



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** July 23, 2025

**SUBJECT:** Approval of a Notice of Intent to Award a contract for Hazardous Waste Transportation and Management Services to Clean Earth Environmental Solutions

**RECOMMENDED MOTION:**

Move approval of a Notice of Intent to Award the Hazardous Waste Transportation and Management Services contract to Clean Earth Environmental Solutions, Inc.

**BACKGROUND AND POLICY IMPLICATIONS:**

In May, 2025, the Solid Waste Department solicited proposals for the Hazardous Waste Transportation and Management Services at the Knott Landfill Recycling and Transfer Facility. The scope of work involves transporting and disposal of materials collected at the Knott HHW facility and rural HHW events. The scope includes pricing for supplemental staffing for the HHW program including rural events and providing supplies on an as needed basis. The anticipation of the staffing need is projected to be minimal as the Solid Waste Department currently has 3 Hazardous Waste FTEs and 4 additional HAZWOPER certified staff to help cover as needed. The contract also provides for 24-hour emergency response services in the event of a hazardous materials incident that requires services beyond the capabilities of the County to provide.

The Request for Proposals was advertised in the Bend Bulletin and the Daily Journal of Commerce. During the solicitation period, seven hazardous waste management service providers and one plan center registered as planholders for the project.

Proposals were received from five firms. Proposals were scored using the following criteria: fees (50 points), firm experience, qualifications and capabilities (20 points), completeness and detail of the proposal (20 points), and references (10 points).

Fees were evaluated using an assumed volume of waste collected over a 12 month period, based on program history. Clean Harbors Environmental Services had an overall cost total that was \$11,247 lower for transportation and disposal than the second proposer, Clean Earth Environmental Solutions (an approximate 5.4% difference). Clean Harbors did not score as well on experience, qualifications and capabilities. This was based both on

specifics in their proposal as well as the Department's experience with the firm over the past several years with substantial quality control issues related to invoicing and regulatory paperwork as well as current issues with managing the waste oil and antifreeze program. Given the shortcomings experienced with Clean Harbors over the past several years and the relatively minor variation in cost proposals, Clean Earth Environmental Solutions was determined to be the best qualified proposer and is recommended for award of the contract.

A summary the cost proposals and proposal evaluation scoring are attached. References from public agencies utilizing Clean Earth Environmental Solutions for HHW program services were checked and the firm received positive comments from all references. Additionally, the County has had a positive experience with Clean Earth Environmental Solutions providing the subject services in the past.

Because the services provided under this contract are invoiced on a time and materials basis (based on quantities of HHW received and staff hours worked), the contract is awarded in an amount not to exceed \$250,000. The contract is issued as a one year agreement with the option for annual renewal for two additional years, subject to mutual agreement between the County and the Contractor.

**BUDGET IMPACTS:**

Funds have been budgeted in the Solid Waste Department budget for this project.

**ATTENDANCE:**

Tim Brownell, Director of Solid Waste