

# FY23-24 Proposed Budget Presentation

## Fund 628: Board of County Commissioners

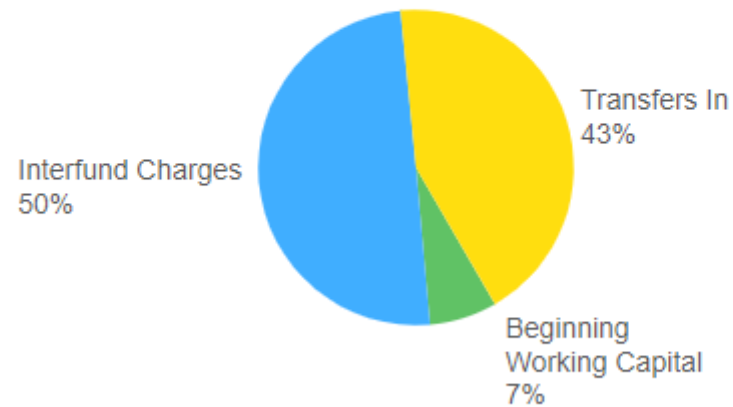
**Presenters:** Whitney Hale & Stephanie Robinson



Budget Committee Meeting | May 22, 2023

# FY 23-24 Department Budget Details

## Board of County Commissioners Resources



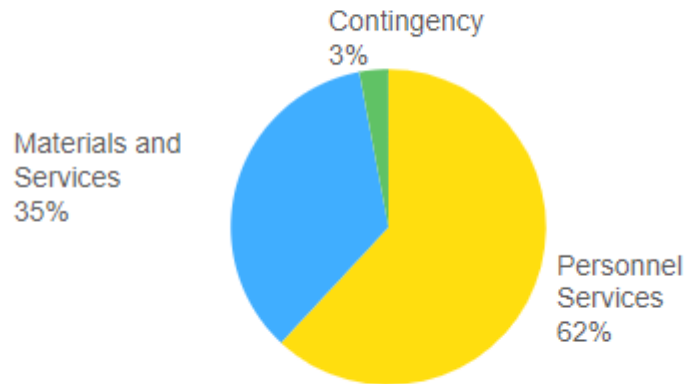
## 23-24 RESOURCES

- Internal Service Fund Charges
- General Fund



# FY 23-24 Department Budget Details

## Board of County Commissioners Requirements



## 23-24 REQUIREMENTS

- Increased costs for lobbyist services (new contract in early FY '23)
- Reduced costs for AV services (Monday BOCC meetings moving upstairs)



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# Thank you





# FY23-24 Proposed Budget Presentation

## Fund 625: County Administration

**Presenter:** Whitney Hale & Stephanie Robinson



Budget Committee Meeting | May 22, 2023

# Department Accomplishments

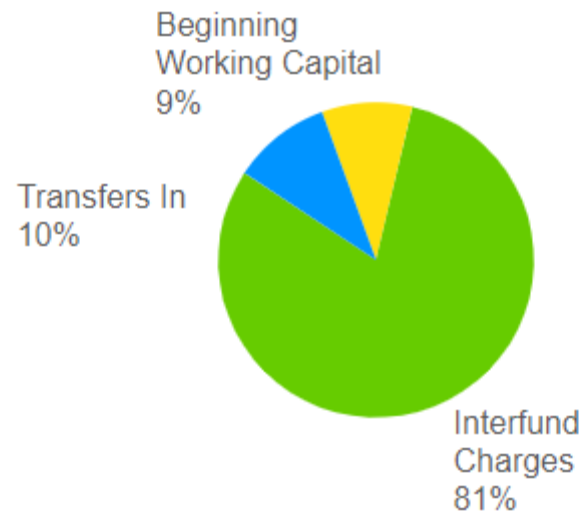


- Received multiple audit awards from ALGA
- Launched new podcast
- Formed new Wolf Depredation Compensation Committee
- Coordinated new Coffee with a Commissioner Events
- Implemented new language access capabilities
- Facilitated transition to new Medical Examiner
- Hired four new staff and multiple department heads
- Initiated C-PACE implementation
- Facilitated process to create & staff Coordinated Houseless Response Office
- Secured two OR Dept. of Energy grants and pursuing a third



# FY 23-24 Department Budget Details

## Administrative Services Resources



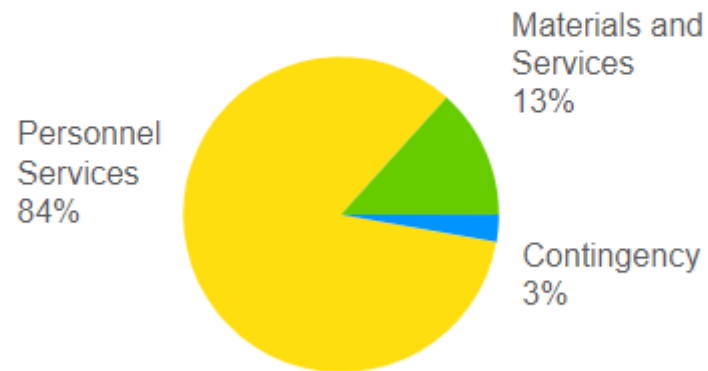
## 23-24 RESOURCES

- Internal Service Fund Charges
- General Fund
- Video Lottery



# FY 23-24 Department Budget Details

## Administrative Services Requirements



## 23-24 REQUIREMENTS

- Increased training/education and corresponding travel expenses
- Return to normal following pandemic (reduced training/travel) and department growth



# Current Challenges and Future Initiatives

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## Challenges

- Coordinated Houseless Response Office strategies, implementation and future funding
- Working with the Board of County Commissioners, Finance and Facilities on funding for near and medium term capital projects.

## Future Initiatives

- Onboarding a new County Internal Auditor
- Reviewing and improving the County's contract process, in coordination with Legal
- Continuing implementation of the Commercial Property Assessed Clean Energy (C-PACE) finance program



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# Thank you



# Risk Management

Presenter:  
Erik Kropp,  
Risk Manager/Deputy County  
Administrator



# Risk Management Overview



- **Workplace Safety**
- **Skid Car**
- **Event Permits**
- **Manage insurance programs**





# Insurance Programs

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## Unemployment

- Fully self-insured

## Vehicle

- Fully self-insured
- Purchase insurance for out-of-state vehicles

## Property

- Insure \$226 million of buildings and equipment



# Insurance Programs

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## General Liability

- Self-insured up to \$1 million
- Excess GL policy for \$1 million - \$10 million

## Workers Comp

- Self-insured
- Purchase excess policy: \$1 million for sworn; \$500k other

## Cyber

- Costs more for less every year



# Current Challenges and Future Initiatives

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## Challenges

- Insurance premiums are increasing
- Workers comp PTSD claims
- Vehicle repair costs increasing significantly
- Cost of workers comp medical claims increasing

## Future Initiatives

- Skid Car automation
- Continuing to use the Oregon Public Entity Excess Pool (OPEEP) to purchase general liability and cyber policies



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# Thank you



FY23-24 Proposed Budget Presentation

# Veterans' Services

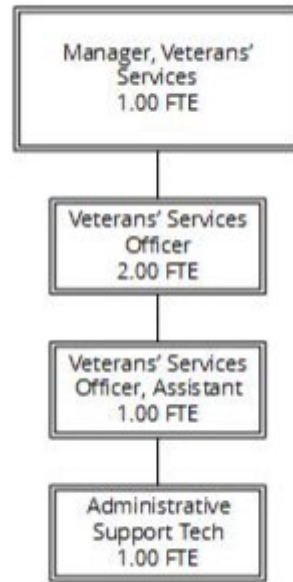
Presenter:  
Keith MacNamara



Budget Committee Meeting | May 22, 2023

# Veterans' Services Overview

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*We provide Veterans and family members of Deschutes County with timely access to services.*

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# Veterans' Services Overview (cont.)

We assist in connecting Veterans and their families with:

- Disability compensation
- Pension
- Healthcare
- Vocational rehab
- Survivors benefits
- Death benefits
- Limited education benefits
- State benefits
- Ordering records
- Referrals to other community resources



# Veterans' Services Accomplishments

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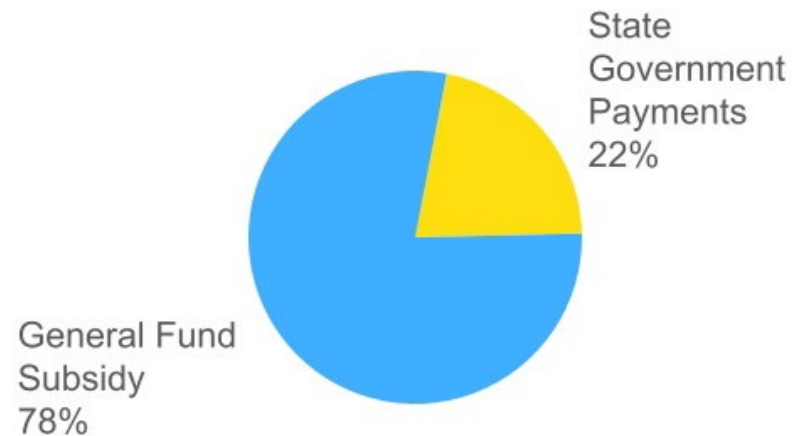
- Maintained a 10 day or less wait time for services.
- Provided services to 1,253 veterans and family members this year.
- Brought in over \$1,571,000 to our veterans this year.





# FY 23-24 Finance Budget Details

## Veterans' Services Resources



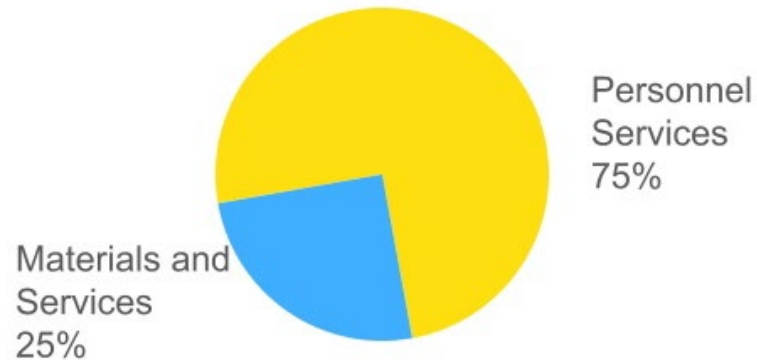
## 23-24 RESOURCES

- State payments and County General Fund support Veterans' Services which advocates for and assists veterans and their family members in applying for benefits that may be available to them.



# FY 23-24 Finance Budget Details

## Veterans' Services Requirements



## 23-24 REQUIREMENTS

- 75% of requirements is used for personnel.
- 25% of requirements goes toward materials and services.



# FY 23-24 Finance Fiscal Issues

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## Fiscal Issues

- Increased cost associated with reclassifying a staff member

## Operational Challenges

- Maintaining the 10 day wait time for services
- Conducting outreach services to other areas of the county
- Attending outreach events within the county



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# Thank you



# FY23-24 Proposed Budget Presentation

## Human Resources

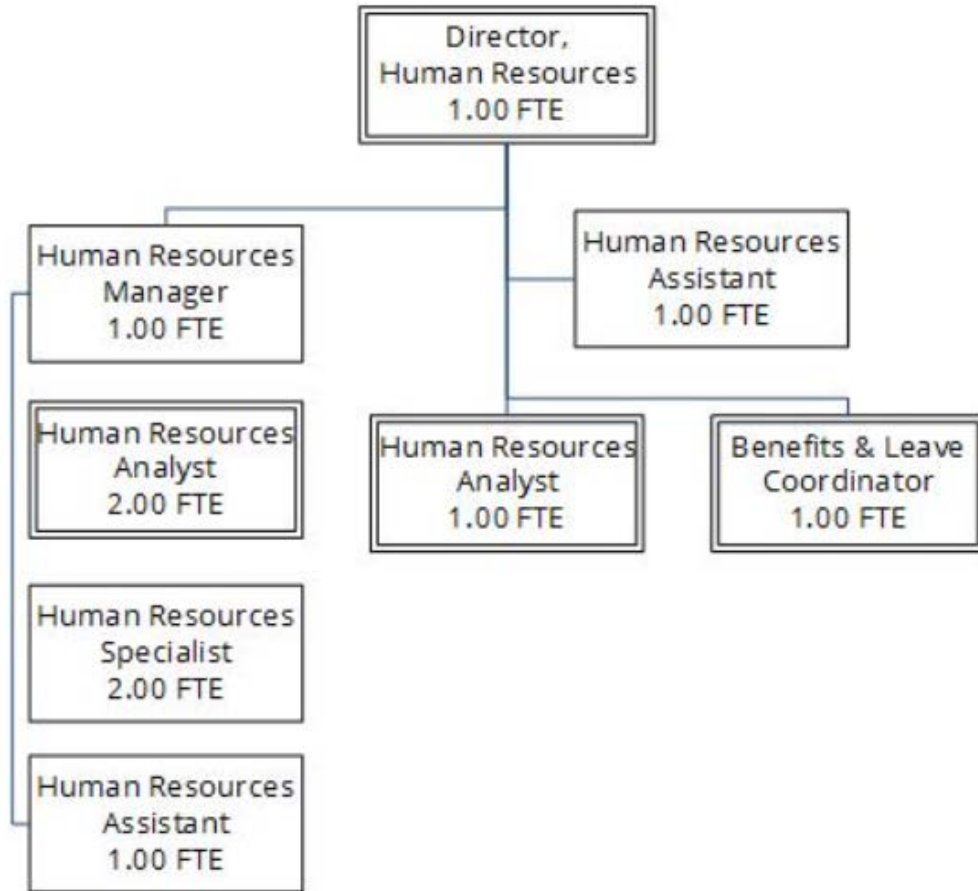
Presenters:

Kathleen Hinman, HR Director

Jason Bavuso, HR Manager



# Department Overview



Mission: *We partner to develop people and an organization to meet the vision and objectives of Deschutes County.*

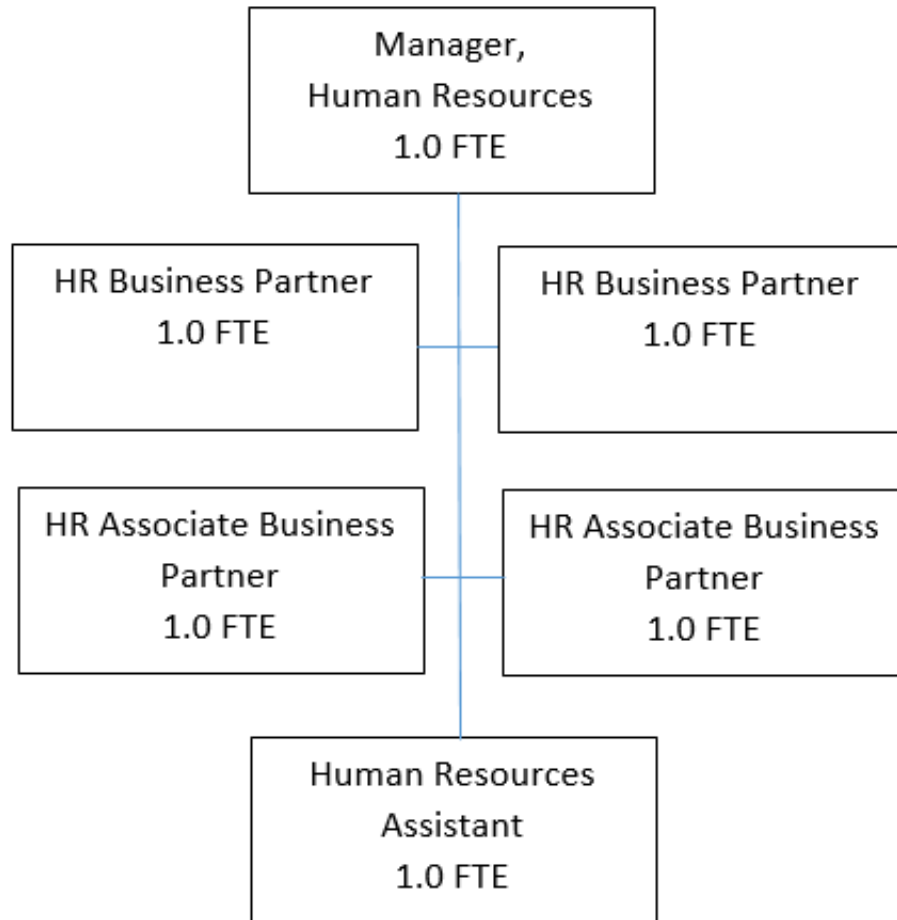


# Department Overview

- Employment Services
- Talent Acquisition
- Classification & Compensation
- Performance Development
- Employee & Labor Relations
- Benefits & Leave Administration



# Department Accomplishments



- Enhanced HR support and expertise through the transition to HR Business Partner model, departments and offices are assigned dedicated HR staff.
- New HR Manager position filled, resulting in 3 staff promotions.
- Succession planning and transfer of knowledge.





# Department Accomplishments

	FY20			FY21			FY22			FY23*		
	# of Recruitments	Total Apps Received	Apps per Recruitment	# of Recruitments	Total Apps Received	Apps per Recruitment	# of Recruitments	Total Apps Received	Apps per Recruitment	# of Recruitments	Total Apps Received	Apps per Recruitment
<b>Deschutes County</b>												
<b>Grand Total</b>	<b>166</b>	<b>5229</b>	<b>32</b>	<b>216</b>	<b>4867</b>	<b>23</b>	<b>299</b>	<b>3744</b>	<b>13</b>	<b>261</b>	<b>4828</b>	<b>18</b>
<i>% from prior year</i>	-36%	8%	70%	30%	-7%	-28%	38%	-23%	-44%	-13%	29%	48%

<b>Deschutes County FTE</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23*</b>
Budgeted FTE	1043	1072	1154	1207
<i>FTE increase over prior year</i>	23	29	83	52
<i>FTE % increase over prior year</i>	2%	3%	8%	5%
Vacancy rate	5.64%	6.52%	10.26%	10.49%

<b>Turnover Report</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>
<b>All Employees</b>				
Total Turnover - All Employees	90	96	162	147
Total Percent of FTE	8.4%	9.4%	15.1%	13.1%
<b>Supervisors</b>				
Total Turnover - Supervisor	7	17	16	14
Total Percent of Supervisor	3.7%	9.4%	8.6%	7.2%

- On pace to complete over 300 recruitments this Fiscal Year.
- Completed 2 Director level recruitments.



# Department Accomplishments

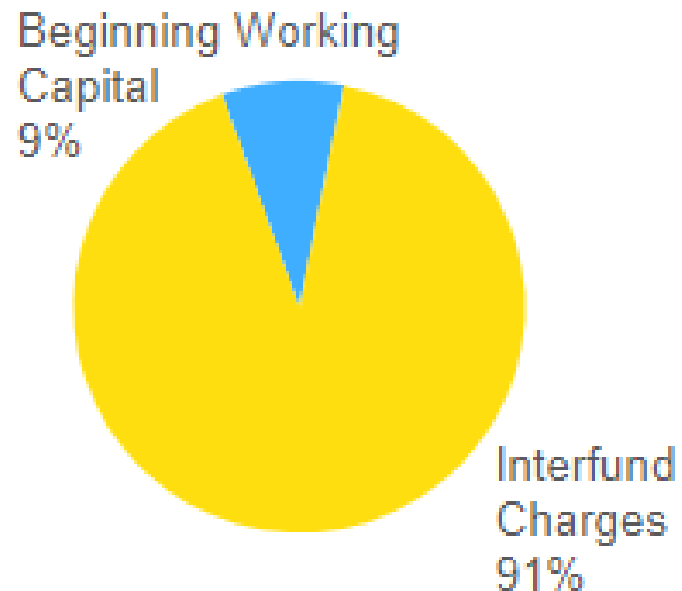
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- Concurrently bargained three successor collective bargaining agreements.
  - DCDAA – Deputy District Attorneys
  - FOPPO – Parole & Probation Officers
  - IUOE – Road and Solid Waste Departments
- Increased collaboration with union partners, foster a positive relationship among employees and employer.
  - [REDACTED] Investigation
  - Corrective Action: [REDACTED]
  - Performance Improvement Plan: [REDACTED]
  - [REDACTED] – Probationary Review



# FY 23-24 Department Budget Details

## Human Resources Resources



## 23-24 RESOURCES

*Total Budget = \$2,150,360*

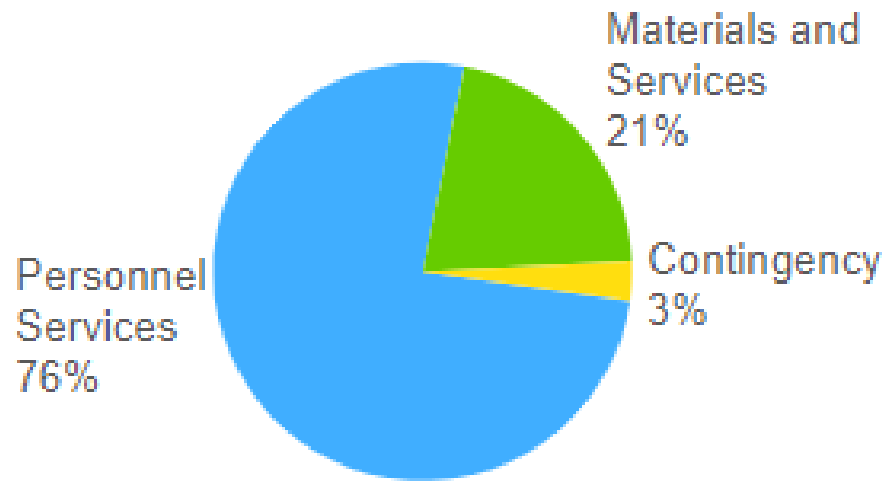
*Budget Change = 10.80%*

*Department charges are based on budgeted FTE.*



# FY 23-24 Department Budget Details

## Human Resources Requirements



## 23-24 REQUIREMENTS

Personnel Services:  
Succession planning for an upcoming retirement.

