

## **DESCHUTES COUNTY DOCUMENT SUMMARY**

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:** March 30, 2022  
Management Division

**Department:** Administrative; Property

**Requesting Agency:** Oregon Department of Transportation  
**Contact:** Bob Townsend      **Telephone:** 541-980-2800

**Type of Documents:** 1) Intergovernmental Agreement to memorialize an in-kind donation of property, 2) Donation Deed

**Goods and/or Services:** N/A

### **Background & History:**

ODOT has requested an in-kind donation of 2.95-acres of County-owned in the Newberry Neighborhood, La Pine. The property will accommodate a portion of a 2.25-mile segment of a planned multi-use path that will parlell US97 from Crescent Creek up to the northern City limits of La Pine.

See page 2 for document instructions.

**Property Value \$72,632**

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N/A Not Applicable Insurance Certificate Received (check box)

Check all that apply: None

RFP, Solicitation or Bid Process  
 Informal quotes (<\$150K)  
 Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

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**Funding Source:** (Included in current budget? Not applicable  Yes  No)

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**Is this a Grant Agreement providing revenue to the County?**  Yes  No

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**Departmental Contact and Title:** Kristie Bollinger, Property Manager  
**Phone #:** 541-385-1414

Department Director Approval: \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Distribution of Document:** Return signed Donation Deed document with original inked signatures to Property Management to provide to ODOT for property title recording purposes.

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**Official Review:**

County Signature Required (check one):

- BOCC (if \$150,000 or more) – BOARD AGENDA Item
- County Administrator (if \$25,000 but under \$150,000)
- Department Director - Health (if under \$50,000)
- Department Head/Director (if under \$25,000)

Legal Review



Date

3/30/2022

Document Number **2022-271 and 2022-272**