

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Increasing FTE and	*	
Increasing and Transferring Appropriations	*	RESOLUTION NO. 2026-006
Within the FY 2026 Deschutes County Budget	*	

WHEREAS, the Deschutes County Facilities Department is requesting the addition of a 1.00 Custodian FTE, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows the transfer of Contingency within a fund when authorized by resolution of the governing body, and

WHEREAS, it is necessary to recognize Interfund Revenue of \$25,900 and increase Program Expense appropriations by the same amount within the Facilities Fund; and decrease Contingency by \$25,900 and increase Program Expense appropriations by the same amount within the General Fund, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be recognized in the Fiscal Year 2026 (FY 2026) County Budget:

<u>Facilities Fund</u>	
Interfund Charges	\$ 25,900
Facilities Fund Total	<u>\$ 25,900</u>

Section 2. That the following amounts be appropriated in the FY 2026 County Budget:

General Fund

Program Expense	\$ 25,900
Contingency	<u>(25,900)</u>
General Fund Total	<u>\$ -</u>

Facilities Fund

Program Expense	\$ 25,900
Facilities Fund Total	<u>\$ 25,900</u>

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

Section 4. That the following FTE be added to the FY 2026 Deschutes County Budget:

Job Class	Position Number	Type	Effective Hiring Date	FTE
Custodian (1019)	n/a	Regular	2/18/2026	1.00
Total FTE				1.00

Section 5. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this _____ day of February 2026.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

PHIL CHANG, Chair

ATTEST:

ANTHONY DEBONE, Vice-Chair

Recording Secretary

PATTI ADAIR, Commissioner