Materials and Services:  
Increase in cost of services generally and especially for training and education services.



# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- Spiking costs in cost of living, materials, and services, specifically in performance development and training.
- Ensuring the Health Benefit Fund reserve stays within policy requirements, given costs of health care are increasing.

## Long-term Fiscal Issues

- Increased cost of living and rising mortgage rates will continue to be a factor in attracting talent to the area.
- Balance providing robust and competitive health insurance and benefits package while managing the surging costs of health care.



# Current Challenges and Future Initiatives

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## Challenges

- Transferring and replacing knowledge post staff retirement.
- Manual processes within Leave program administration.
- Manual processes around benefits enrollment, specifically retiree health insurance administration.

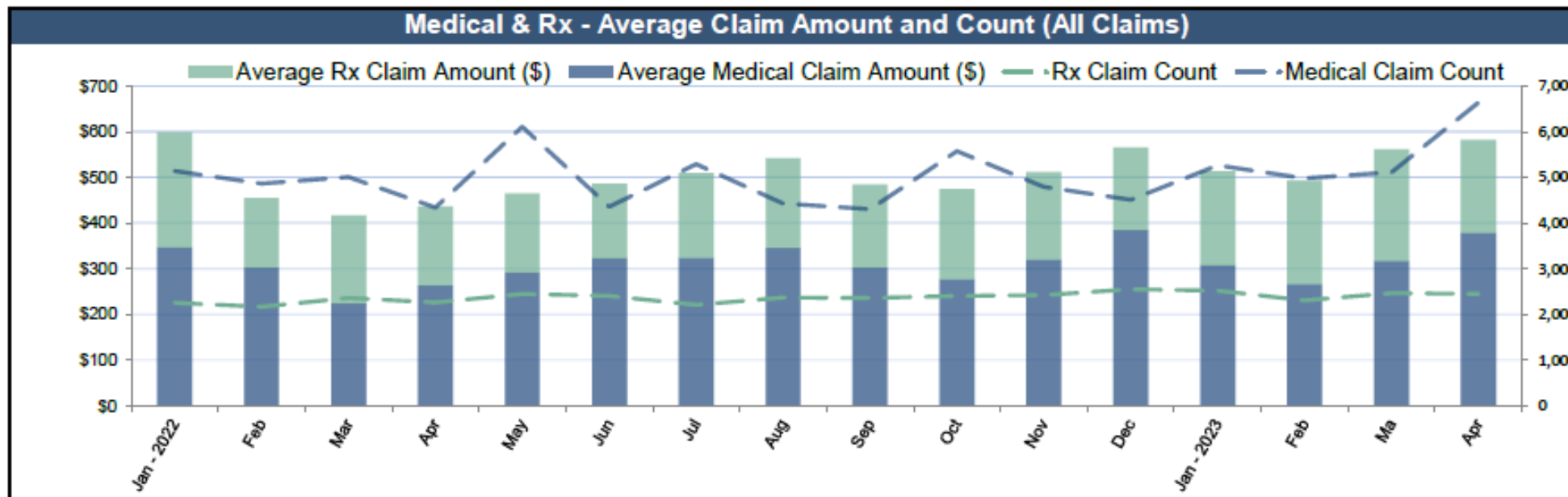
## Future Initiatives

- Employee Performance Review Modernization
- Paid Leave Oregon Integration
- Policy and Rules Updates
- RFPs for Pharmacy Benefit Manager and Deferred Compensation (457 plans)



# Health Benefits (Fund 675)

- The impacts of inflation, supply chain disruptions, historic labor shortages, and delayed care are creating significant economic challenges for the entire industry.



# FY 23-24 Division Budget Details

	Funding Ratio		
	Total Expenses/Budget		
	1/22 - 12/22	1/22 - YOY	1/23 - YTD
<b>Medical, Rx &amp; Vision</b>	<b>126.7%</b>	<b>125.8%</b>	<b>130.0%</b>
Gain / (Loss)	(\$5,717,113)	(\$1,376,361)	(\$1,652,901)
<b>Dental</b>	<b>87.3%</b>	<b>97.2%</b>	<b>100.7%</b>
Gain / (Loss)	\$302,386	\$16,366	(\$4,025)
<b>Total Plans (Combined)</b>	<b>122.8%</b>	<b>123.0%</b>	<b>127.1%</b>
Gain / (Loss)	(\$5,414,727)	(\$1,359,996)	(\$1,656,925)

*As of March 2023*

## 23-24 RESOURCES

- Beginning working capital projected at \$5.7M and ending near \$3.8M.
- The department rate is being increased by 11% this FY with plans to increase by 25%+ in the following year.
- Employee premium cost-shares typically make up 5.5% of the full premium rate.





# FY 23-24 Division Budget Details

	<b>Total Expenses</b>		
	Claims + Fixed		
	<b>1/22 - 12/22</b>	<b>1/22 - YOY</b>	<b>1/23 - YTD</b>
Net Medical	\$21,465,511	\$5,239,351	\$5,385,183
Rx	5,261,278	1,354,496	1,645,101
Vision	384,849	114,623	126,129
Dental	2,072,635	573,377	616,497
<b>Total</b>	<b>\$29,184,272</b>	<b>\$7,281,846</b>	<b>\$7,772,910</b>
<b>Funding Ratio</b>	<b>122.8%</b>	<b>123.0%</b>	<b>127.1%</b>

*As of March 2023*

## 23-24 REQUIREMENTS

- Claim spend has not returned to pre-pandemic increases as anticipated.
- Claim spend average year over year pre-pandemic was 3.5%, now averaging 10.8%.
- FY22 alone saw a 29.3% cost increase.
- Covered lives on the plan increased at a higher rate.



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# Thank you

The Deschutes County Human Resources Team

*Make the Work You Do Matter.*



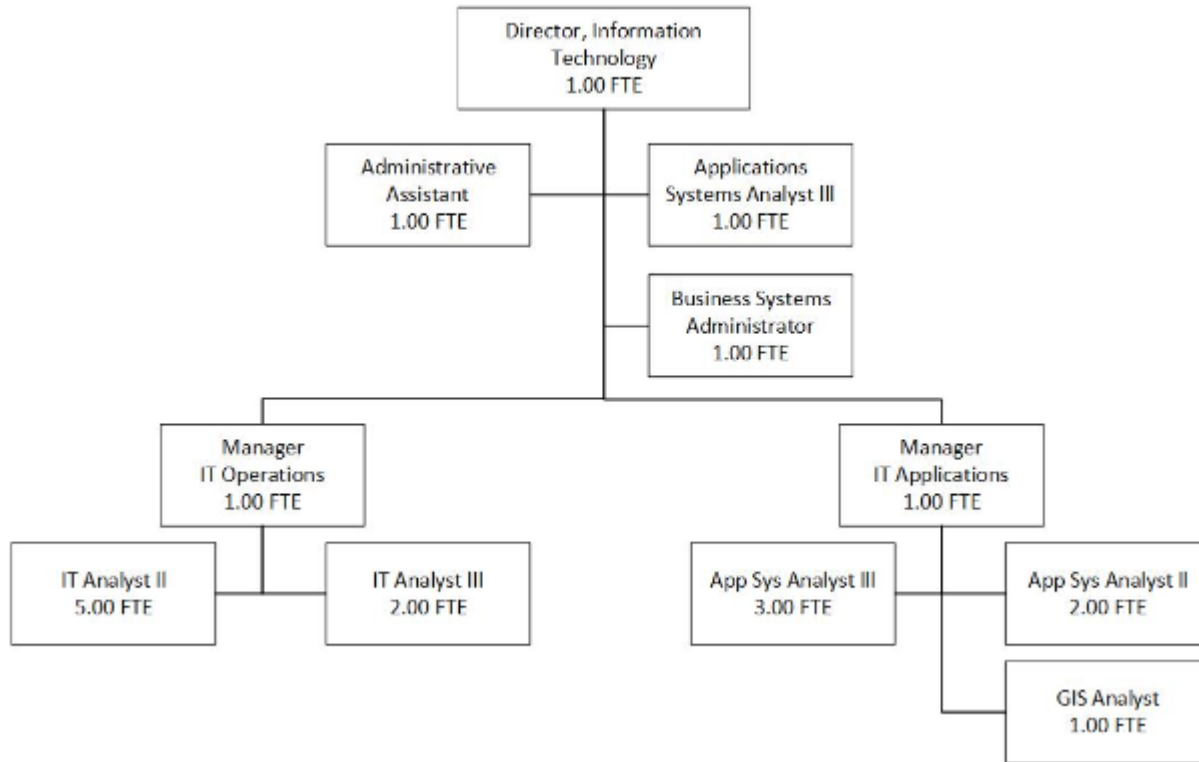
# FY23-24 Proposed Budget Presentation

## Information Technology

Presenters:  
Tania Mahood  
Kevin Furlong



# IT Overview

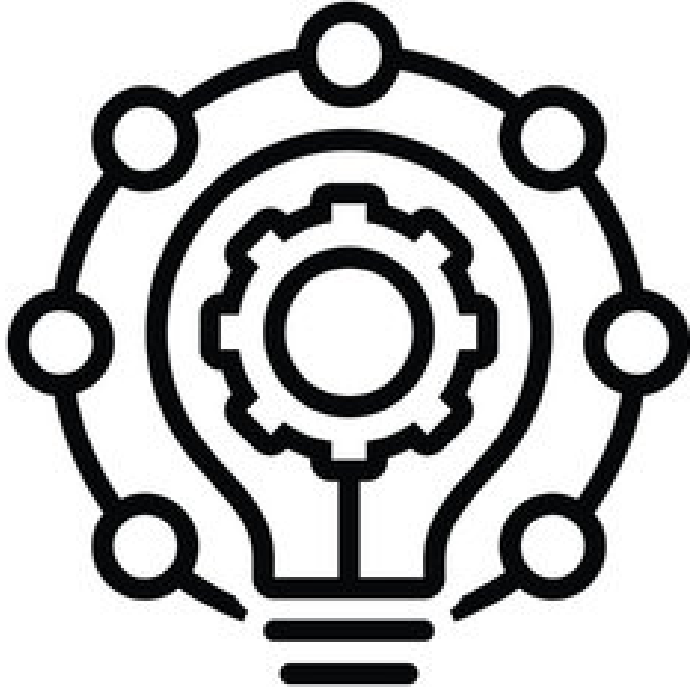


The IT Department for Deschutes County provides reliable, innovative, cost-effective, and proven solutions to residents, the business community, and County staff to contribute to the success of the citizens.



# IT Accomplishments

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- Converted all accounts to Microsoft 365
- Assembled an advisory group to provide direction on how the County implements and uses Microsoft 365
- Completed the onboarding of the managed cybersecurity service provider
- Filled the IT Director position
- Installed new firewalls



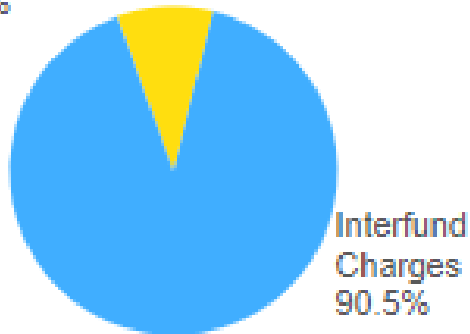
# FY 23-24 IT Budget Details

## Fund 660 - IT

## 23-24 RESOURCES

### Information Technology Resources

Beginning Working Capital  
9.5%



- IT is funded by internal service charges
- ISF charges increased 5.42% from the previous budget year. Attributed to inflation and moving two FTE from other IT funds into this fund
- Moved Microsoft 365 licensing costs out of this fund and into 661 fund until licensing costs level out

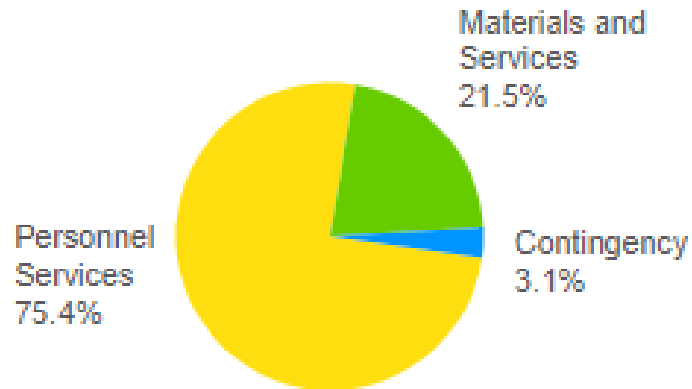


# FY 23-24 IT Budget Details

## Fund 660 - IT

## 23-24 REQUIREMENTS

### Information Technology Requirements



- Personnel Services and the cost of employees projected at \$3.1M for FY24
- Major expenditures consist of \$200K in contracted services, \$226K for software maintenance and agreements
- Contracted services include managed cybersecurity vendor. Software maintenance and agreements majority of expenditure



# FY 23-24 IT Fiscal Issues

## Fund 660 - IT

### Short-term Fiscal Issues

- Microsoft 365 licensing was moved out of this fund into the reserve fund (661)
- The department anticipates potential need for additional FTE pending further information

### Long-term Fiscal Issues

- Meet the needs of a growing organization that is becoming more reliant on technology
- Preparing for and managing the increased cost of labor, acquisition of equipment, and maintaining systems to sustain current and expanding services
- Managing the costs associated with meeting security requirements





# Current Challenges and Future Initiatives

## Fund 660 - IT Challenges

- Increased cybersecurity requirements
- Increased costs of labor, services, and products
- Providing staff development and training to keep relevant and up-to-date
- Hiring and maintaining appropriate staffing to meet the needs of a growing organization
- 10% turnover in existing staff due to retirement
- Undefined maturity level of the IT organization to benchmark against other like-sized organizations

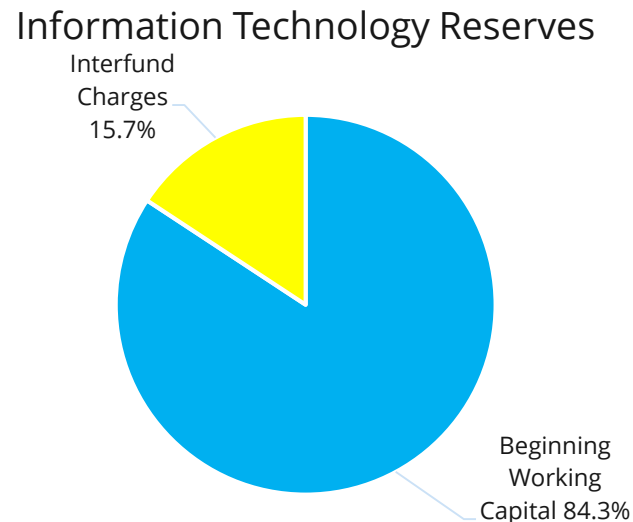
## Future Initiatives

- Benchmark our security posture with peers
- Establish an emerging IT Service Management practice inspired by Information Technology Infrastructure Library (ITIL) framework starting with change management
- Objectively establish the maturity of the organization
- Possess a minimum level IG2 for 18 CIS Critical Security Controls
- Provide 10 employee trainings/yr. shaped by the outcome of the IT engagement with stakeholder's
- Provide opportunities, pathways, and processes to engage with stakeholders



# FY 23-24 IT Budget Details

## Fund 661 – IT Reserve



### 23-24 RESOURCES

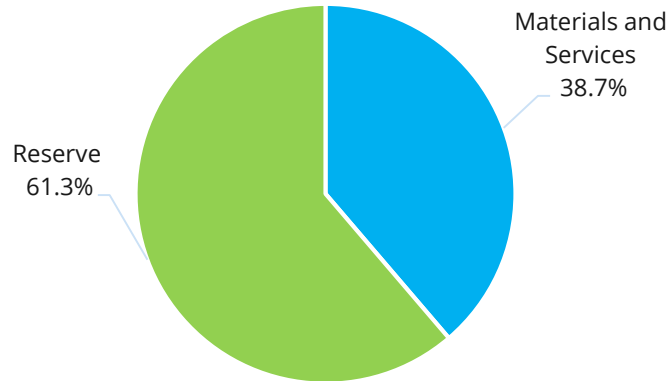
- IT Reserve is funded by internal service charges
- ISF charges increased 30.01% from the previous budget year
  - Attributed to the move of Microsoft 365 licensing costs out of fund 660 and into this fund



# FY 23-24 IT Budget Details

## Fund 661 – IT Reserve

Information Technology Reserves



## 23-24 REQUIREMENTS

- Major expenditures including software licensing of Microsoft 365 licensing (\$283.6K), computers & peripherals (\$70K), and technology improvements (\$248K)



# FY 23-24 IT Fiscal Issues

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## Fund 661 - IT Reserve

### Short-term Fiscal Issues

- Microsoft 365 licensing was moved to 661 from 660 but will be moved back to 660 when licensing stabilization has occurred, approximately FY26

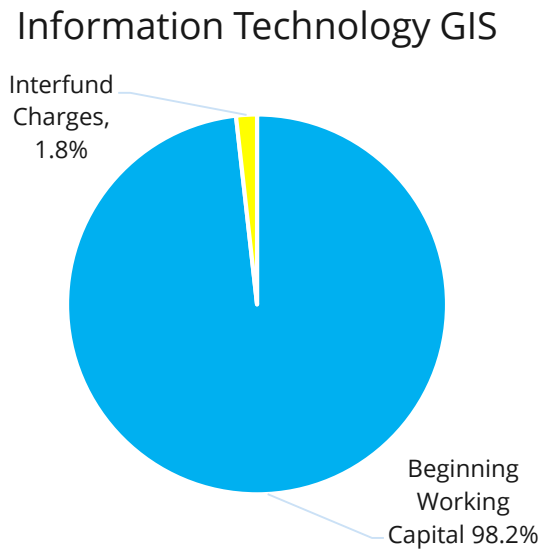
### Long-term Fiscal Issues

- None identified



# FY 23-24 IT Budget Details

## Fund 305 – GIS Dedicated



## 23-24 RESOURCES

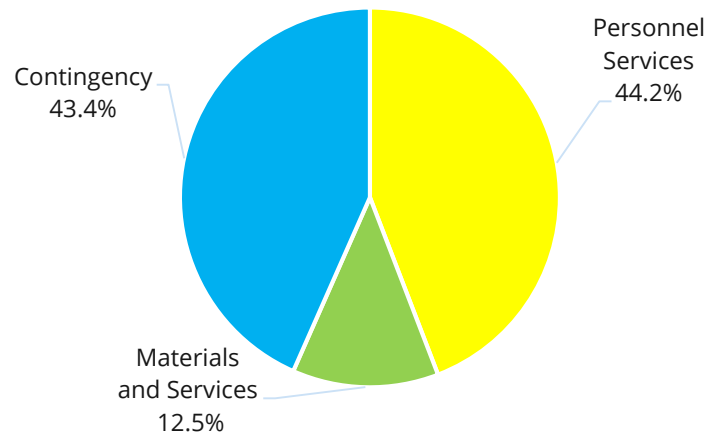
- Majority of revenues come from clerk and surveyor fees.



# FY 23-24 IT Budget Details

## Fund 305 – GIS Dedicated

Information Technology GIS



## 23-24 REQUIREMENTS

- Personnel Services and the cost of employees is projected at \$284K for 19 employees
- This decrease is attributed to moving 30% of one FTE into 660



# FY 23-24 IT 305 Fiscal Issues

## Fund 305 – GIS Dedicated

### Short-term Fiscal Issues

- Revenue is projected to decline by 42% due to the decrease of recording title transfers and security interests
- Removed the funding for arial photography due to decreased revenue

### Long-term Fiscal Issues

- The revenue instability creates challenges with long-term planning



# Current Challenges and Future Initiatives

## Fund 305 – GIS Dedicated

### Challenges

- The funding instability creates challenges
- IT GIS provides services to specific departments, supporting both their internal GIS needs as well as the GIS infrastructure and resources required for their public engagement.

### Future Initiatives

- Long-term planning for stability and vision of this fund





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# Thank you



# FY23-24 Proposed Budget Presentation

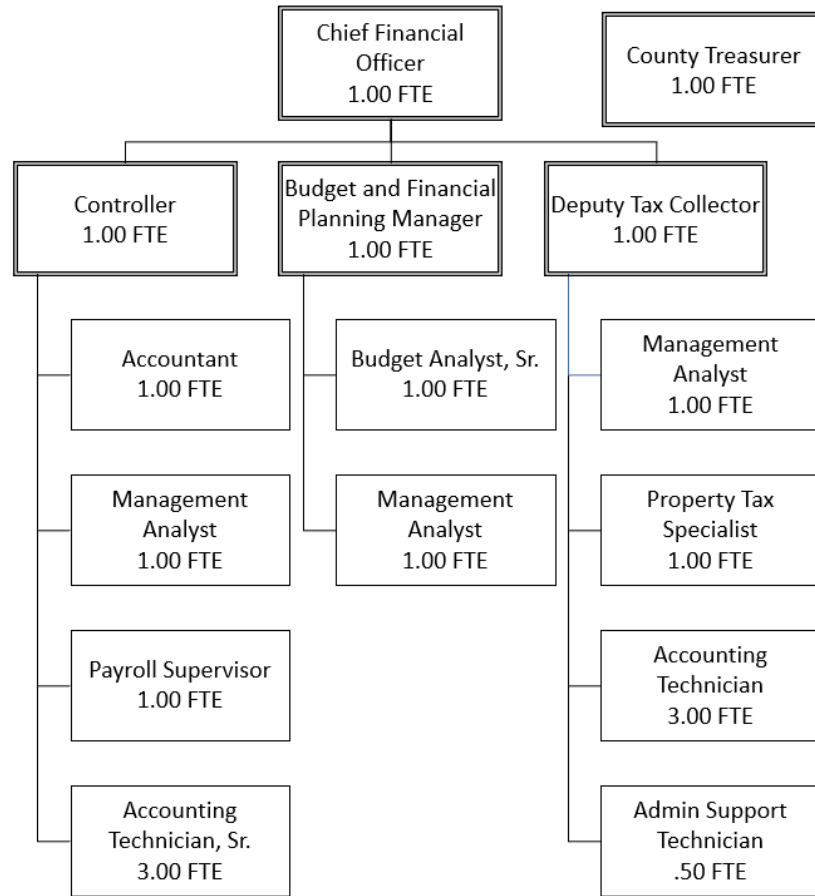
## Finance

Presenter:

Robert Tintle, Chief Financial Officer



# Finance Overview



18.50 FTE

## Mission:

The Finance Department manages the financial activities of the County in accordance with generally accepted accounting standards, with prudence, integrity and transparency.



