

**To: Board of County Commissioners**

**From: Community Justice Department: Adult Parole and Probation Division**

**Date: October 16<sup>th</sup>, 2023**

**Re: Award recommendation -- Deschutes County Electronic Monitoring RFP 2023-022**

Background: Adult Parole and Probation was awarded \$ 1,078,518 to purchase through a private provider a multi-purpose, 3+ bedroom property in Deschutes County to both rehouse and to shelter individuals who have conditions that restrict their proximity to minors and/or are required to register as a sexual offender. Funds would be primarily passed through to the private provider for one-time costs, such as acquisition of the property, renovations, start-up costs, etc. An RFP was issued on August 25<sup>th</sup>, 2023 to select a provider for these services.

We have concluded our proposal review process described in Table 1 for the Deschutes County RFP 2023-751. We received one proposal from Free On The Outside. They are a 501(c)(3) nonprofit based in Oregon City which currently manages multiple transitional homes in the Portland metro area, including providing 69 housing/shelter beds for individuals on supervision who have no minor contact restrictions or who are required to register as a sex offender.

<b>Table 1: Deschutes County RFP 2023-751 Timeline</b>	
Date	Review Step
08/25/2023	RFP Issued
09/06/2023	Proposal questions submitted by email.
09/07/2023	Response to questions sent out.
09/27/2023	RFP closed: Received 1 proposal from Free on the Outside.
10/06/2023	RFP review panel reviewed and scored applications. Members Included J Bar J Director of Runaway and Homeless Youth Programs: Eliza Wilson Bethlehem Inn Executive Direction: Gwenn Wysling The Father's Group Vice President: Kelly Musgrove Parole and Probation: Tanner Wark Deputy County Administrator: Erik Kropp
10/11/2023	Site visit conducted with Free on the Outside in Oregon City by Community Justice leadership staff.
10/16/2023	Review panel met to discuss proposal and scores and made recommendation to BOCC.

The review panel used the following criteria to review the submitted proposal.

<b>Table 2: Deschutes County RFP 2023-751 Evaluation Criteria</b>	
Evaluation Criteria	Points Available
Service Delivery: Ability of the proposer to provide services as detailed in the RFP.	25 Points
Knowledge, Experience, and Expertise: Proposers knowledge, past experience, and staff.	25 Points
Human-Centered Focus and Understanding of Low Barrier from proposal: Proper's responses clearly articulate an understanding of client focus and low barrier.	10 Points
Collaboration and Community Awareness: proposal clearly reflects an understanding of the complexity around the project and siting a location. Proposal clearly shows an ability to collaborate with County and community stakeholders as necessary.	10 Points

Financial Creativity: creativity around solutions to fund project.	20 Points
Performance Measures and Deliverables: proposal outlines some key output and outcome measures and reflects an understanding of needing to make data informed decisions.	10 Points
<b>Total points available</b>	<b>100 Points</b>

Based on the review panel’s individual scores the proposal from Free On The Outside received an average score of 71 out of 100.

<b>Table 3: Deschutes County RFP 2023-751 Review Panel Average Score</b>		
<b>Evaluation Criteria</b>	<b>Points Available</b>	<b>Panel Average</b>
Service Delivery: Ability of the proposer to provide services as detailed in the RFP.	25 Points	<b>19</b>
Knowledge, Experience, and Expertise: Proposers knowledge, past experience, and staff.	25 Points	<b>20</b>
Human-Centered Focus and Understanding of Low Barrier from proposal: Proper’s responses clearly articulate an understanding of client focus and low barrier.	10 Points	<b>7</b>
Collaboration and Community Awareness: proposal clearly reflects an understanding of the complexity around the project and siting a location. Proposal clearly shows an ability to collaborate with County and community stakeholders as necessary.	10 Points	<b>6</b>
Financial Creativity: creativity around solutions to fund project.	20 Points	<b>12</b>
Performance Measures and Deliverables: proposal outlines some key output and outcome measures and reflects an understanding of needing to make data informed decisions.	10 Points	<b>7</b>
<b>Total points</b>	<b>100</b>	<b>71</b>

#### Highlights from Review Panel

- Appreciate the experience this provider will bring in terms of housing clients with minor contact restrictions (15 years).
- Appreciate that the provider utilizes a live in house manager and assistant housing manager as needed.
- Appreciate their dedication to providing training in Motivation Interviewing, Trauma Informed Care, and Implicit bias.
- Appreciate that staff within the organization have lived experience.
- This organization has created a model that has been successfully replicated and demonstrates the ability to meet the goals of this program and the identified criteria evaluation.

It is the panel’s recommendation that RFP 2023-751 be awarded to Free On The Outside and that we begin contract negotiations.

We request approval to issue an Intent to Award from the Board of County Commissioners for a not-to-exceed amount of \$1,078,518. This will be a 122 month contract starting November 15, 2023.