

**Deschutes County Service Districts Fee Schedule  
FY 2025**

ITEM NO.	DESCRIPTION	FY 2024 FEE	UNIT	ENACTMENT AUTHORITY
	<b>Black Butte Ranch County Service District</b>			
	General fees, unless otherwise noted			
BBR 1	Cassette tape / CD copies	\$ 25.00	per tape	
BBR 2	Copy fee (B/W) for public & county employees	\$ 0.25	per page	
BBR 3	Copy fee (color) for public & county employees	\$ 0.35	per page	
BBR 4	Copy fee for documents on disk (first document)	\$ 5.00	per document	
BBR 5	Copy fee for documents on disk (after first document)	\$ 2.00	per additional document	
BBR 6	Fee for e-mail of documents	\$ 2.00	per document	
BBR 7	Facsimile transmittal (local number)	\$ 1.00	1st page	
BBR 8	Facsimile transmittal (local number)	\$ 0.50	per additional page	
BBR 9	Facsimile transmittal (long distance number)	\$ 1.50	1st page	
BBR 10	Facsimile transmittal (long distance number)	\$ 0.50	per additional page	
BBR 11	Returned check processing fee	\$ 30.00		
BBR 12	Research & Prep fee for public records request	\$ 40.00	per hour	
BBR 13	Vehicle impound fee (storage)	\$ 15.00	per day	
BBR 14	Vehicle impound yard release fee	\$ 100.00		
BBR 15	Administrative release fee for forfeited vehicles	\$ 150.00		
BBR 16	2nd Forfeiture	\$ 300.00		
BBR 17	3rd or greater forfeiture	\$ 500.00		
BBR 18	Vehicle impound fee	\$ 100.00		
BBR 19	Impound vehicle hearing fee (Hearing Officer can waive the fee)	\$ 100.00	per hearing - only if requestor loses appeal	
BBR 20	Fingerprinting: First Card	\$ 15.00		
BBR 21	Fingerprinting: Additional Cards	\$ 5.00		
	<b>Copies of police officer's reports (Accident &amp; Criminal)</b>			
BBR 22	Case Report	\$ 30.00		
BBR 23	Service of Writ of Garnishment	\$ 25.00	\$15.00 bank search fee	
BBR 24	Enforcement of any Writ	\$ 70.00	may incl \$28.00 service fee	
	<b>Public Information Requests</b>			
BBR 25	File search - general	\$ 10.00	look-up fee	
BBR 26	File search - professional	\$ 29.00	per hour	
BBR 27	Estimated cost for legal counsel to review request	\$ 150.00	per hour (1/4 hour minimum)	
BBR 28	Postage to mail records	ACS		