# Finance Overview (continued)

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## Budget - 3 FTE

Annual Budget  
Financial Planning  
Financial  
Forecasting  
ARPA  
Administration

## Accounting - 7 FTE

Financial Reporting  
Payroll  
Accounts Payable /  
Receivable  
General Ledger  
Capital Assets  
Cash Management

## Tax Office - 6.5 FTE

Property Tax  
Collections  
Transient Room Tax  
Administration  
Dog Licensing



# Finance Overview (continued)

## Treasurer

Investment  
Portfolio

Property Tax  
Distribution

General  
Banking/Merchant  
Services

Community  
Engagement

## CFO

Direct Department

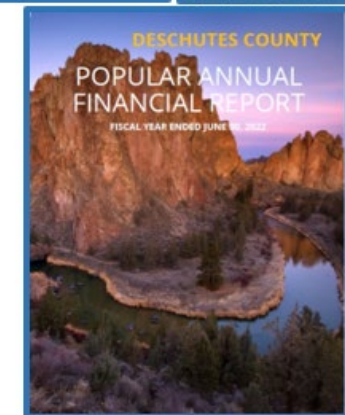
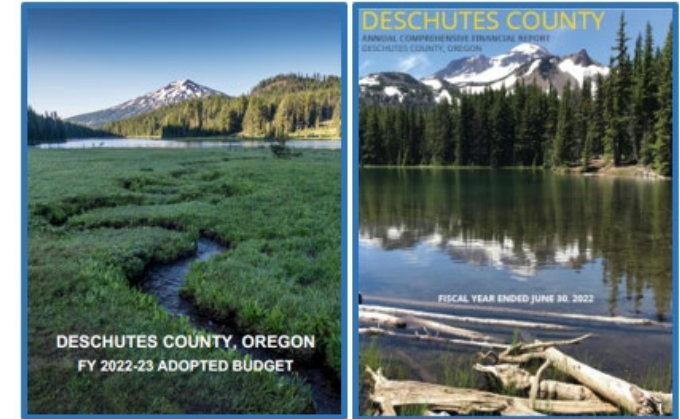
Financial Health &  
Stability of County

Cash Management

Debt Management

Tax Collector

Room Tax  
Administrator



# Finance Accomplishments

- County Administrator appointed new CFO
- County Treasurer elected
- 21st consecutive year - Certificate of Achievement for Excellence in Financial Reporting
- 15th consecutive year - Distinguished Budget Presentation Award
- 3rd consecutive year –
  - Popular Annual Financial Report Award
  - Triple Crown Designation



# Finance Accomplishments

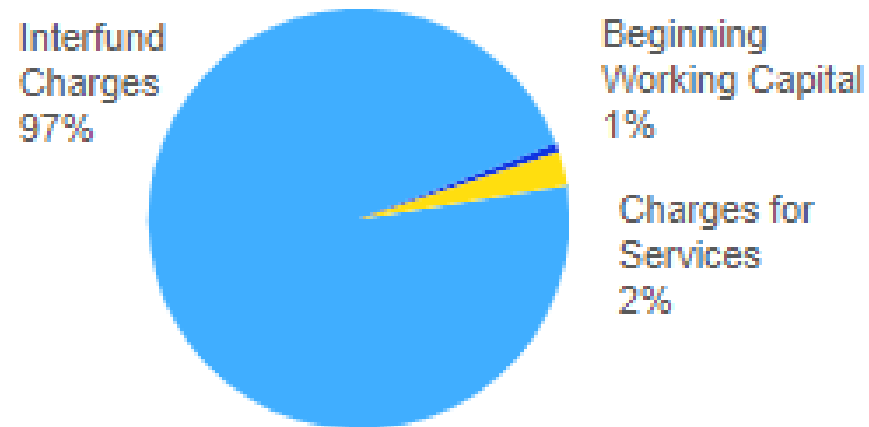
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- Pay period alignment
- Increased TRT compliance and reporting
- Increased online payments for dog licensing
- Long-term financial forecasts
- Expanded use of DebtBook for GASB 96
- FF&C Obligations, Series 2022 for Negas Waste Transfer Station

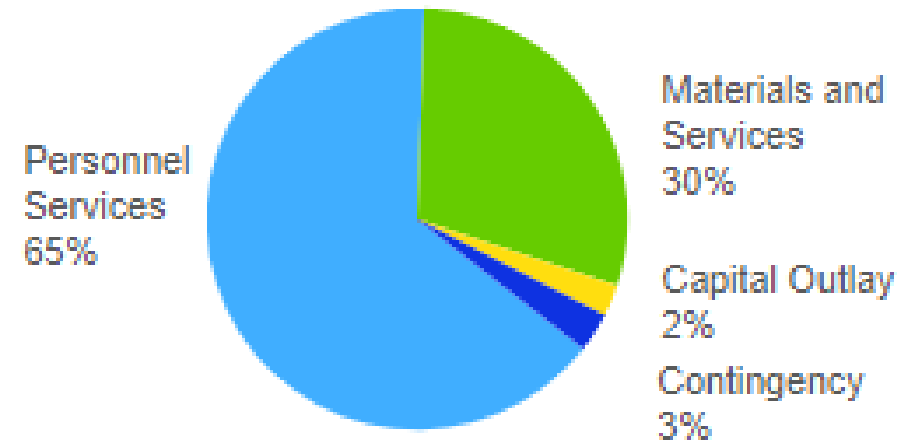


# FY 23-24 Finance Budget Details

## Finance Resources



## Finance Requirements



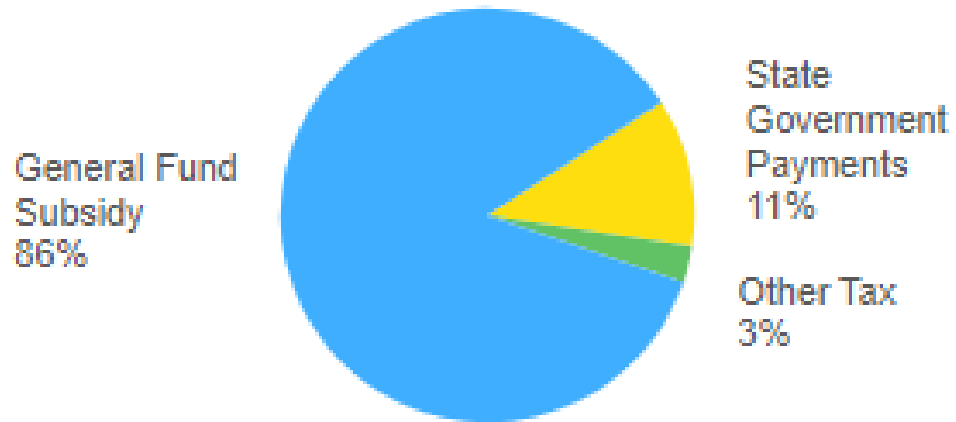
- M&S: audit contract, financial systems software (Munis, NovaTime, Workiva, Debtbook)
- Capital: ACFR builder software
- Increase in personnel for new Treasurer





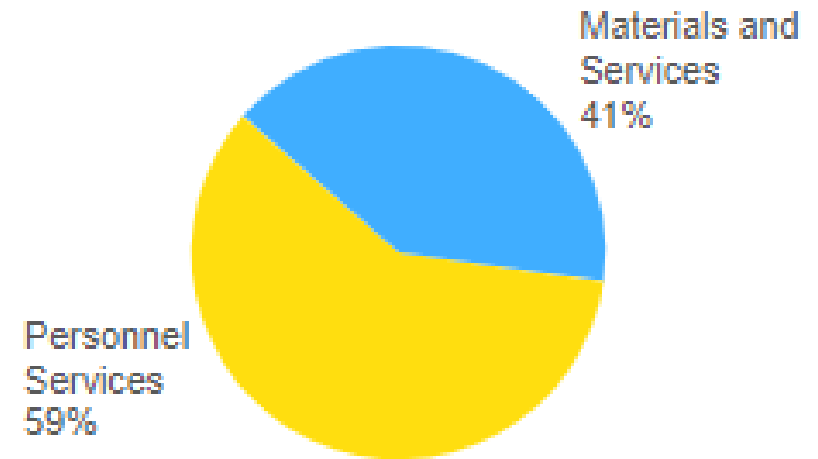
# FY 23-24 Tax Office Budget Details

## Tax Resources



- State: CAFFA payments \$108,800
- Other: Tax warrant fees and tax foreclosure fees

## Tax Requirements



- No changes in FTE
- Postage, printing tax statements
- Helion software
- ISF charges



# FY 23-24 Finance Fiscal Issues

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## Short-term Fiscal Issues

- County: Courthouse funding and timing of debt service
- Tax: Reduced CAFFA funding
- Increased costs for software subscriptions and overall M&S

## Long-term Fiscal Issues

- County: 20-year debt service payments for courthouse
- Tax: Ongoing CAFFA funding levels
- Ongoing need for software and contract renewal costs
- Monitor delinquent taxes



# Current Challenges and Future Initiatives

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## Challenges

- Implementing new GASB financial reporting standards
- Efficiencies in Enterprise ERP (Munis) system and other software
- Centralized procurement function and support for departments

## Future Initiatives

- Administration of Transient Room Tax program and monitoring of revenues and expenses
- Develop user friendly finance dashboards for public use



# FY 23-24 Finance Special Requests

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Budget Officer included in FY24 Proposed Budget  
Funded by ISF charges to departments

- 1) Financial reporting software to assist preparation of Annual Comprehensive Financial Report

\$100,000 for one-time implementation costs and ongoing support

- 2) Centralized Procurement Manager position

Add 1.0 FTE - \$152,103



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# Thank you



# FY23-24 Proposed Budget Presentation

## Property Management

Kristie Bollinger - Property Manager

Ryan Dunning - Property Analyst

Deborah Cook - Property Specialist



# Department Overview

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- Property Management is a Division of Administration
- Approx. 650 properties in inventory
- Consists of:
  - Asset
  - Foreclosed
  - Park Designated

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Mission: Cost effectively manage the County's real estate portfolio, advise the Board of County Commissioners of property acquisition and disposition opportunities, and provide quality customer service to those we serve.

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# Department Accomplishments

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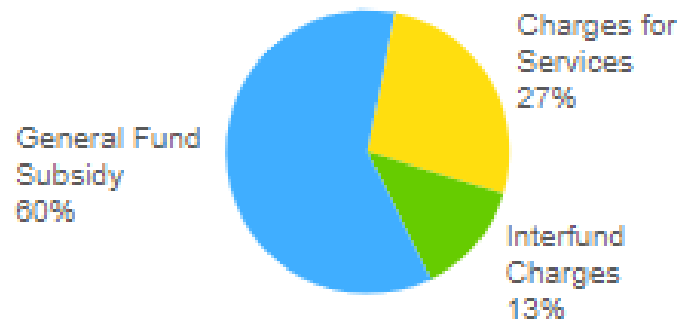
- **Recruited and added a management analyst to Property Management**
- **Completed real property auction, resulting in the disposition of 10 properties with gross proceeds of \$702,600**
- **Executed Purchase & Sale Agreement to disposition 7.12-acre “Simpson property” for the development of affordable housing**
- **Disposition of 8.32-acre “Cinder Pit property” to City of Redmond for the development of affordable housing**
- **Acquired 0.10-acre property in downtown Bend core for potential future redevelopment**
- **Completed ‘Notice of Proposed Sale with Intent to Relocate Historic Structure’ for the AJ Tucker Building**
- **Completed Administrative Policy titled, Removal of Unsafe Encampments Location on County-owned Property**





# FY 23-24 Department Budget Details

## Property Management Resources



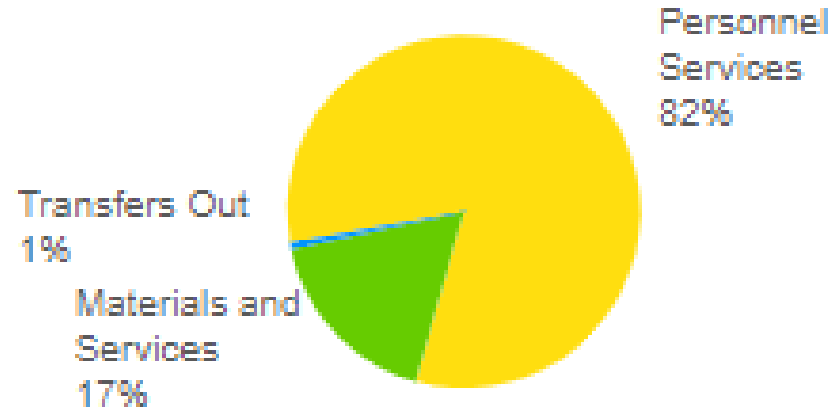
## 23-24 RESOURCES

- Charges for Services includes funds from tax foreclosed property sales
- Interfund Charges includes funds from Property Development & Debt Reserve fund



# FY 23-24 Department Budget Details

## Property Management Requirements



## 23-24 REQUIREMENTS

- 8% increase in Personnel Services partially due to new management analyst position



# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- Encampments continuing to increase on County-owned properties, resulting in increased amounts of accumulated trash and debris
  - Cost to complete organized encampment cleanups would be substantial
- Increased costs for goods and services

## Long-term Fiscal Issues

- Impacts from encampments



# Current Challenges and Future Initiatives

---

## Challenges

- Onboarding/training new management analyst to provide added capacity in Property Management
- Need to fill upcoming vacancy due to staff retirement
- Continued increase of workload demands within Property Management, which includes complex project management and competing priorities
- Encampments continuing to increase on County-owned properties,

## Future Initiatives

- Implement real estate portfolio management system
- Explore the opportunity and feasibility to implement a real estate asset management plan



---

# Thank you



# FY23-24 Proposed Budget Presentation

## County Legal

Presenter: Dave Doyle



# Legal Overview

Mission: Provide full service legal advice, support and representation to all county departments; handle ALL transactional and litigation work (except bond work due to ORS requirements); public meetings, public records, contracts, labor negotiations, prosecute civil commitments, dog board hearings, property tax appeals, real property transactions, etc.

Also provide General Counsel to DC 911, SRSD, and BBR PD.



# Legal – Who we are? What we do?

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- Two paralegals
- One Legal Counsel
- Four Assistant Legal Counsels –
  - \* Litigation
  - \* HR/Personnel
  - \* Land Use
  - \* General Practice





# FY 23-24 Department Budget Resources

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## Legal Counsel Resources

Beginning Working Capital  
10%



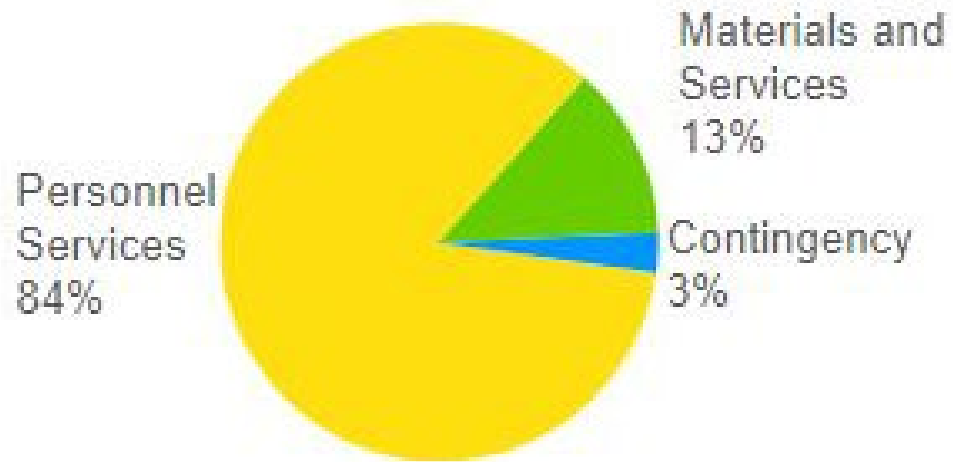
Interfund Charges  
90%



# FY 23-24 Department Budget Requirements

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## Legal Counsel Requirements



- Status quo budget



# Current Challenges and Future Initiatives

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## Workload & Staffing Challenges

- Workload volume increases continuing (has averaged 5% increase annually)
- Primary Areas: Health Department, Civil Commitment Hearings; Contract support; emerging issues and programs associated with Homelessness and Housing; litigated land use matters, support for HR & employee matters; BOCC meeting staffing and support

## Future Initiatives

- No anticipated capital needs



# Current Challenges and Future Initiatives

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## Challenges (continued)

- Workplace: continue to implement hybrid remote work model; should reduce future office space needs
- Staffing challenges - staff retention



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# Thank you



# FY23-24 Proposed Budget Presentation

## Community Justice

Deevy Holcomb, Director

Trevor Stephens, Business Manager

Sonya Littledeer-Evans, Deputy Director

Tanner Wark, Deputy Director



# Department Overview:

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## Two Divisions

- **Juvenile Community Justice**
- **Adult Parole and Probation**

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## Mission

Repair harm, reduce risk, create opportunity.

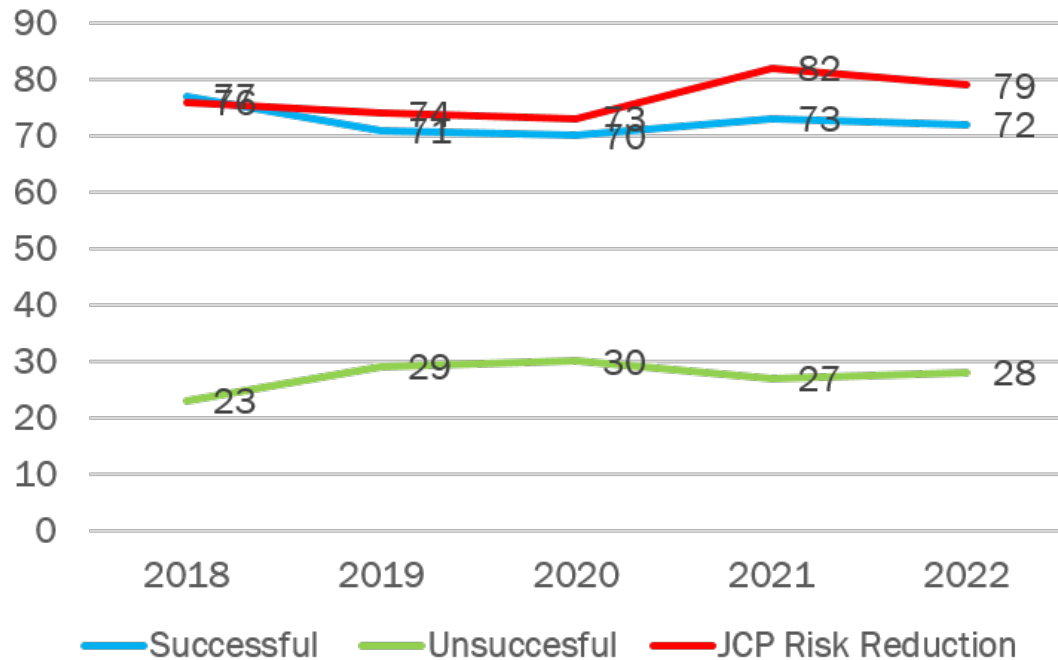
Protect the public, repair harm, hold clients accountable, and facilitate pro-social thinking.

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# Juvenile Accomplishments:

Closure and Risk



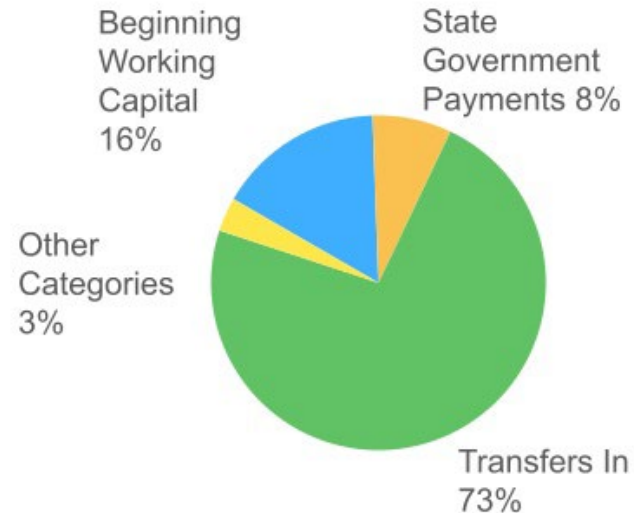
- **Maintained public safety, victim reparation, risk reduction and client behavior change in the face of a dynamic economic, public health and public safety outlook.**
  - 70% of young people paid their entire restitution obligation
  - 78% of young people completed their community service obligations (up from 69% the prior year)
- **Partnerships with stakeholders and community partners**
  - Schools
  - Community-based organizations
- **Innovate and Engage**
  - Workgroups





# FY 23-24 Juvenile Budget Details

## Juvenile Community Justice Resources



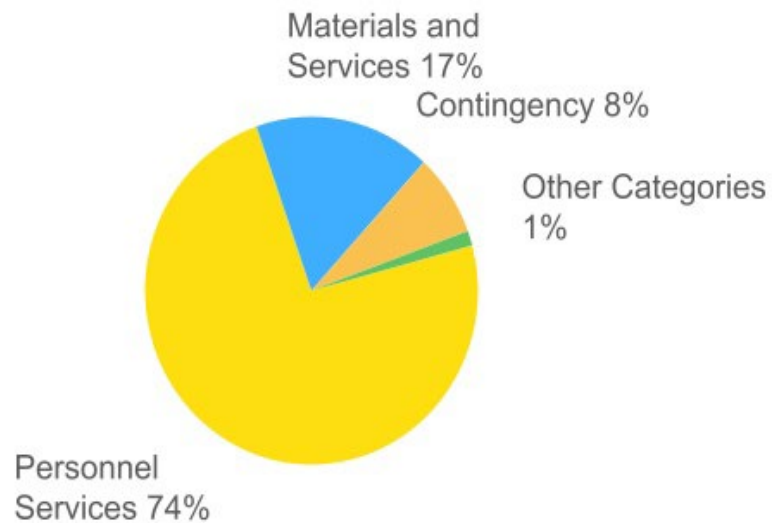
## 23-24 RESOURCES

- 4.1% increase in general fund transfer from FY 2023.
- Small reductions in state grant funding.
- Strong FY 2023 ending year balance projected due to personnel cost savings



# FY 23-24 Juvenile Budget Details

## Juvenile Community Justice Requirements



## 23-24 REQUIREMENTS

- Shared staff between adult and juvenile returned to 100% juvenile FTE.
- Detention security capital upgrade project.
- Gate upgrade project as part of larger public safety campus.



