



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 25, 2023

SUBJECT: Approval of a lease with Oregon State University for use of space at South County Services Building to operate the Supplemental Nutritional Assistance Program Education program

RECOMMENDED MOTION:

Move approval of Board signature of Document No. 2023-844, a lease with Oregon State University for use of space at South County Services Building to operate the Supplemental Nutritional Assistance Program Education (SNAP-Ed).

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns a +/- 7,341 square foot building located at 51340 Highway 97, La Pine, known as the South County Services Building. Since 2014, Oregon State University Extension Service (OSU Extension) has occupied space at the South County location. OSU Extension provides healthy food and lifestyle education to low-income households in South Deschutes County.

The lease is effective November 1, 2023 through October 31, 2025 and may be renewed for additional two-year terms by mutual agreement. Lease terms include \$239/month for rent and \$67/month for utilities with 3% annual increases.

BUDGET IMPACTS:

\$239/month or \$2,868/annual for rent, and \$67/month or \$804/annual for utilities with 3% annual increases.

ATTENDANCE:

Kristie Bollinger, Property Manager