



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 15, 2025

SUBJECT: Approval of a Notice of Intent to Award a contract for the Landfill Siting Consultant Services-Phase 2 Addendum

RECOMMENDED MOTION:

Move approval of Document No. 2025-925, a Notice of Intent to Award the Landfill Siting Consultant Services- Phase 2 Addendum to Parametrix, Inc.

BACKGROUND AND POLICY IMPLICATIONS:

On October 3, 2025, the Deschutes County Department of Solid Waste received one proposal in response to Request for Proposals (RFP 2025-924) for Landfill Siting Consultant Services – Phase 2 Addendum. The RFP was issued on September 15, 2025, and sought consultant services to support the final site evaluation of the Horse Ridge site as a potential location for the County's next municipal solid waste landfill. The scope of work outlined in the RFP includes conceptual site planning, cost estimation, permitting and infrastructure assessments, environmental and cultural resource reviews, and public engagement activities.

The proposal was submitted by Parametrix, a firm that has provided technical support to the County throughout Phases 1 and 2 of the landfill siting process. The firm's proposal includes a multidisciplinary team of subconsultants—Delve Underground, Siemens & Associates, G. Friesen Associates, Kittelson & Associates, and Apex Companies—many of whom have previously supported the County on this project. The proposed project manager is based in Bend, Oregon, and has been involved in earlier phases of the siting effort.

The Phase 2 Addendum is intended to complete a Final Site Evaluation of the Horse Ridge site using the same methodology applied to the Moon Pit and Roth East sites. This approach is intended to ensure consistency in evaluation criteria and comparability of findings. The Horse Ridge site was identified for further study following the County's decision to discontinue pursuit of the Moon Pit site due to unsuccessful property negotiations. The Solid Waste Advisory Committee (SWAC) met between May and August 2025 to review additional candidate sites and recommended that the Horse Ridge site undergo a full evaluation.

The proposed work is scheduled to begin in November 2025, with technical studies and stakeholder engagement continuing through spring 2026. The timeline is structured to support a final site selection decision by June 2026.

BUDGET IMPACTS:

The total proposed cost for the Phase 2 Addendum is \$349,831, which includes labor, subconsultant services, and reimbursable expenses allocated in FY26 Fund 610 Planning.

ATTENDANCE:

Tim Brownell, Director of Solid Waste