# FY 23-24 Juvenile Fiscal Issues

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## Short-term Fiscal Issues

- Stable at this time
- Increasing department health insurance costs

## Long-term Fiscal Issues

- Continued specialized detention upgrades due to an aging building and facility.
- County's statutory obligations and relationship to General Fund
- Retirement wave expected +/- 2025-2028



# Current Challenges and Future Initiatives

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## Challenges

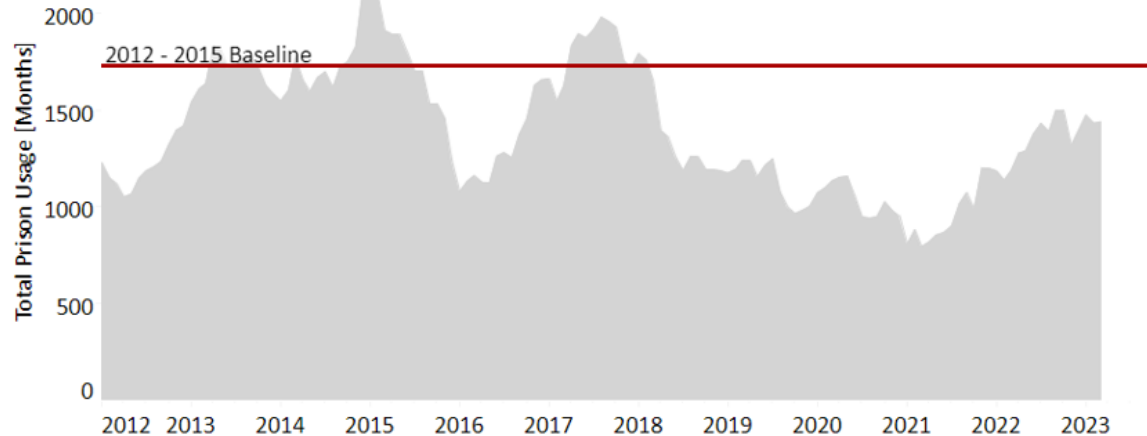
- Detention facility staffing
  - Shift work
  - Cost of living
  - Effective recruitment, onboarding, training and retention strategies

## Future Initiatives

- Juvenile administrative space utility and upgrade
- Broader public safety campus
- Effective substance use disorder treatment for justice-involved young people



# Adult Accomplishments

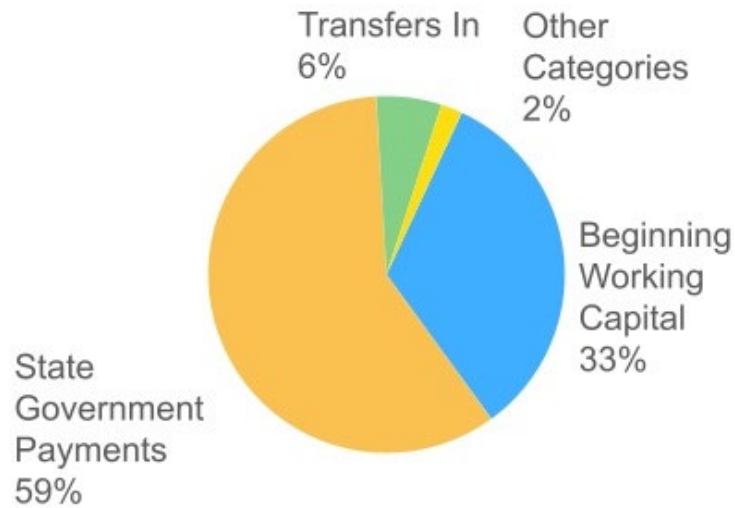


- **Maintained public safety, victim reparation, risk reduction and client behavior change in the face of a dynamic economic, public health and public safety outlook.**
  - 87% receive comprehensive risk and needs assessment within 60 days of admission.
  - Sustained 16% reduction in prison usage either decreasing or neutral impact on recidivism.
- **Partnerships with stakeholders and community partners**
  - Community Conversation
  - Community-based Organizations
  - District Attorney's Office and Circuit Court
- **Innovate and Engage**
  - National Institute Corrections Technical Assistance
  - Nimble/flexible human resource management



# FY 23-24 Adult Budget Details

## Adult Parole & Probation Resources



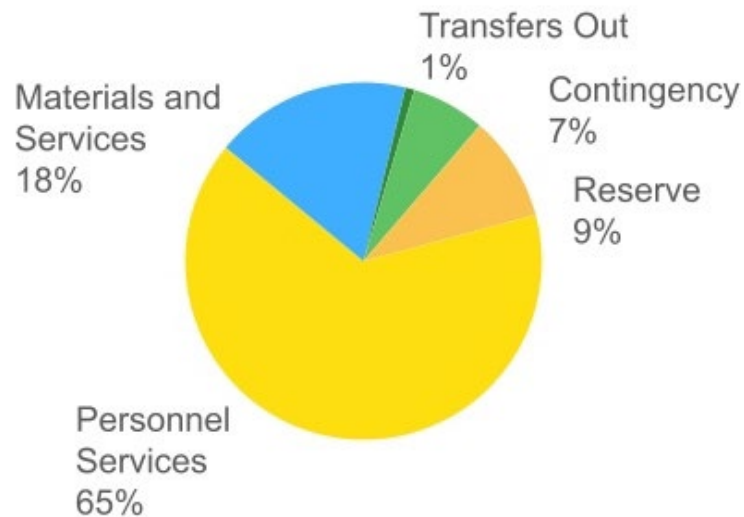
## 23-24 RESOURCES

- Grant in Aid reduction.
- Reserve for future expenditures.
- Same general fund request to support unsupervised Misdemeanors.



# FY 23-24 Adult Details

## Adult Parole & Probation Requirements



## 23-24 REQUIREMENTS

- Personnel up 4% shifted some shared staff back to Juvenile.
- Reduced materials and services by 14%.
- No capital projects on the forefront.



# FY 23-24 Adult Fiscal Issues

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## Short-term Fiscal Issues

- FY 23-25 Biennial revenue forecast
- Spending down Reserves
- Increasing departmental health insurance costs

## Long-term Fiscal Issues

- Current service level concerns FY26 and beyond without significant shift
- More with less
- Diversify revenue and partner to accomplish goals





# Current Challenges and Future Initiatives

---

## Challenges

- Volatile legal, administrative and social expectations of the field
- Balancing caseload sizes for optimal behavior change
- Affordable housing for justice involved individuals

## Future Initiatives

- Future funding opportunities
- Responding to changing county demographics and needs - Gender and Culture
- Nimble and flexible staffing structures



# FY 23-24 Special Requests

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- No special requests at this time.



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# Thank you!



# FY23-24 Proposed Budget Presentation

## Justice Court

Presenter(s):

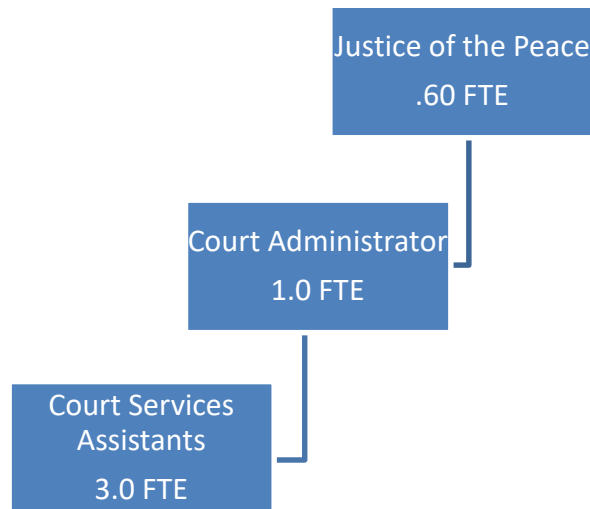
Charles Fadeley, Justice of the Peace

Jodi Stacy, Court Administrator



# Justice Court Overview

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Mission: Provide the citizens of Deschutes County with timely access to justice at a convenient time and location.

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# Justice Court Accomplishments

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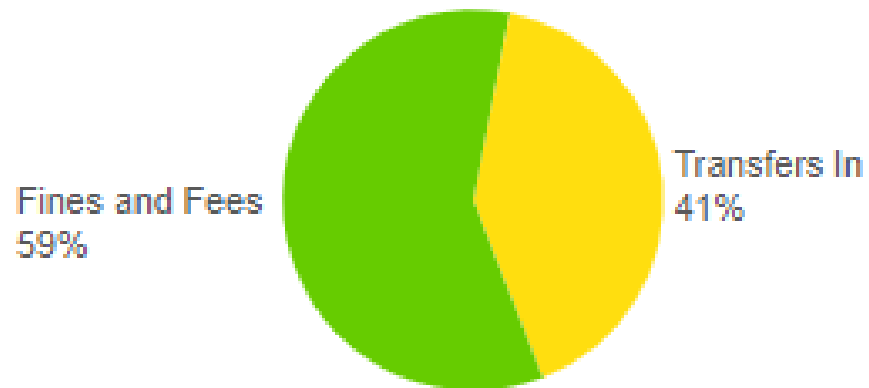


- Successfully completed three separate audits
- Participated in Active Threat Training
- Acquired & mastered the new LEADS 20/20 platform



# FY 23-24 Justice Court Budget Details

## Justice Court Resources

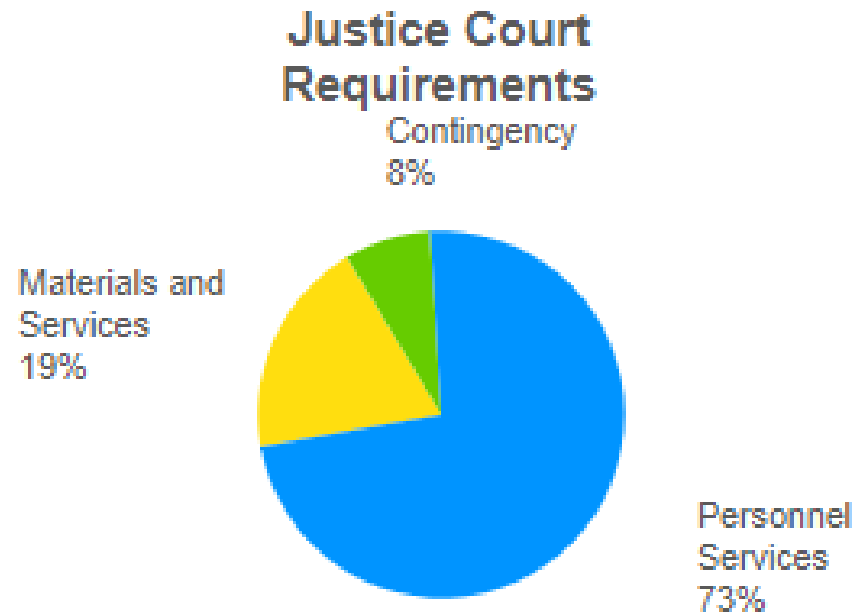


## 23-24 RESOURCES

- Projected Justice Court revenue payable to Deschutes County \$525,000
- Partial transfer of \$364,688 necessary to fulfill budget requirements



# FY 23-24 Justice Court Budget Details



## 23-24 REQUIREMENTS

- Increased cost of health insurance and PERS contribution
- Upcoming retirement of current Court Administrator creates need to double fill position for necessary training





# FY 23-24 Justice Court Fiscal Issues

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## Short-term Fiscal Issues

- Double fill of Court Administrator position
- Necessary replacement of outdated computers and peripherals

## Long-term Fiscal Issues

- Loss of ability to sanction driver's licenses for failure to comply
- Governor's Order on Remission of Fines
- Continued increasing costs of health insurance and PERS



# Current Challenges and Future Initiatives

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## Challenges

- Hire and train new Court Administrator
- Continued workload impact due to legislative amendments and an understaffed Department of Motor Vehicles

## Future Initiatives

- Complete update of continuity of operations plan
- Consider new methods of collecting revenue



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# Thank you



FY23-24 Proposed Budget Presentation

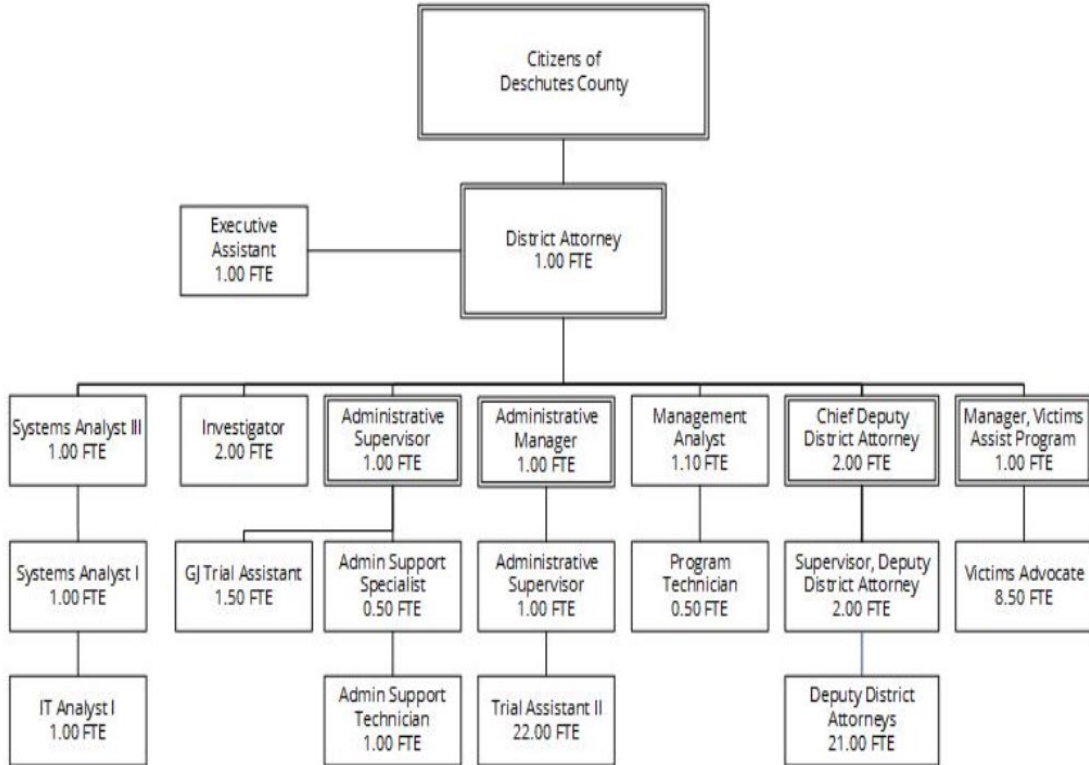
# District Attorney's Office

Presenters:  
Steve Gunnels  
Jessica Chandler  
Ashley Beatty



Budget Committee Meeting | May 23, 2023

# District Attorney (DA) Overview



*It is the mission of the Deschutes County District Attorney's Office to seek justice, advance public safety and uphold the law. We strive to maintain public trust and serve the people of Deschutes County with fairness, integrity and honor.*

*-Mission Statement*



# DA Accomplishments

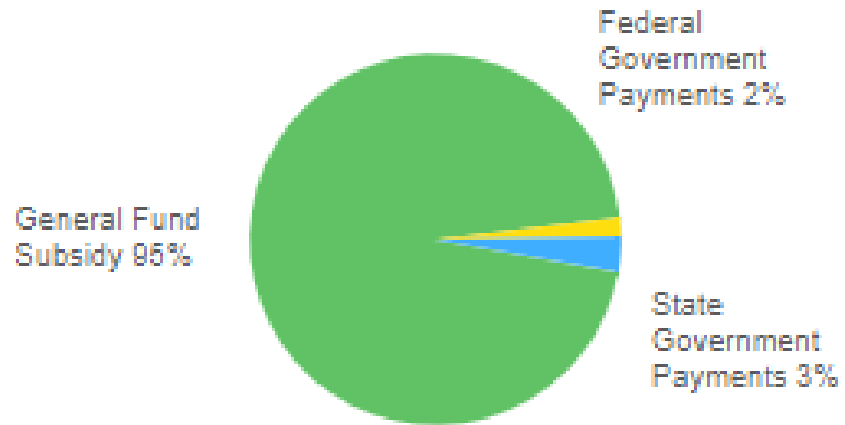


- **Veterans Intervention Strategy** – achieved two years of implementation, incorporated the Deschutes County Circuit Court into the program model and only had a 12.5% two-year incarceration recidivism rate, achieving our goal of no more than 20%.
- **Emerging Adult Program** –Secured \$1.1 M in state funding to support two additional years of restorative justice program. Successfully completed the pilot with a 7.7% one-year arrest recidivism rate, meeting our goal of less than 35%.
- **Working closely with the Marijuana grant-** have a dedicated DA Investigator to write search warrants.
- **Implemented DCDA patrol briefing and ride-along program for DCDA personnel** to learn the job demands of law enforcement and build stronger relationships with LE.
- **Participating in Community Outreach events** such as Polar Plunge and First Responder Career Fair and Community Event.



# FY 23-24 DA Budget Details

## District Attorney's Office Resources



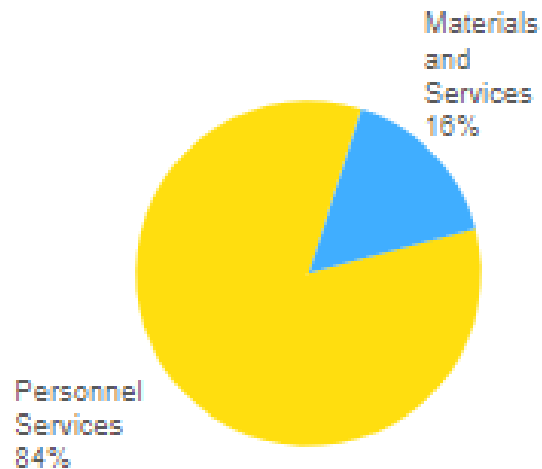
## 23-24 RESOURCES

- Federal Grants: 191,130
- State Grant: 329,918
- Discovery Fees: 20,000
- Local Grant: 11,000
- General Fund: 11,040,683



# FY 23-24 DA Budget Details

## District Attorney's Office Requirements



## 23-24 REQUIREMENTS

- DA Personnel: 9,705,227
- M&S: 1,823,745
- Some changes you will see:
  - Overtime (On-call/ OT combined)
  - Time Management Leave
  - Education and Training
  - Investigations
  - Legal Research
  - Other inflationary increases





# FY 23-24 DA Fiscal Issues

## Short-term Fiscal Issues

- JRP DDA .5 grant funded position ending 6/30/23.
  - P&P to apply for additional funding in September 2023.
  - Funding is likely to be less.
  - Holding a .5 DDA vacancy to fill need.

## Long-term Fiscal Issues

- Implementing PCE Recommendations for FTE.
  - We are planning to remain status quo to focus on retention.
  - Considering county's long-term financial forecast.
  - Current additional FTE needs per PCE: 2 DDAs, 2 TAs, 1 HR professional and 1 Victim Advocate.
- DV grant that funds 1.0 DV Investigator to end 9/30/24.
  - Will likely apply for additional funding.



# Current Challenges and Future Initiatives

## Challenges

- **Employee retention & recruitment**
  - Since 2018 we have had 20 DDAs term w/ a 6.47 year average.
  - All staff turnover since 2018 has been 42 terms.
  - Recruitment numbers have been low.
  - Cost of living and current wages has impacted recruitment.
- **Increase in complex cases (e.g. homicides/complex sex abuse) and high caseloads of lesser complexity**
  - High turnover of deputy district attorneys results in difficulty staffing these cases with experienced attorneys.
- **Expungements**
  - Increased nearly 125% over the last three years, with 195 requests in 2020 and 833 requests in 2022.
- **Public record requests**
  - Increased by 35% over the last three years, with 454 requests in 2020 and 648 requests in 2022.

## Future Initiatives

- **Communication & Collaboration**
  - Continue to provide Deputy DA- Law Enforcement trainings.
  - Partnering with Community Justice to develop equity plan.
- **Data**
  - Provide a cohesive public dashboard on our newly completed DCDA Website.
  - Create stronger data and metric tracking.
- **Policy and procedures**
  - Improvement of our policies and procedures.
- **Office structure**
  - Development of an efficient internal structure to handle caseload and reduce burnout.



