



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of September 29, 2021 (CONSENT)

DATE: September 9, 2021

FROM: Dave Doyle Legal 388-6625

TITLE OF AGENDA ITEM:

Consideration of Board Approval (and signature) of Amended Bylaws for the Deschutes County Public Safety Coordinating Council, No. 2021-746.

PUBLIC HEARING ON THIS DATE? No.

BACKGROUND AND POLICY IMPLICATIONS:

County staff determined that the existing bylaws require physical presence in order to meet quorum requirements. In that some members need to attend meetings by Zoom, and with the ongoing uncertainty associated with pandemic restrictions, the Council tasked Deevy Holcomb with drafting an amendment allowing for remote attendance. The proposed language has been reviewed and approved by the Council.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION & ACTION REQUESTED:

Move Board signature on document 2021-746, Amended Bylaws for the Deschutes County Public Safety Coordinating Council.

ATTENDANCE: Legal

DISTRIBUTION OF DOCUMENTS:

Community Justice



**AMENDED BYLAWS OF
DESCHUTES COUNTY PUBLIC SAFETY COORDINATING COUNCIL**

Article I. NAME and PRINCIPAL OFFICE

The name of this group shall be the Deschutes County Public Safety Coordinating Council ("Council") and its principal office shall be Suite 200, Deschutes County Services Building, and 1300 Wall Street, Bend, Oregon 97703.

Article II. PURPOSE

Section 2.01 The Council shall perform the duties prescribed in ORS 423.560 and ORS 426.565.

Section 2.02 The Council shall develop and recommend to the Deschutes County Board of County Commissioners a plan or plans for use of state resources to service the local offender population and the use of state and local resources to serve the needs of that part of the local offender population who are at least 15 years of age and less than 18 years of age.

Section 2.03 The Council shall develop and recommend to the Deschutes County Board of County Commissioners a plan for use of state resources to serve the local youth offender population.

Section 2.04 The Council shall coordinate local juvenile justice policy among affected juvenile justice entities.

Section 2.05 The Council shall develop and recommend to the Deschutes County Board of County Commissioners, a plan to prevent criminal involvement by youth.

Section 2.06 The Council shall coordinate a local criminal justice policy among affected criminal justice entities.

Section 2.07 The Council may make other recommendations to the Deschutes County Board of County Commissioners for the betterment of the Deschutes County criminal and juvenile justice systems.

Article III. MEMBERS and TERMS of MEMBERSHIP

Section 3.01 Council member ship will comply with ORS 423.560. Section 3.02 The members shall include:

- 1) The City of Bend Chief of Police;
- 2) The City of Redmond Chief of Police;
- 3) The Deschutes County Sheriff;
- 4) The Deschutes County District Attorney;

DC-2021-746

- 5) The presiding judge of the 11th Judicial District or a state court judge selected by the presiding judge;
- 6) A public defender or defense attorney appointed by the presiding judge of the 11th Judicial District
- 7) The Court Administrator of the 11th Judicial District;
- 8) The Deschutes County Community Corrections Director;
- 9) The Deschutes County Juvenile Department Director;
- 10) The Deschutes County Health Services Department Director;
- 11) A Deschutes County Commissioner selected by the Commissioners;
- 12) The Deschutes County Administrator or the Deschutes County Administrator's designee;
- 13) The Director of Deschutes County 911;
- 14) A City Councilor or Mayor selected by the cities in Deschutes County;
- 15) A City Manager or other city representative selected by the cities in Deschutes County;
- 16) A non-voting Oregon Youth Authority representative selected by the Oregon Youth Authority Director;
- 17) A non-voting Oregon State Police representative, selected by the Superintendent of the State Police;
- 18) Three citizen members appointed by the Deschutes County Board of County Commissioners one of which shall be a person involved in child abuse detection and intervention.

Section 3.03 At the discretion of the Deschutes County Community Justice Department Director, the Community Justice Department Director may serve in lieu of the Deschutes County Community Corrections and or the Juvenile Department Director.

Section 3.04 Members shall serve at the pleasure of the appointing authority or until the member no longer holds the public office described. Citizen members shall serve terms of four years. Citizen members may serve more than one term.

Section 3.05 The Deschutes County Board of County Commissioners may appoint additional citizen members for terms of "up to" four years.

Article IV. OFFICERS and DUTIES

Section 4.01 The officers shall be a Chair and a Vice-Chair. Officers shall be elected by a majority of members of the Council and shall hold office for terms of three years.

Section 4.02 The Chair shall preside at meetings, form subcommittees, including the subcommittee required by ORS 423.565(4), and form task forces. The Chair shall appoint subcommittee and task force members. The Chair shall perform all other duties necessary or incidental to the office. The Vice-Chair shall carry out the responsibilities of the Chair in the absence of the Chair. The Vice-Chair shall fill

out the term of the Chair if the office becomes vacant. The Chair shall appoint a Vice-Chair to complete the term of Vice-Chair if the office becomes vacant.

Section 4.03 The Chair shall notify the relevant appointing authority in writing if at any time a member appears unable to serve, a position appears vacant, or upon the expiration of the term of any citizen member if the Chair has not received notice of reappointment.

Article V. MEETINGS, VOTING and RECORDING

Section 5.01 The Council shall meet no less than once per quarter. Special meetings may be called by the Chair or by 2/3 of the Council members. All proceedings of the Council shall be open to the public in accordance with and subject to the provisions of ORS 192.610 to 192.690.

Section 5.02 All votes of Council members and minutes of the meetings shall be recorded and shall become matters of public record. A quorum for the transaction of official business shall consist of a majority of the current voting members of the Council. Members of the Council shall endeavor to be physically present at all meetings to be counted as part of quorum. However, when attendance in person is unavoidable after exercising due diligence to arrange for physical presence at the meeting and the Chair allows it, a member/s may participate and be counted as part of the quorum through video conference or telephone if available. Further, if the Chair determines a reason/s in the best interest of the public or the membership to conduct the entire meeting via video conference or telephone, members may participate and be counted as part of the quorum via video conference or telephone.

Article VI. BYLAWS

Section 6.01 Except for section 3.03 and any other provision relating to Council membership, the Council may amend these bylaws.

Section 6.02 A copy of all proposed amendments to these bylaws shall be mailed to each member of the Council at least ten days prior to the date at which action is to be taken on the amendment. An affirmative vote by a majority of the Council members shall be necessary to amend these bylaws.

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Adopted this _____ day of September, 2021

DESCHUTES COUNTY BOARD OF COMMISSIONERS

_____ Tony DeBone, Commissioner

_____ Phil Chang, Commissioner

_____ Patti Adair, Commissioner

ATTEST:

Recording Secretary

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