Intent to Award a contract to create short-term shelter and longer-term housing options for up to 24 individuals annually supervised by the Adult Parole and Probation division.

**BACKGROUND AND POLICY IMPLICATIONS:**

The Adult Parole and Probation division (Adult P&P) received approval from the Board on August 21, 2023 to issue RFP 2023-751 to select a provider to utilize State funding for the creation of short-term shelter and longer-term housing options for up to 24 supervised individuals annually. The Board accepted the funding in July 2023 through a subrecipient agreement (2023-690).

Adult P&P has conducted the RFP process with a multi-disciplinary review panel which recommends that RFP 2023-751 be awarded to Free On The Outside, a 501(c)(3) non-profit organization which operates transitional housing. Once the Notice of Intent to Award is issued and the protest period has passed, the department will enter into contract negotiations with the provider with the goal of finalizing a contract by November 15, 2023. The provider will recommend an appropriate location for the shelter and housing; this recommendation will go before the Board for approval before being purchased.

This project will enhance public safety and promote livability by providing housing stability to currently homeless men on community supervision whose conditions prohibit contact with minors or who have to register as a sex offender. The department will work with the provider to locate an appropriate and acceptable property, and develop program protocols, criteria and requirements. The provider will purchase the property and manage the program with an on-site housing manager. The provider will hold the deed and title, be responsible for maintenance and repair, and may utilize equity from the purchase for operational costs or property maintenance. Clients served through the housing portion of the program will pay rent directly to the provider. Adult P&P will provide administrative support, manage the pass-through grant funds, and provide support to the provider with

P&P Officer home visits at the property and case management with the housing manager.

**BUDGET IMPACTS:**

The majority of the \$1,078,518 in State funding received will be passed through to a community organization/provider.

**ATTENDANCE:**

Deevy Holcomb, Community Justice Director

Trevor Stephens, Community Justice Business Manager