# FY 23-24 Special Requests

## File Storage for 4<sup>th</sup> Floor Files

### Priority #1:

- Cost: \$39,200 one-time request
- \$10,200 storage fees annually starting FY25
- Funding Source 0011150 (GF/DAO)



# Justification

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**Our overall goal is to create usable space in our 4th floor area.**

**Currently, this space is filled with case files. We ideally wanted to get these case files scanned, but after reaching out to a CJIS compliant vendor, we were quoted 2.5 million for this project. In effort to save money, we felt that it would be better to store these case files at an offsite location until we are able to find a more fiscally reasonable solution. We currently use the vendor Moonlight BPO to house a portion of our case files and they are able to quickly locate files, as needed. We will need to fund either staff OT hours or hire a temp help service to pack all of these files into boxes and put on pallets for the move.**

**Moonlight BPO Estimate:  
Pallets & Supplies - \$10,000  
Boxes - \$3,000  
Pick up pallets - \$1,000  
Storage - \$10,200 (Annually)  
Total: \$24,200**

**Overtime/ Temp Help: \$15,000 (600hrs \* \$25/hour)**

**Overall Total- \$39,200**



# FY 23-24 Special Requests

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## 4<sup>th</sup> Floor Feasibility Study

### Priority #2:

- Cost: \$50,000 one-time request
- If feasible, we will submit future special request for remodel
- Funding Source 0011150 (GF/DAO)



# Justification

---

**In effort to create more useable space, we are requesting to complete a feasibility study for the 4th floor of our office in order to renovate/remodel. Currently, this space is used for storing case files, evidence and other miscellaneous items. Facilities has accessed the space and has directed us to first request funding for a feasibility study over the next FY and has quoted us \$50,000. This funding will be transferred to Facilities as the work is completed.**

**The lack of space that the DA's office has dealt with has had great impact on our department and staff. Some of these issues include:**

- Lack of cohesion - It is harder to maintain a cohesive feeling and promote the idea of one team, one office, when employees are scattered about.**
- Time is wasted - Lack of meeting space is a constant struggle and so much time is wasted just trying to find a place to gather a group.**



# Victim Assistance Program

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The District Attorney administers the Victims' Assistance Program (VAP), which provides services for victims of crime.

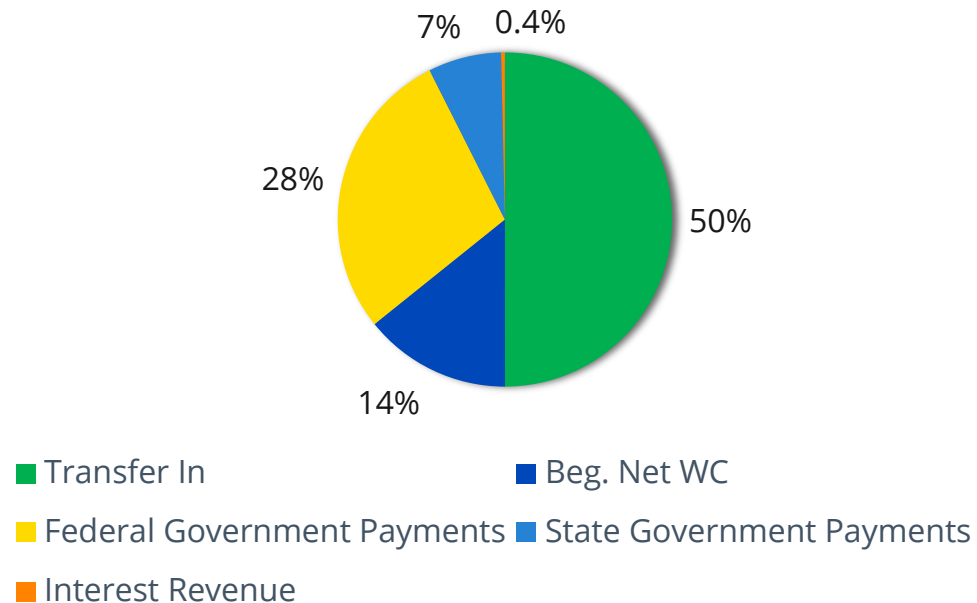
Our goal is to provide timely and effective services for all crime victims in the community. The services VAP provides are not replicated by any other agency in the community and are required under Oregon Statute.





# FY 23-24 VAP Budget Details

## Victims' Assistance Resources



## 23-24 RESOURCES

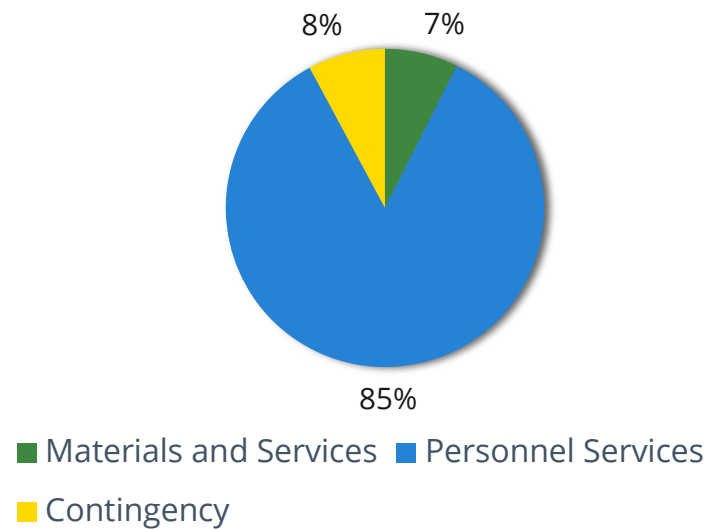
- Beg Net WC: 205,200
- Federal Grant: 135,810
- VOCA (State): 270,129
- VOCA Other (State): 2,000
- Criminal Fine Acct: 101,980
- Interest Revenue: 5,130
- Transfer In GF: 719,813





# FY 23-24 VAP Budget Details

## Victims' Assistance Requirements



## 23-24 REQUIREMENTS

- Personnel: 1,219,784
- M&S: 107,311



# FY 23-24 Special Requests

## Proactive Threat Monitoring

### Priority #1:

- Full cost: \$87,200 Annually
- Funding Source: 001 GF

### Other funding options:

\$40,000: Fathers Group (Pending grant approval)

\$20,000: High Desert ESD Contribution (Pending budget approval)

\$15,000: Law Enforcement Contribution (Pending department approvals)

VAP new request: \$12,200



# Justification

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**SST helps communities address violence and other threat-related issues and critical incidents including gang involvement, racism and incidents of hate. Deschutes County has formed a team that proactively reviews these reports and addresses the subjects of concern as appropriate.**

Safer Schools Together (SST) was established in 2008 and is recognized internationally for its leadership, innovation, and evidence-informed strategies to ensure safe, caring, and trauma-informed school communities. SST's team of highly skilled professionals provide expertise, consultation and support to educators, law enforcement and other service providers across North America in addressing student, school, and community student safety-related concerns. SST helps school communities minimize and manage risks of student violence with reliable, professional training. Using best practice from the field of Behavioral Threat Assessment, school communities learn how to collect data and "connect the dots" to ensure early identification of youth at risk of harm to themselves or others and the interventions necessary to prevent needless tragedy, violence, and trauma.



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# Thank you



# FY23-24 Proposed Budget Presentation

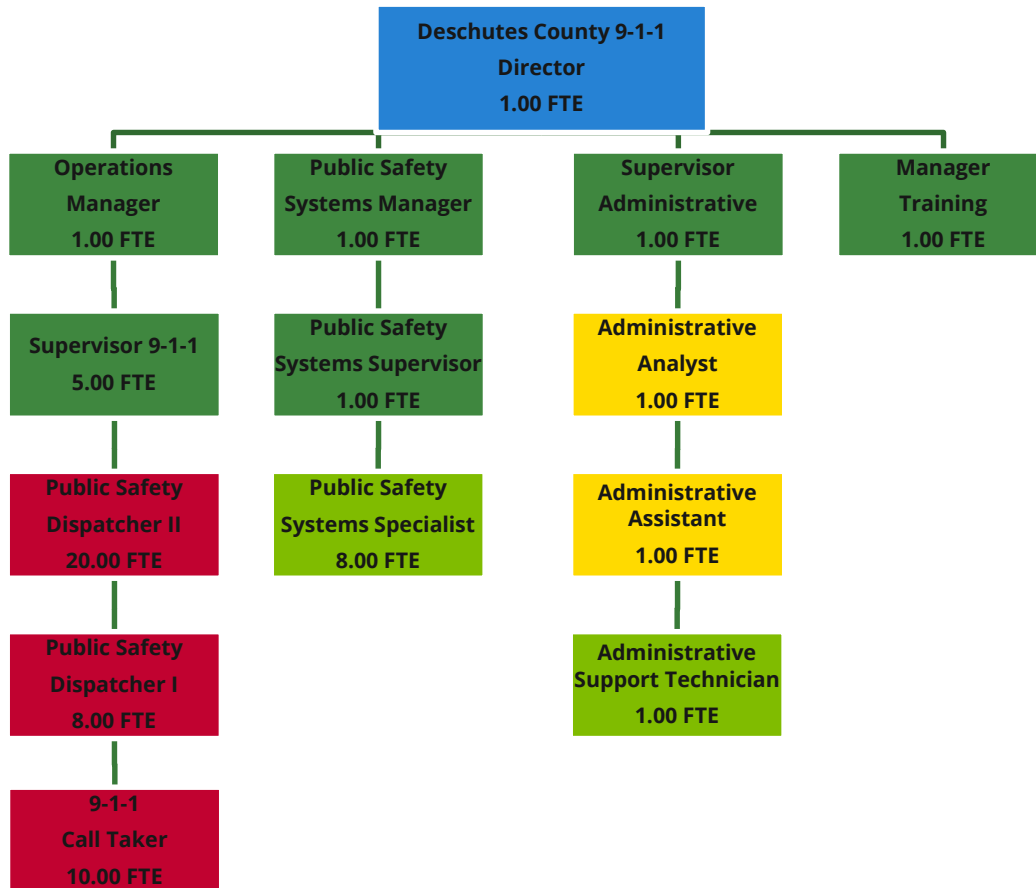
## Deschutes County 9-1-1

Presenter(s):

Sara Crosswhite, Chris Perry and  
Jonathan Spring



# Department Overview



*Mission: To provide prompt service in a caring, resourceful, and professional manner to those we serve.*



# Department Accomplishments

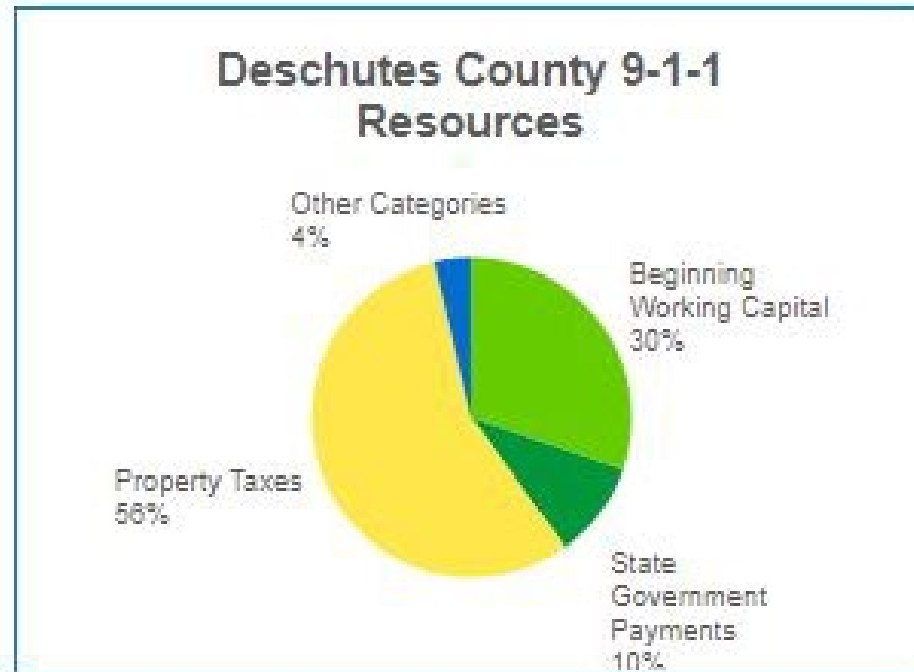


- Upgraded our 9-1-1 phone system in March 2023. Upgrade was successful and there was a noticeable decrease in answer time on the dispatch floor.
- Successful implementation of automated alarm interface for law enforcement alarm processing. Reducing calls into the 9-1-1 for alarms.
- New 9-1-1 Back-Up Center completion in fall of 2023.



# FY 23-24 Department Budget Details

## 23-24 RESOURCES

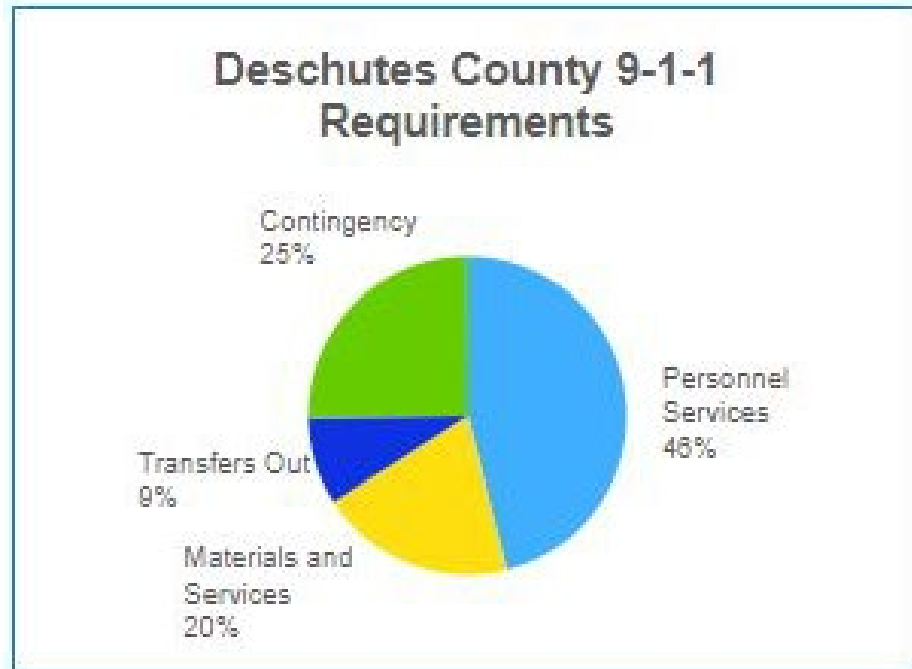


- Maintaining current tax levy rate of \$.3618, for the 8th year in a row.
- Statewide Telephone Tax received quarterly from OEM.
- IT/Radio- Service Level Agreements with our police, fire, non-public safety agencies.





# FY 23-24 Department Budget Details



## 23-24 REQUIREMENTS

- There are no significant changes to our current M&S expenses from last fiscal. As we continue to hire, we expect to have less in personnel savings the FY24 fiscal year.



# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- Software/Hardware Technology assets have shorter life than previously.
- Supply Chain Issues
  - In FY23 there has been a lot of back-ordered inventory items for our radio sites that are delaying go-live

## Long-term Fiscal Issues

- Ongoing radio system maintenance, enhancement and replacement.
- NextGen 911-bringing pictures and video into the 911 center in the future and potential technology infrastructure needs for that.
- As detailed in our Capital Reserves plan, we will continue to work on lifecycle replacements for our technology that goes end of life much quicker than it has previously.



# Current Challenges and Future Initiatives

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## Challenges

- Recruiting/Training
  - Recruitment has been incredibly challenging
  - Training can be strenuous on current employees
- Job Applicants
  - Applications for open positions have decreased significantly

## Future Initiatives

- Continue working with DCBH and 988 for Mental Health Crisis response programs.
- Collaborating with our school districts regarding the new panic buttons being implemented in the schools.
- Nextgen 9-1-1 is still being defined in the State of Oregon. There is the technical infrastructure as well as an operational component. As OEM and 911 PSAPS work to establish protocols and plans around implementations we will know better what budgeting will look like for the future of this endeavor.



# Five Year Levy Rate Projections

Deschutes County 9-1-1 Levy Rate Projections for March 2023										
Fund 705	Actuals	Actuals	Estimated	Proposed	Projected	Projected	Projected	Projected	Projected	Projected
DESCRIPTION	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Beg Net Working Capital	6,015,808	5,964,818	4,841,323	5,937,271	5,583,972	6,093,149	6,081,341	5,961,243	5,619,018	5,721,542
Annual Revenue	12,035,967	13,451,484	13,460,691	13,873,323	14,355,749	14,894,588	15,394,916	16,036,670	17,214,158	17,417,982
<b>Total Resources</b>	<b>18,051,775</b>	<b>19,416,301</b>	<b>18,302,014</b>	<b>19,810,594</b>	<b>19,939,721</b>	<b>20,987,736</b>	<b>21,476,257</b>	<b>21,997,913</b>	<b>22,833,176</b>	<b>23,139,525</b>
<b>Expenses</b>										
Operations (w/ 95% spend rate)	10,089,700	10,361,874	10,614,743	12,276,622	13,331,572	14,391,396	15,000,014	15,863,895	16,596,634	17,578,230
Transfer to Reserves	1,997,257	4,213,104	1,750,000	1,950,000	515,000	515,000	515,000	515,000	515,000	515,000
<b>Total Expenses</b>	<b>12,086,957</b>	<b>14,574,978</b>	<b>12,364,743</b>	<b>14,226,622</b>	<b>13,846,572</b>	<b>14,906,396</b>	<b>15,515,014</b>	<b>16,378,895</b>	<b>17,111,634</b>	<b>18,093,230</b>
<b>Ending Fund Balance (Contingency)</b>	<b>5,964,818</b>	<b>4,841,323</b>	<b>5,937,271</b>	<b>5,583,972</b>	<b>6,093,149</b>	<b>6,081,341</b>	<b>5,961,243</b>	<b>5,619,018</b>	<b>5,721,542</b>	<b>5,046,294</b>
		33.22%	48.02%	39.25%	44.00%	40.80%	38.42%	34.31%	33.44%	27.89%
<i>Fund Balance Requirement - 4 months Property Taxes</i>										
<i>3,116,716</i>	<i>3,310,581</i>	<i>3,473,687</i>	<i>3,644,000</i>	<i>3,819,468</i>	<i>4,010,441</i>	<i>4,210,963</i>	<i>4,421,511</i>	<i>5,646,839</i>	<i>5,970,766</i>	
Balance Above (Below) Requirement	2,848,102	1,530,742	2,463,584	1,939,972	2,273,681	2,070,900	1,750,280	1,197,507	74,703	(924,472)
Tax Rate (max levy = .4250)	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618
Tax Increase	-	-	-	-	-	-	-	-	-	-
New Levy	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618	0.3618
FTE	60.00	60.00	60.00	60.00	60.00	62.00	62.00	62.00	62.00	62.00



# 710 Capital- Future Expenditures

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**See Attachment: DC911 Capital Reserves Plan –Details Sheet**

<b>FY24 Capital Projects</b>	<b>Total: \$1,851,000</b>
<b>FY25 Capital Projects</b>	<b>Total: \$1,265,000</b>
<b>FY26 Capital Projects</b>	<b>Total: \$1,825,000</b>
<b>FY27 Capital Projects</b>	<b>Total: \$125,000</b>
<b>FY28 Capital Projects</b>	<b>Total: \$300,000</b>



**Thank you**

**Any Questions?**



- FY23-24 Proposed Budget Presentation

# Deschutes County Sheriff's Office

Presenters:

Shane Nelson

Joe Brundage

Paul Garrison

Michael Shults

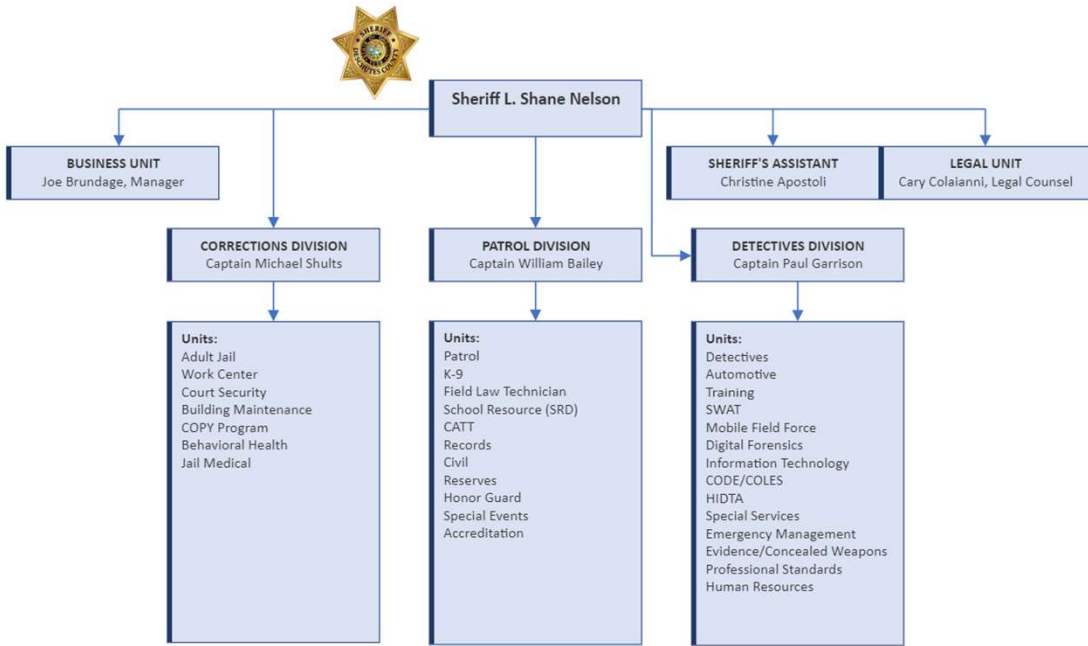
William Bailey



Budget Committee Meeting | May 22, 2023



# Sheriff's Office Overview



## Our Mission

*Proudly serving our community by providing superior public safety and customer service.*





# Sheriff's Office Accomplishments



- The Blue-Line Safety Zones throughout Deschutes County provide clearly marked and well-lit locations for our citizens to use for situations like child exchanges and online transactions that occur every day in Central Oregon. The three monitored sites (Bend, Sisters and La Pine) are being used regularly.
- Expanded our Safe Gun Storage program with additional safes to increase our storage capacity
- Continued to improve community service in the Concealed Handgun License Unit by expanding our abilities to process applications, renewals, and payments to provide convenience and safety due to the continued demand of the public; added 1.0 Limited-duration FTE to improve processing times.
- The Pre-Trial Release program has been a tremendous success, with over 100 people presently being supervised by the Pre-Trial Release Deputy; this not only helps the people who qualify for this program, but it has been a significant factor in keeping the jail daily population around 205, preventing the immediate need for jail expansion or forced releases.



