



## AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** February 14, 2024

**SUBJECT:** Approval of Chair Signature of Document No. 2024-047, a Notice of Intent to Award Contract for the Supplying and Hauling of Crushed, Uncoated Rock for Chip Seal 2024 Contract

**RECOMMENDED MOTION:**

Move approval of Board Chair signature of Document No. 2024-047.

**BACKGROUND AND POLICY IMPLICATIONS:**

Deschutes County Road Department prepared bid solicitation documents for the Supplying and Hauling of Crushed, Uncoated Rock for Chip Seal 2024 contract. The project scope of work includes furnishing and delivery of crushed, uncoated rock for chip seal to specified stockpiles in the Bend and Sisters maintenance zones. The project was advertised in the *Daily Journal of Commerce* and *The Bulletin* on January 17, 2024. The Department opened bids at 2:00 P.M. on January 31, 2024.

One bid was received for this project. The bid results are as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
HIGH DESERT AGGREGATE AND PAVING, INC.	\$ 670,850.00
Engineer's Estimate	\$ 660,400.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, HIGH DESERT AGGREGATE AND PAVING, INC., and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the apparent low bidder. The bid tabulation, including the Engineer's estimate, is attached.

**BUDGET IMPACTS:**

A portion of the project cost is budgeted in the Road Fund budget for Fiscal Year 2024. The remaining project cost will be included in the proposed Road Fund budget for Fiscal Year 2025.

**ATTENDANCE:**

Cody Smith, County Engineer/Assistant Road Department Director