# Sheriff's Office Accomplishments (cont.)

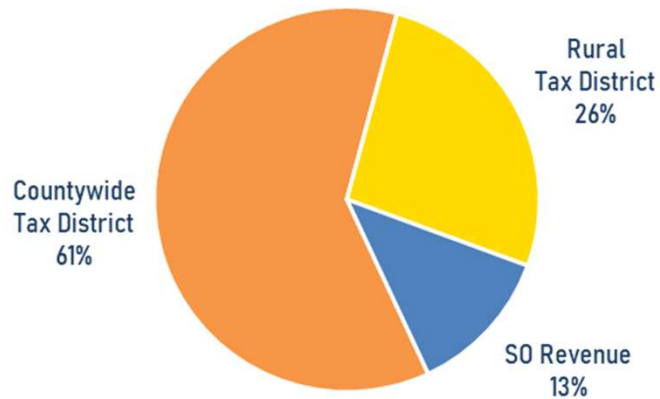


- Implemented the Medication-Assisted Treatment (MAT) program in the jail; we've seen successes in terms of hand-offs to Ideal Options, even as we are still working toward more robust staffing with LPN's.
- Completed the upgrade to the exterior façade and windows of our main office. This fixed leaks from the window frames that were causing dry rot and long-term damage to the exterior structure. We also remodeled the 2<sup>nd</sup> floor of the Administration building, adding 8 additional workspaces.
- Continued to expand our Health of the Force (HOF) program, completing the gym in La Pine and adding healthy snacks in our stations and substations; The HOF program is also an important part of our proactive recruiting, which targets colleges and the military.
- The online reporting System for community members to file non-emergency reports continues to be a success, cleaning up 34 graffiti sites and removing over 50,350 pounds of trash from illegal dump sites.



# FY 23-24 Sheriff's Office Budget Details

Sheriff's Office Resources



## 23-24 RESOURCES

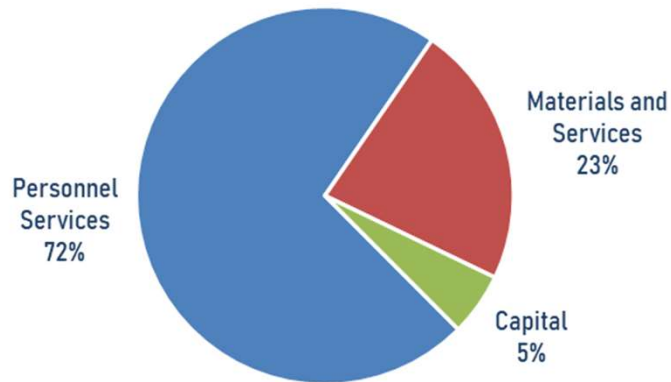
- Countywide Tax District revenue is forecasted to increase 4.9%
- Rural Tax District Revenue is forecasted to increase 4.7%
- Grants, Contracts, Fees and Charges account for 13% of total Sheriff's Office revenue



# FY 23-24 Sheriff's Office Budget Details

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Sheriff's Office Requirements



## 23-24 REQUIREMENTS

- Personnel Services are increasing 14.3% over FY 23
- Materials and Services expenses are flat
- Capital increased \$715,425



# FY 23-24 Sheriff's Office Fiscal Issues

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- The uncertain economic conditions and inflation have driven up costs and continue to present challenges; we anticipate a continuation of the cuts we've seen to State and Federal revenue, along with a decrease in growth of property tax revenue. We are monitoring these issues closely and are maintaining flexibility to adapt necessary growth to future funding challenges.
- New technology and maintenance costs often outpace the funds available for such purchases.
- As technology evolves and case law and legislation change, training must be adapted to apply new systems or practices surrounding its use. This often necessitates changes to existing training plans and budget.
- The cost of providing medical, behavioral, and behavioral health care to treat inmates continues to increase.
- The cost to replace aging building systems and operating equipment continues to increase.
- Staffing levels and the ability to fill open positions remain a challenge for both Patrol and Corrections. The investment in hours on behavioral health related patrol calls has increased which, in turn, decreases the number of deputies available for calls. Recently, MCAT Field Operations, a new team supported by the Stabilization Center, began responding to behavior health related calls without Law Enforcement personnel. As the MCAT team grows, our efficiency in managing staffing levels will improve.



# FY 23-24 Sheriff's Office Operational Challenges

- Recruiting, hiring, and training processes take additional time; revenue from state programs remains uncertain.
- Managing staffing to operate at optimum levels, while balancing staff availability and absences due to vacation, Family and Medical Leave Act (FMLA), illness and injury has become more difficult with the new Paid Oregon Leave, the increase in cost of living, and heightened media scrutiny.
- The recent decriminalization of recreational drugs requires additional resources and training. Property crimes are increasing across the State, DUI's are increasing and becoming problematic. Fentanyl continues to cross our borders and infiltrate our state and local communities, disrupting countless lives and requiring more resources to combat this scourge.
- Responding to behavioral health issues: The increase in persons experiencing a behavioral health crisis requires Patrol deputies to devote extra attention to such calls. This can impact availability for other calls for service and deputy safety. The new MCAT Field Response without Law Enforcement is a new approach we hope will offset the patrol response to such calls.
- Adjusting to inmate housing restrictions: Inmates are currently housed based on classification, which limits the types of offenders that can be housed in a unit.
- Limited visitation space is resulting in delays for visits by attorneys and other professionals. We are addressing this through the Public Safety Campus Master Plan, and hope to proceed with an expansion in the upcoming year.
- Recruiting and hiring qualified teammates to fill vacancies and meet the operational needs of the Sheriff's Office; we are targeting colleges and military bases; Providing competitive pay and benefits to meet the needs of a diverse workforce with the intent of retaining quality employees.





# Current Challenges and Future Initiatives

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## Challenges

- Current space is nearly stretched to capacity within Sheriff's Office department.
- Recruiting / Staffing
- CHL demand and the uncertainty of the impact of Measure 114

## Initiatives

- Health of The Force
- Public Safety Campus



# FY 23-24 Sheriff's Office Special Requests

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- Special Request #1
  - 2 Field Technicians
- Special Request #2
  - Criminal Analyst
- Special Request #3
  - Street Crimes Detective
- Special Request #4
  - Criminal Detective







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**Thank you**



FY23-24 Proposed Budget Presentation

# Assessor's Office

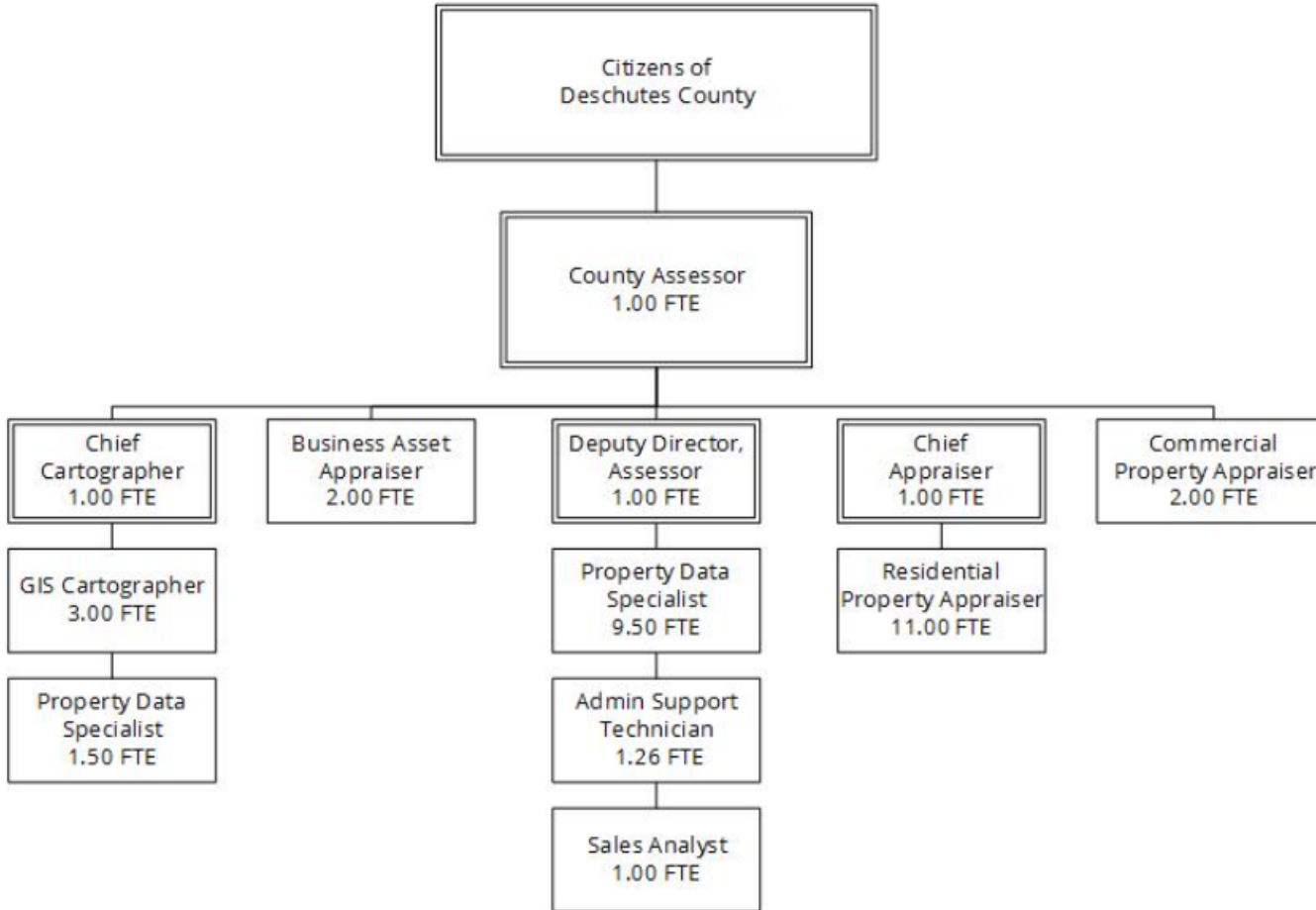
Scot Langton, County Assessor



Budget Committee Meeting | May 24, 2023

# Department Overview

## Organizational Chart



## Mission Statement

To provide quality customer service through the appraisal and assessment of all taxable property as mandated by the State of Oregon in a manner that merits the highest degree of confidence in our integrity, efficiency and fairness.



# Department Accomplishments

## SUCCESSES & CHALLENGES

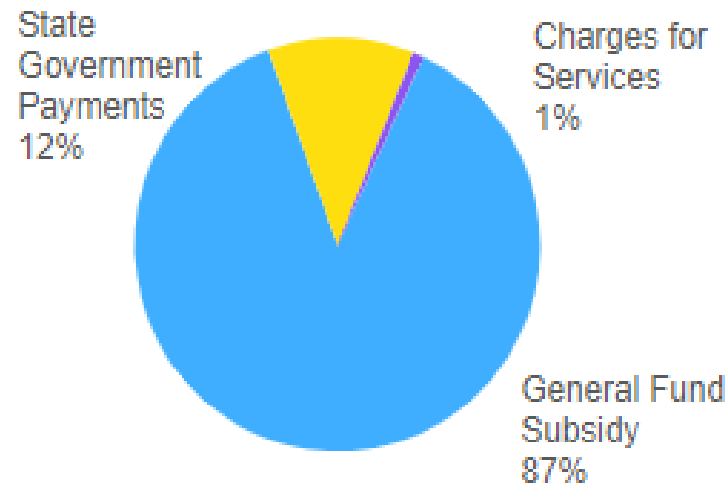
### Significant Accomplishments

- Improved staff knowledge, skills, resources and tools necessary to deliver top-quality products.
- Ensured all appraisal staff are current on state-required continuing education hours to maintain appraisal registration.
- Conducted other staff trainings, in topics that include: customer service, deed and real estate law, exemptions, and other related courses to stay current on Oregon property tax laws, practices and standards.
- Completed assigned work timely and accurately:
  - All new construction and new land partition appraisals completed timely.
  - Assessment and map records updated and completed timely.
  - Annual tax rolls completed and mailed timely adhering to statutory requirements.
  - Maximized usefulness and accuracy of GIS data ensuring quality products and services.

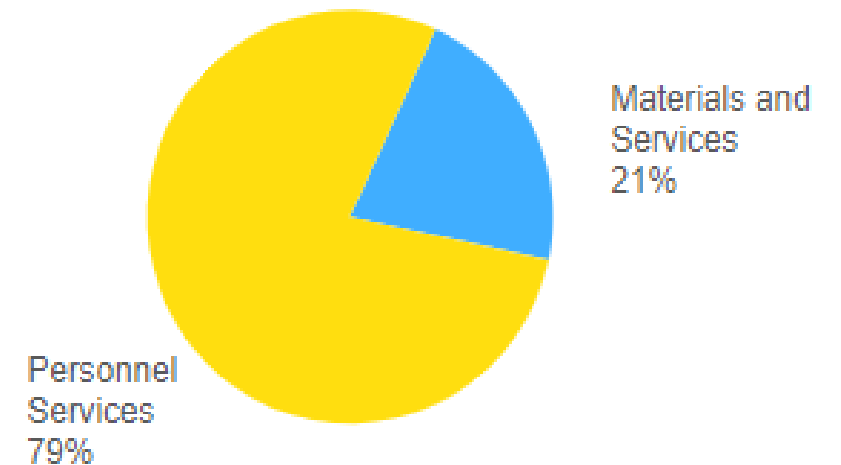


# FY 23-24 Department Budget Details

## Assessor's Office Resources



## Assessor's Office Requirements



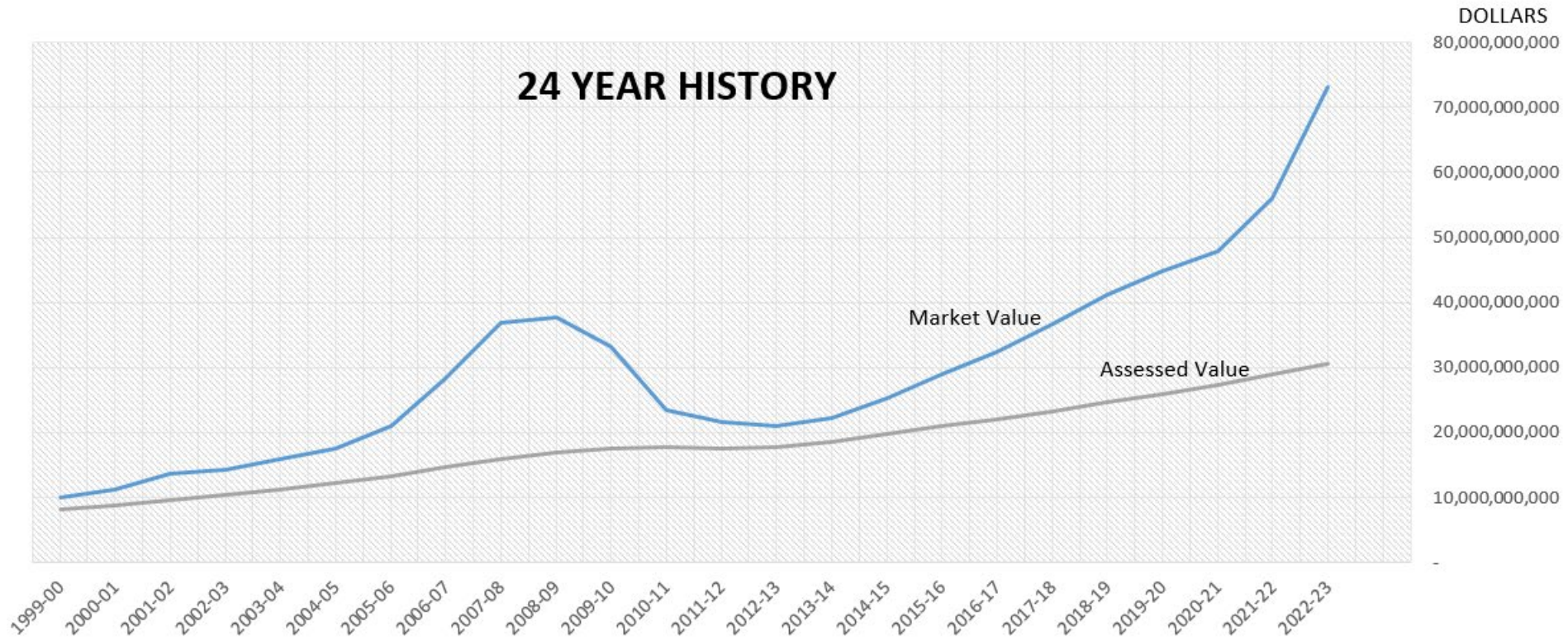
# FY 23-24 Department Budget Details

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## 23-24 REQUIREMENTS

- Status Quo Budget
- No changes in FTE
- 4.6% budget increase



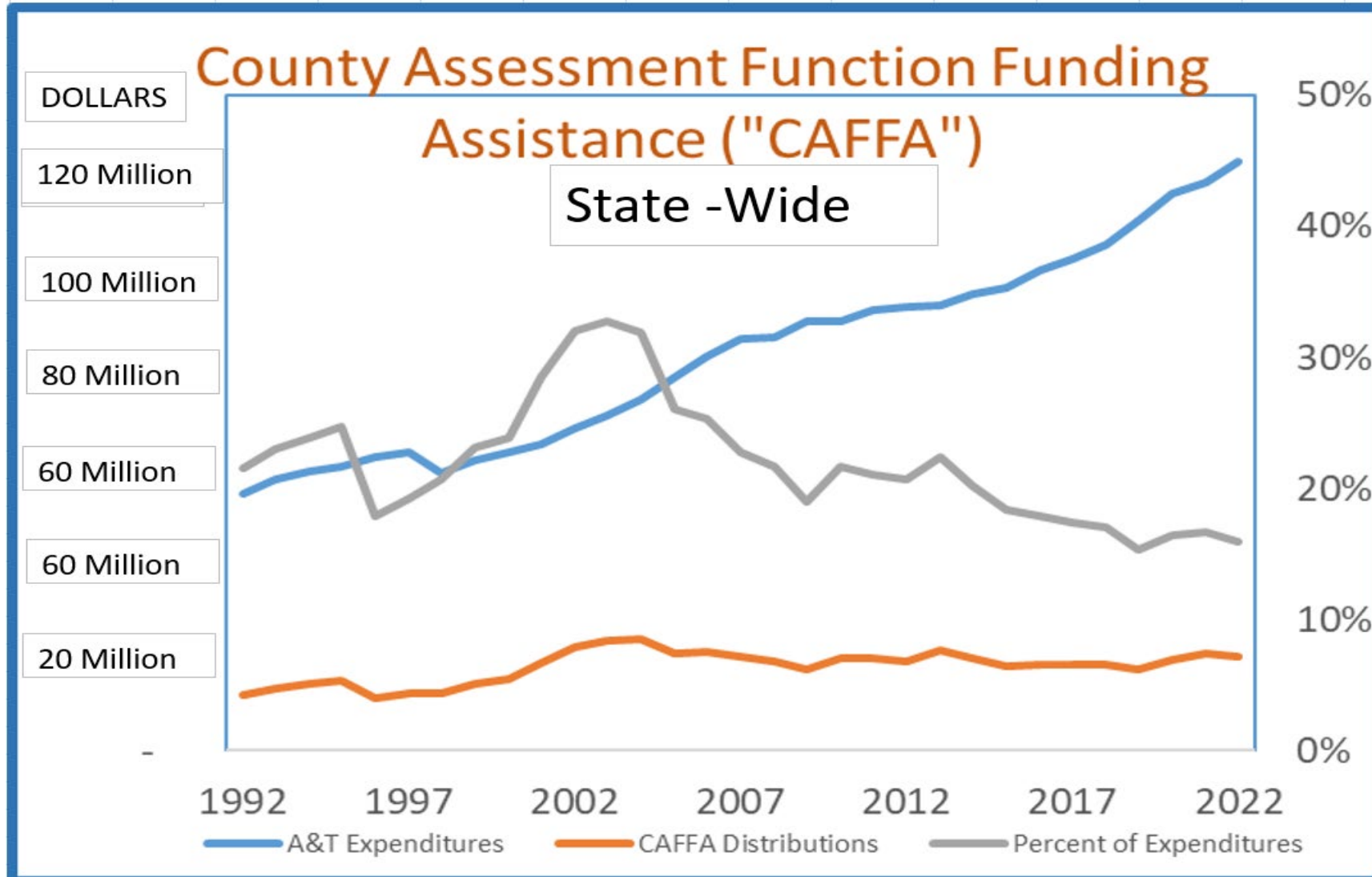


	Current FY22/23	Increase Last 24 Years	
FTE	35.26	+ 2.51 FTE	107.7%
Mkt Value	73,185,145,167	+ 63.2 Billion	729.6%
Assessed Value	30,476,624,032	+ 22.4 Billion	376.7%
Taxes Imposed	473,681,445	+ 364 Million	430.4%
Number of Accounts	110,637	+ 30 Thousand	137.2%





# FY 23-24 Department Fiscal Issues





# Current Challenges and Future Initiatives

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## Challenges

- Recruiting and retaining trained staff
  - Significant number of retirements
- Keeping current with rapid growth and volatile real estate market

## Future Initiatives

- Maximize use of technology
  - Ipads
  - Dedicated IT Staff
- Cross-Train staff
  - Transition Management



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# Thank you



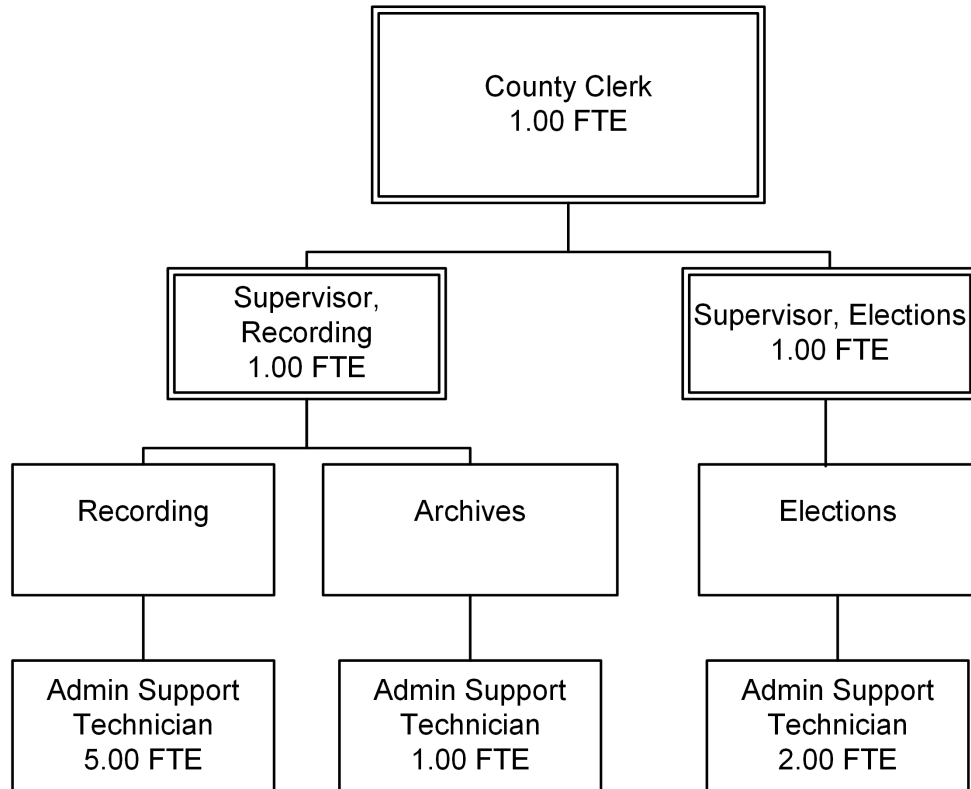
# FY23-24 Proposed Budget Presentation

## County Clerk's Office

Presenter(s):  
Steve Dennison  
Jeff Sageser  
Michael Lui



# Clerk's Office Overview



*A professional, knowledgeable and friendly team that takes pride in its work, providing excellent and timely service to customers while embracing and actively meeting change.*



# Clerk's Office Overview (cont.)

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- Archive / Records Center
- Recording of Real Property Records
- Marriage Licenses
- Passport Applications
- Deschutes County Business Licenses
- Finders Keepers (Finding item valued over \$250)
- Board of Property Tax Appeals (BOPTA)
- Elections and Voting



# Clerk's Office Accomplishments

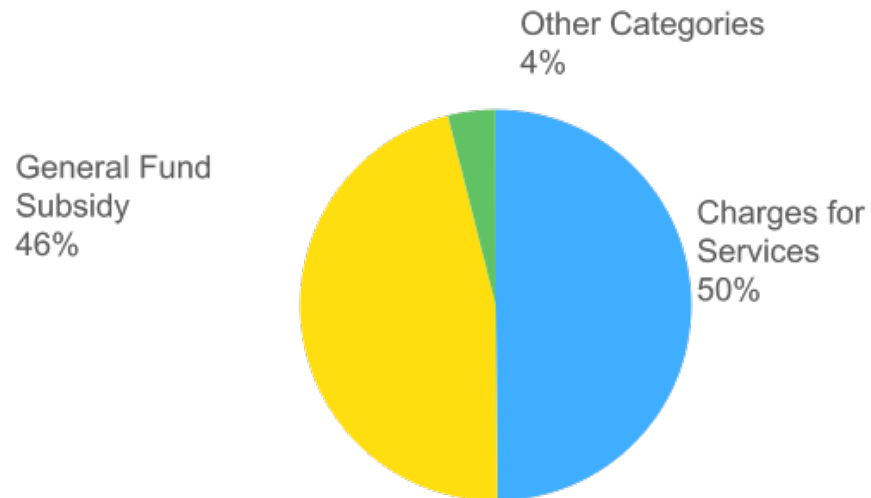


- Imported 22 volumes of miscellaneous records dating back to the 1900s.
- Migrated the audio tapes of board meeting recordings from the 1970s-1980s.
- Made Commissioners' Journals available online, including minutes, orders, resolutions and ordinances.
- Heavily involved in testing new statewide voter registration system.



# FY 23-24 Clerk's Office Budget Details

## Clerk's Office Resources



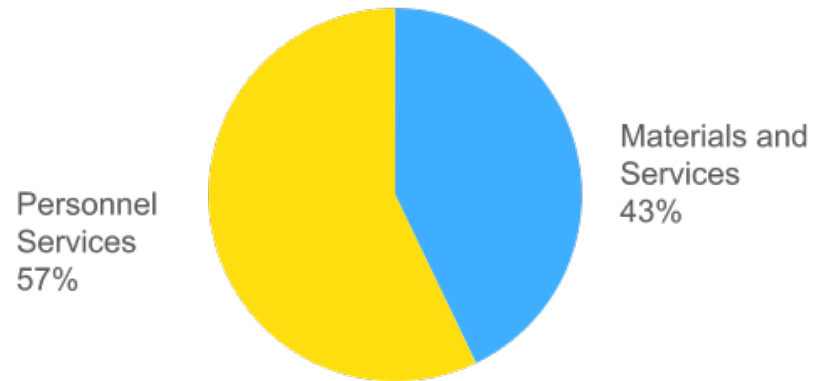
## 23-24 RESOURCES

- Accepting passport applications
- Issuing marriage licenses
- Recording real property transactions
- Reimbursement for some election costs



# FY 23-24 Clerk's Office Budget Details

## Clerk's Office Requirements



## 23-24 REQUIREMENTS

- Personnel
- Software and maintenance agreement increases
- Paper costs (ballots and envelopes)
- Postage for ballot mailings





# FY 23-24 Clerk's Office Fiscal Issues

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## Short-term Fiscal Issues

- The primary revenue source for the Clerk's Office is recording fees. In FY 2023, recording revenues dropped by 50%. The primary driver for the reduction in revenue has been the recent increases in interest rates.
- Cyclical election revenues.

## Long-term Fiscal Issues

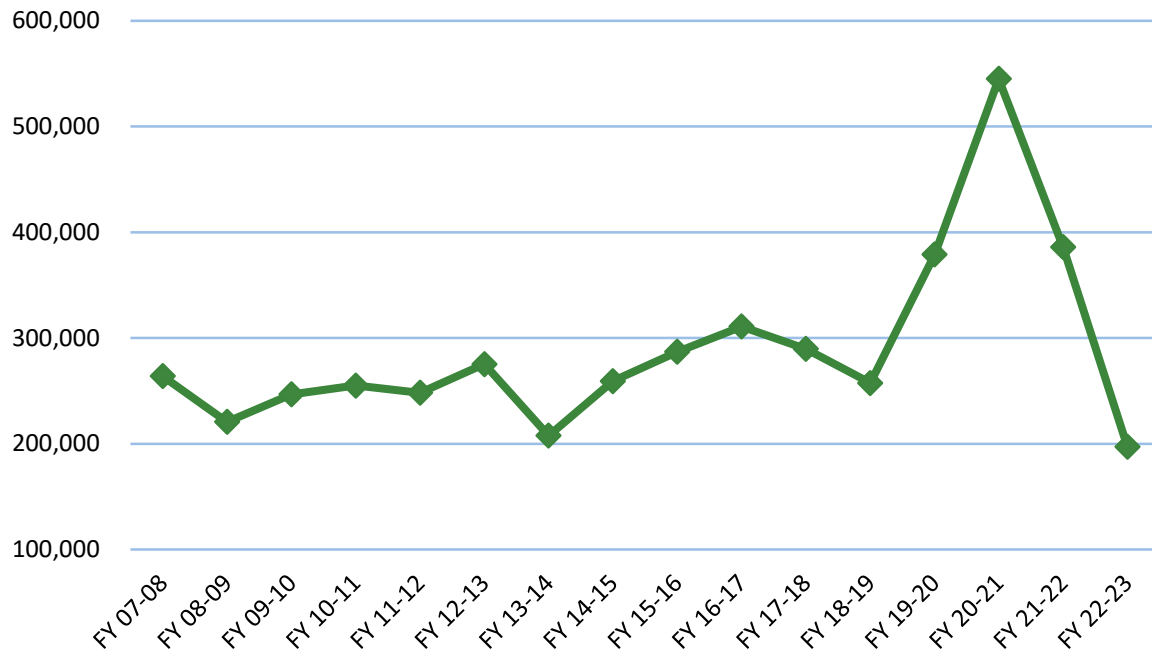
- Sustained higher interest rates could lead to long-term impact on revenue.
- Unknown costs relating to new statewide voter registration system.
- Some state legislation, if passed, could have significant long-term financial impact.



# FY 23-24 Clerk's Office Fiscal Issues (cont.)

## Short-term Fiscal Issues and Long-term Fiscal Issues Continued

Total Page Count of Recorded Documents  
Deeds, Mortgages & Lien Records



- Recording fees are directly related to the number of pages the County Clerk's Office records.
- Mortgage records are the main revenue driver to page count.
- As the cost of borrowing money increases due to higher interest rates the Clerk's Office is projecting a 47% decrease in page county year over year.



# Current Challenges and Future Initiatives

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## Challenges

- Space needs for elections operations are critically inefficient and pose risks.
- Some state legislation, if passed, would have significant impact on how elections are conducted.
- Succession planning continues to be reevaluated by the Clerk's Office

## Future Initiatives

- Work with county to provide solution to space needs for conducting elections safely and securely.
- Consideration of subscription based access to real property records online.
- Increase voter outreach, education and engagement.



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# Thank you

We welcome any questions or comments.



# FY23-24 Proposed Budget Presentation

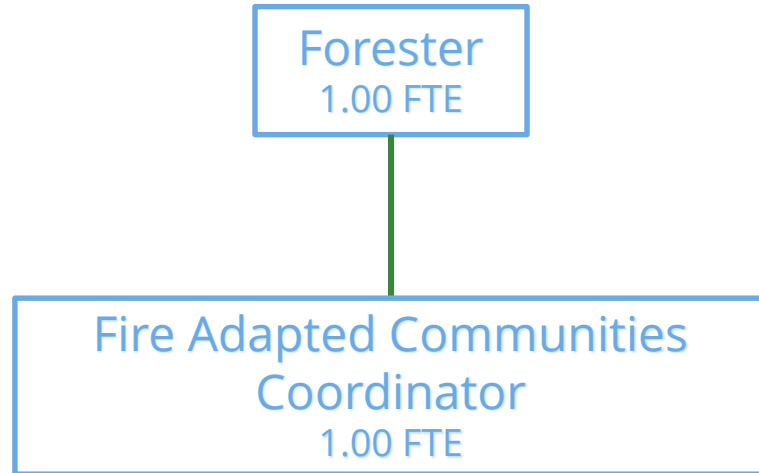
## Natural Resources

Presenter:  
Kevin Moriarty



# Natural Resources Overview

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*The Natural Resource Department provides leadership, technical expertise and assistance to protect and enhance natural resources while reducing risks to life and property.*

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# Natural Resources Overview (cont.)

- Project Wildfire
- Fire-Free
- Firewise™
- Deschutes Forest Collaborative
- Central Oregon Shared Stewardship Alliance
- Oregon Living with Fire
- Noxious Weed Program



# Natural Resource Accomplishments



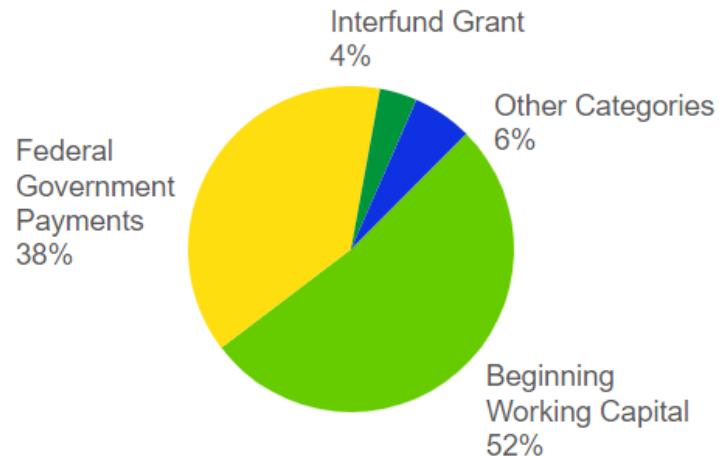
- Awarded 38 Firewise Communities Grant funding totaling \$172,000.
- Completed 566 acre East Redmond Project with FEMA grant funding.
- Completed 91 acre Hurtlely Ranch Project with LRP grant funding.
- Established a Project Wildfire Neighborhood Coalition Subcommittee.





# FY 23-24 Finance Budget Details

## Natural Resources Resources



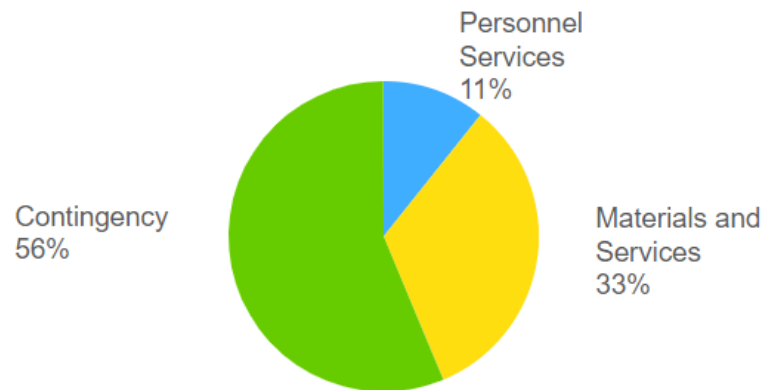
## 23-24 RESOURCES

- Natural Resources staff is funded by PILT and Title III.
- The majority of revenues come from grants and agreements.



# FY 23-24 Finance Budget Details

## Natural Resources Requirements



## 23-24 REQUIREMENTS

- \$15,000 added to 326 fund for noxious weed compliance and abatement.
- Need for personal services to administer fuel reduction contracts.



# FY 23-24 Finance Fiscal Issues

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## Short-term Fiscal Issues

- Title III funding is reducing
- Discretionary funding from Video Lottery revenues reduced by 55%. Provides match for other grants.

## Long-term Fiscal Issues

- Unstable capital for personal services needs.
- Keeping up with pace and scale of Deschutes county natural resource issues
  - Fire/fuels
  - Juniper encroachment
  - Drought
  - Climate Change
  - Noxious weeds



# Current Challenges and Future Initiatives

---

## Challenges

- Contract administration capacity.
- Population growth and increased fire risk increase need for funding and capacity.

## Future Initiatives

- Streamline Deschutes County fuel reduction grant process.
- Increase pace and scale of fuel reduction and noxious weed removal.



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# Thank you



## Community Development

Presenter(s):

Peter Gutowsky, Director

Sherri Pinner, Sr. Mgmt. Analyst



# Department Overview

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## Community Development Divisions

- Building Safety & Electrical
- Code Compliance
- Coordinated Services/Admin
- Onsite Wastewater
- Planning
  - Current & Long Range

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Mission: Facilitates orderly growth & development ... through coordinated programs & education & service to the public.

---



# Department Accomplishments

**Safe Communities** – Protect the community through planning, preparedness, and delivery of coordinated services.

- Voluntary code compliance.
- Resolve code compliance cases within 12 months.

**Service Delivery** – Provide solution-oriented service that is cost-effective and efficient.

- Achieve 6 to 10 inspection stops per day.
- Issue onsite septic permits within 12 days of completed application.
- Issue administrative decisions with notice within 45 days of completed application.
- Issue administrative decisions without notice within 21 days of completed application.



Rural ADUs





# Department Accomplishments

**A Resilient County** – Promote policies and actions that sustain and stimulate economic resilience and strong regional workforce.

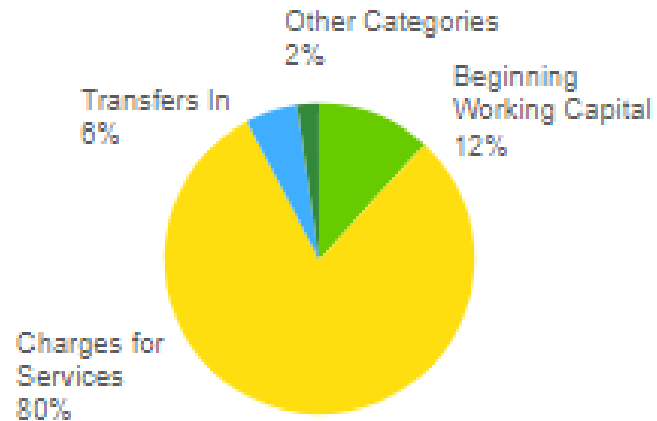
- Implement statewide legislation:
  - SB391 – Rural Accessory Dwelling Units
  - HB4079 – Affordable Housing Pilot Project
- Comprehensive Plan Update initiated May '22 – est. 18 months to complete.
  - Community engagement through open houses, online surveys, over 50 local meetings reaching 550 community members.
  - Planning Commission identified as community advisory body, met 6 times to review and discuss project scope and plan.



# FY 23-24 Department Budget Details

## 23-24 RESOURCES

### Community Development Resources

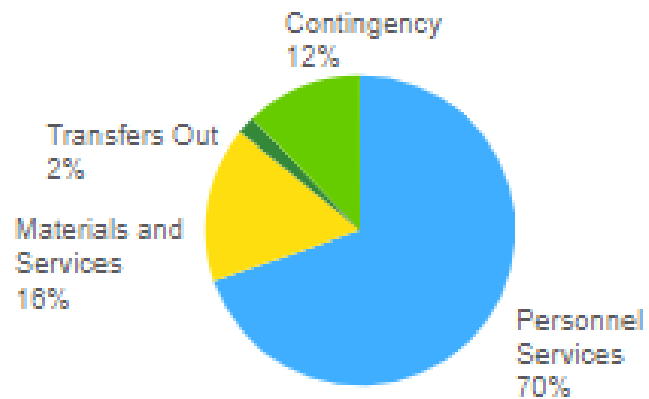


- Anticipate level permit volumes
- Includes fee increases:
  - BS PLM & MECH - 4%;
  - Elec. & Land Use - 15%
  - Onsite - 20%
  - Code Comp. - .02%; Planning - .05%
- ICC building valuation increase – 10.9%
- \$100K general fund – hearings officer services.
- \$20K MJ revenue



# FY 23-24 Department Budget Details

## Community Development Requirements



## 23-24 REQUIREMENTS

- Includes 64 FTE
- Personnel increases:
  - COLA, step increases, HBT, PERS
- Budget for hearings officer services



# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

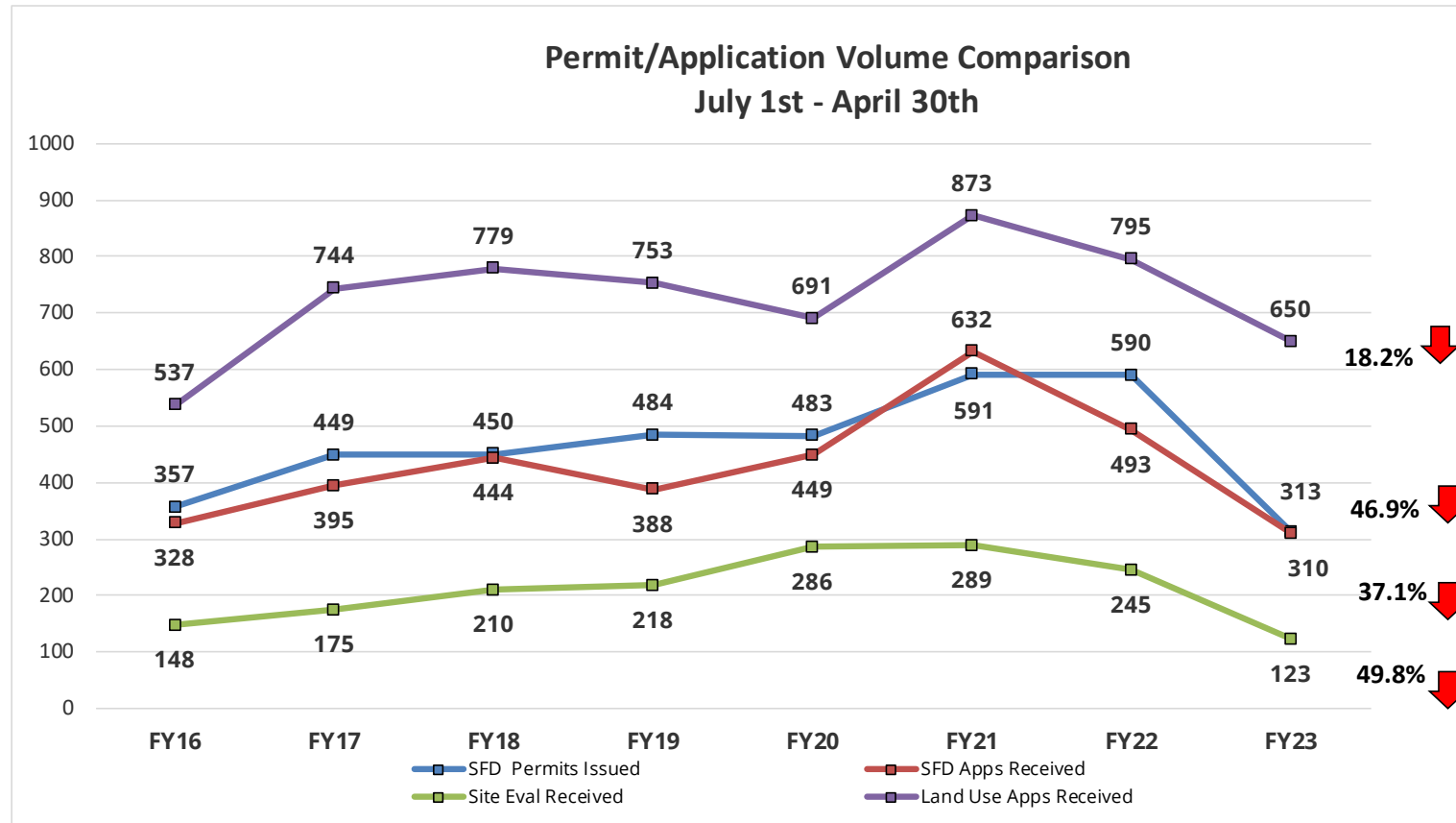
- Decrease in permitting volume.
- Non-fee generating work consumes limited resources.
- Staff turnover – training, obtaining certifications, retention efforts

## Long-term Fiscal Issues

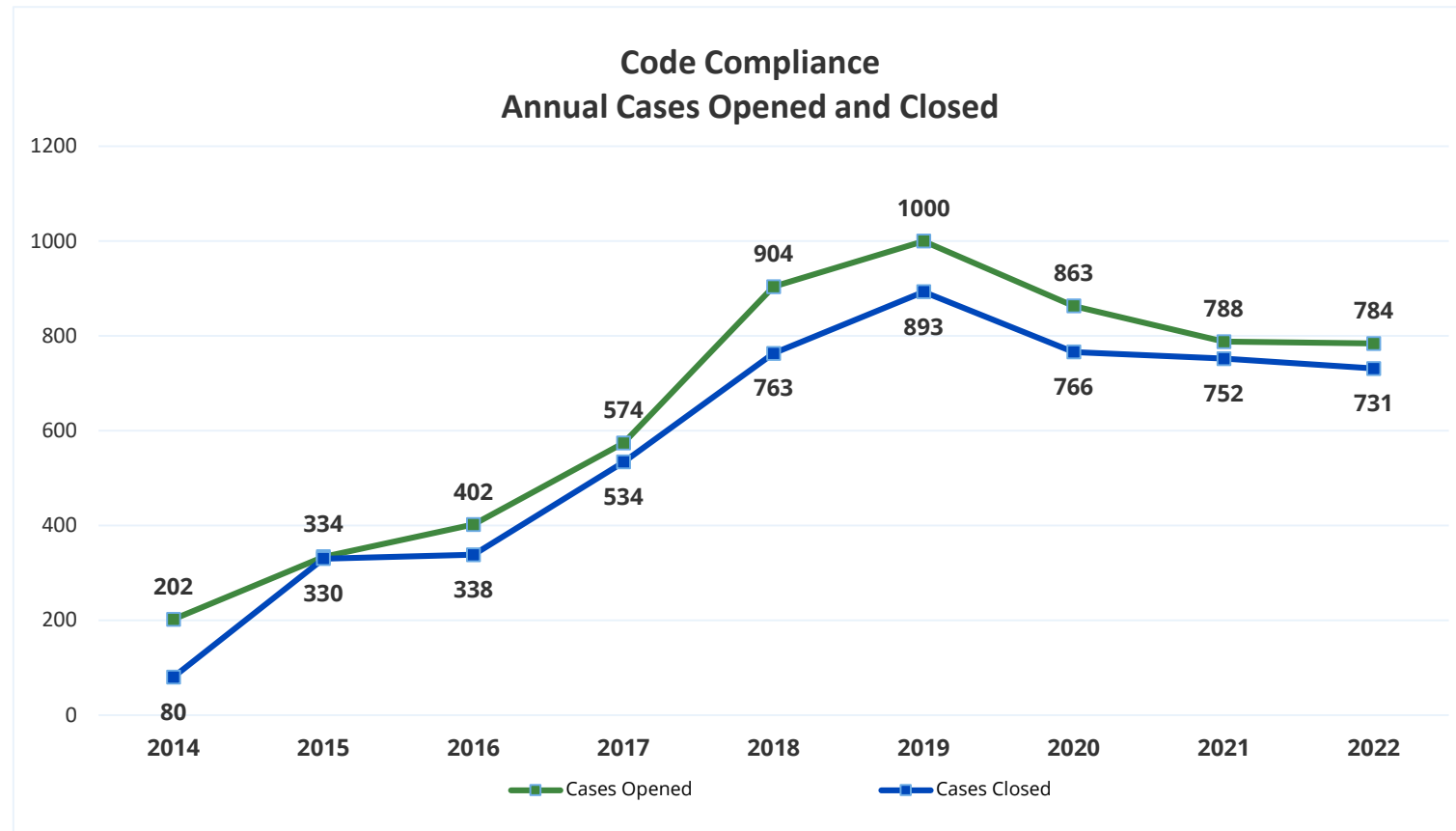
- Contingency plan for decrease in reserve funds.
- Staff recruitment and retention strategies.
- Succession planning.



# FY 23-24 Department Fiscal Issues



# FY 23-24 Department Fiscal Issues



# Current Challenges and Future Initiatives

---

## Challenges

- Maintaining productivity while experiencing staff turnover.
- Complexity of applications and code compliance cases.
- Succession planning – next 6 to 8 years 14% staff eligible for retirement based on length of service.

## Future Initiatives

- Coordinate with Human Resources to implement strategies to retain staff.
- Explore opportunities to increase efficiencies in CDD's business practices.
- Continue website improvements with goal of improving content and customer experience.



# CDD Reserve Funds (Funds 300-303)

- Ensure the financial stability and ongoing department operations, reduce risk of being unable to fulfill service delivery commitments, provide workforce continuity and provide source of funds for organizational priorities.
- Fund 300 – CDD General Reserve
- Fund 301 – Building Safety Reserve
- Fund 302 – Electrical Reserve
- Fund 303 – Capital Improvement





# FY 23-24 Reserve Fund Budget Details



## 23-24 RESOURCES

- Transfers from Fund 295
- Anticipated balances:
  - Fund 300 - \$2.26M - 4.5 mos.
  - Fund 301 - \$6.65M - 20.6 mos.
  - Fund 302 - \$734K - 8.9 mos.
  - Fund 303 - \$25K
- Fund 301 & 302 ORS. req.



# FY 23-24 Reserve Fund Budget Details



## 23-24 REQUIREMENTS

- Transfers to Fund 295
- Anticipated transfers:
  - Fund 300 - \$561K
  - Fund 301 - n/a
  - Fund 302 - \$87K
- Fund 303 – lobby hardening



# Other Funds

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- Fund 020 – Code Abatement – resources for enforcement of County solid waste and sanitation codes. Possible funding through Solid Waste fees, TBD.
- Fund 296 – Groundwater Partnership – prior years' proceeds from land sales and Reserve in the Pines Pollution Reduction Credits.
- Fund 297 – Newberry Neighborhood – prior years' proceeds from land sales to ensure groundwater quality in S. County.



Questions?

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**Thank you**



# FY23-24 Proposed Budget Presentation

## Fair & Expo Center

Presenter:  
Geoff Hinds



# Department Overview

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- **Fund 615: Fair & Expo year-round operations**
- **Fund 616: Annual Fair & Rodeo**
- **Fund 617: Fair & Expo Capital Reserve Fund**
- **Fund 618: RV Park**
- **Fund 619: RV Park Capital Reserve Fund**

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**Mission:** Provide and operate a premiere multi-purpose facility offering exceptional customer service and an environment of fun while maximizing the economic potential of the facilities, as well as the economic impact for Deschutes County.

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# Department Accomplishments

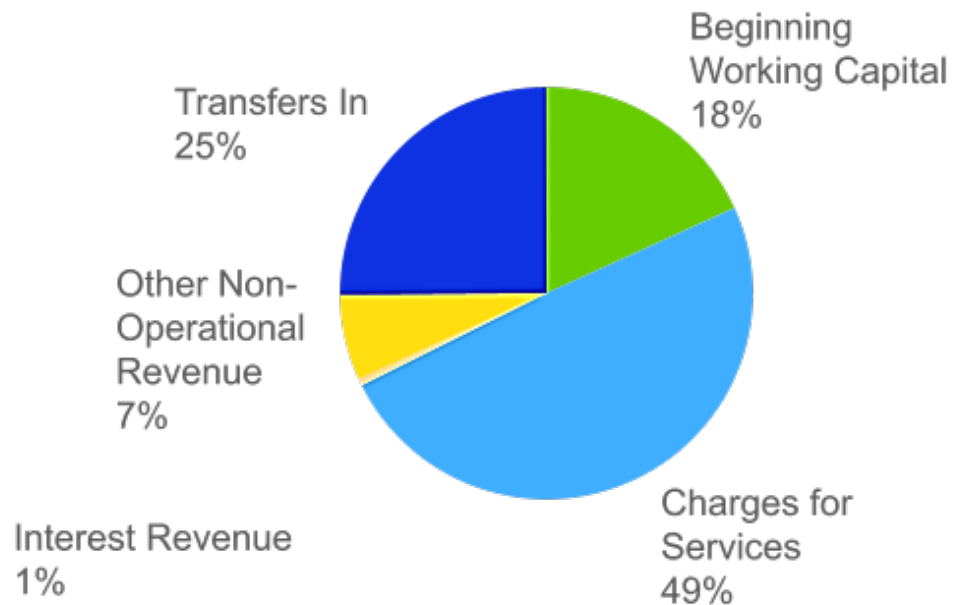


- Produced a highly successful 2022 Deschutes County Fair & Rodeo, with highest ever attendance and earnings in all categories.
- Received numerous industry awards including NPRA 2022 Fair Rodeo of the Year and 10 awards from Western Fairs Association.
- Continued to play an important role in emergency response as an evacuation center for fires and other local disasters, as well as a staging area in preparation for incidents.
- Served as an offsite host facility for the Deschutes County Circuit Court, allowing justice to continue to be served within our community despite the impacts of COVID 19.



# FY 23-24 Department Budget Details

## Fair & Expo Center Resources



## 23-24 RESOURCES

Fair & Expo is an enterprise fund, with multiple business lines across several funds. Resources are generated through the short-term leasing of space, Food & Beverage sales, and equipment rental

- Revenues from all funds are expected to increase significantly due to the recruitment of multiple new/large events

Funding is also received from Transient Lodging Tax (TLT) funding, spread across all funds including Capital Reserve funds

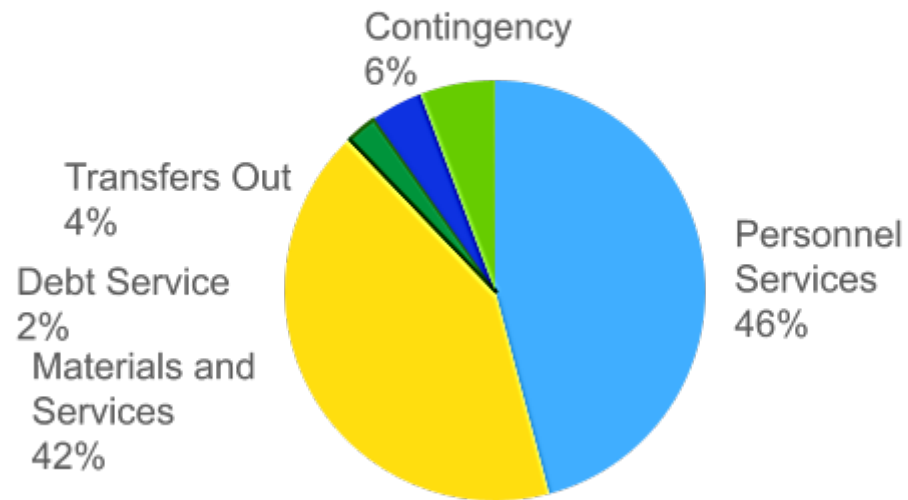
- TLT funding is anticipated to be reduced from FY22 and FY23 amounts by a small amount





# FY 23-24 Department Budget Details

## Fair & Expo Center Requirements



## 23-24 REQUIREMENTS

- Increases in number of FTE's and inflation will be the largest drivers of additional expense for all Fair & Expo funds.
- Addition of up to 4 new positions in order to meet demand of multiple new large contracts, and to continue to provide repair of an aging facility



# FY 23-24 Department Fiscal Issues

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## Short and long-term Fiscal Issues

- Continued repair and replacement of aged equipment across the 320-acre Fair & Expo Campus.

Despite best efforts and significant growth of the Reserve fund over the past 5 years, current Reserve funds remain underfunded to address current and future repair; by a significant amount.



# Current Challenges and Future Initiatives

---

## Challenges

- While still the premier facility of its type in the Northwest, the Fair & Expo complex is now over 20 years old. An increase in repair and maintenance items is expected in order to keep the facility both first class and operational.

## Future Initiatives

- Well and Irrigation repairs/replacements
- HVAC repair/replacements
- Roof repair/replacements
- Asphalt repair/replacement/enhancement
- Interior drop ceiling repairs/replacement
- Sidewalk repair/replacement
- Plumbing upgrade/replacement
- Facility exterior and interior fence repair/replacement
- Facility exterior siding repairs/replacement
- Interior/Exterior paint
- Flooring repairs/replacements
- North Sister/HDAC/Arena/Barns
- Exterior landscape repair/replacement
- Event Center Audio/Video System
- Outdoor Arena Electrical/Lighting upgrades
- R.V. Park Expansion
- On Grounds and Park Expansion



# FY 23-24 Department Budget Details

- **FUND 616 - Annual Fair & Rodeo**



- **Build on success of 2022 Fair**

- Expect slightly lower attendee spending
- Significant cost increases across all areas of operation including Labor, Supplies, Materials, and Entertainment
- Continue to invest in brand building and creation of experience

- **Continue to invest in brand building and creation of experience**

- Significant increase in headline entertainment drove up expenses, and enhances our need to diversify type and scope of entertainment offerings
- Focus on providing relevant community focused entertainment and experiences
- Determination of key target growth demographics

- **Outreach to new markets**

- Continue to reach out to new markets with additional cultural celebration including a headline Spanish language concert

- **Investment in education**

- Future development of Agricultural based education offerings for our community



# FY 23-24 Department Budget Details

- **FUND 617 – Fair & Expo Capital Reserve**



- **Investment into the property based on “S.C.A.R.” needs: Safety-Comfort-Aesthetics-Replace/Repair**
  - Investments into projects that have partnership/payback
  - LED Lighting/Controls through EnergyTrust
  - Investments designed to address/mitigate risk
  - Investments that maintain or increase facility
- **Continued Contribution to Fund Balance/Growth**
  - As facility ages additional facility failures expected; preparing the fund to be able to address these
  - Between 2020 and 2030 virtually every item on the F&E Campus will reach the end of its original useful life





# FY 23-24 Department Budget Details

- **FUND 618 – RV Park**



- **Operations**

- **Adjustment in organizational staffing levels**
  - 2 new .75 FTE positions created in FY22, 1 remaining to be filled
  - Additional On-Call staff to supplement as needed
- **Additional competition in market and economic impacts**
  - Appears to have impacted Winter business, Spring, Summer, and Fall appear unaffected to date
- **Change in consumer behavior and visitation continues**
  - Higher midweek/recreational stays vs. event based visitation



# FY 23-24 Department Budget Details

- **FUND 619 – RV Park Capital Reserve**



- **Investments based on “S.C.A.R.” needs, focused on enhanced guest experience**
  - Example: WI-FI Buildout
  - Funds allocated for catastrophic failure or damage
- **Fund building**
  - Continue to build the fund for future needs including the possibility of park expansion or remodel
  - Capital reserve program on track for current repair and replacement schedules



# FY 23-24 Special Requests

---

- **Maintenance Specialist 1** – addition of two positions. The Fair & Expo campus is continually evolving and in high demand for events of all types and sizes. Increased utilization in tandem with a facility that has reached 20+ years of age continues to be a strain on existing staffing levels. As the facility continues to age, and additional business comes on line, additional Maintenance/Operations staff will be necessary. *Funding: 75% Fund 615; 25% Fund 616.*
- **Administrative Support Assistant.** Fair & Expo continues to grow in demand and utilization for events of all sizes. The addition of multiple large new events, while continuing to serve existing clients currently taxes existing team members; and creates wait times for those we serve. This position would create efficiencies in administration of Fair & Expo. *Funding: 75% Fund 615; 25% Fund 616.*
- **Sales, Marketing & Events Coordinator.** This position will allow Fair & Expo to provide support to existing clients; as well as to effectively market the facility to potential new clients and provide more effective community relations. This position would also work to identify and solicit new sponsors as well as to provide additional support to existing sponsors. *Funding: 75% Fund 615; 25% Fund 616.*





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# Thank you

Deschutes County Fair & Rodeo: August 2-6, 2023.

*See you at the Fair!*



# FY23-24 Proposed Budget Presentation

## Facilities

Presenters:

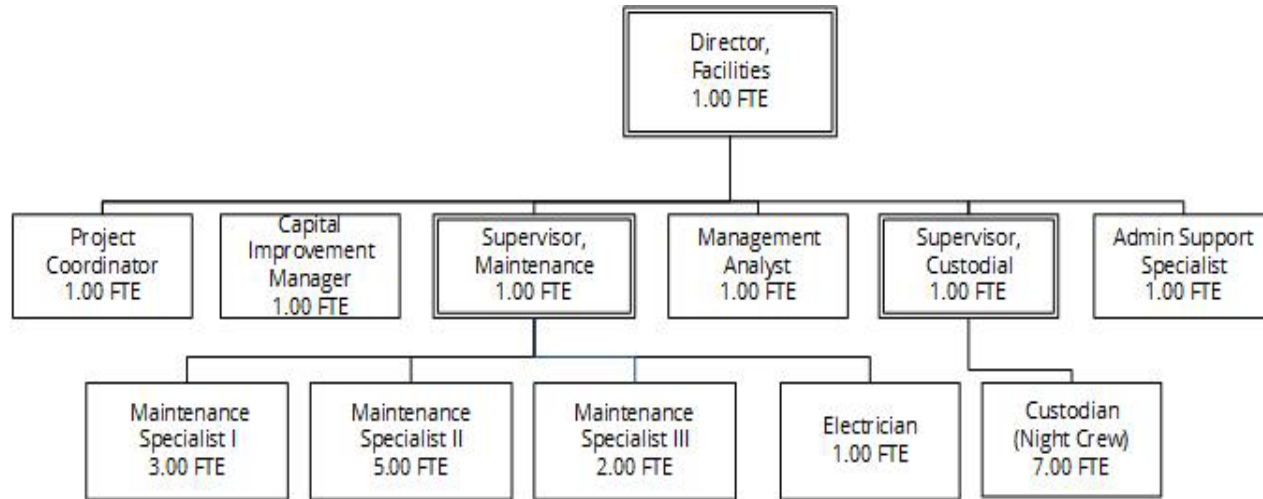
Lee Randall, Director

Jessica Campbell, Management Analyst



Budget Committee Meeting | May XX, 2023

# Facilities Overview

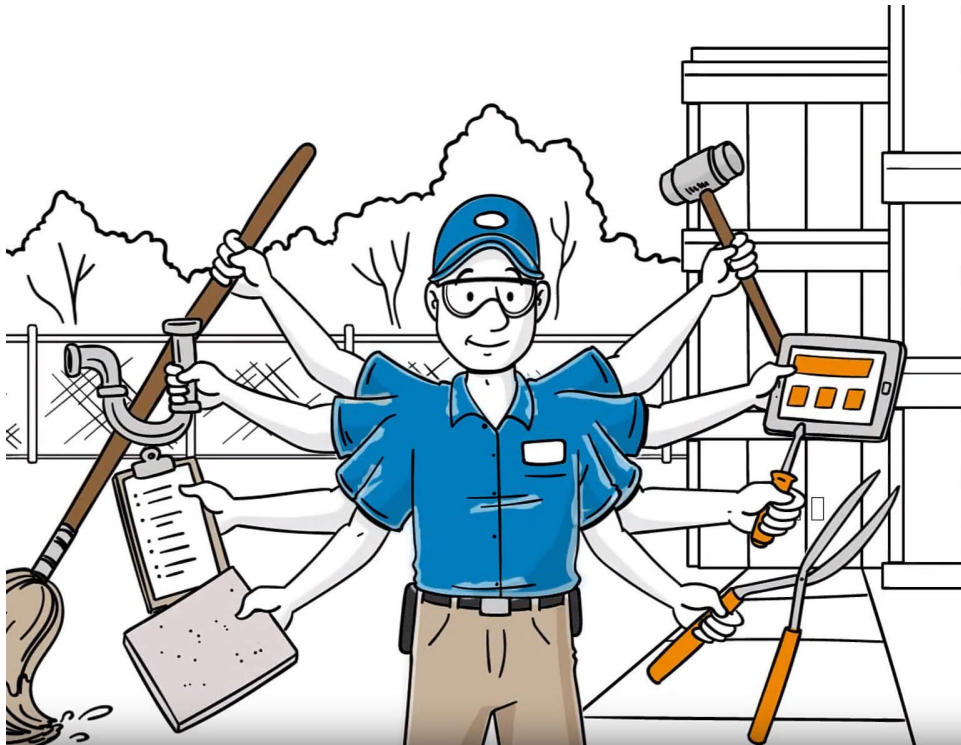


*Develop and manage County-owned facilities and buildings to protect and enhance the value of public assets, provide a safe and efficient workplace for County employees and visitors and support future opportunities for community improvement*



# Facilities Overview (cont.)

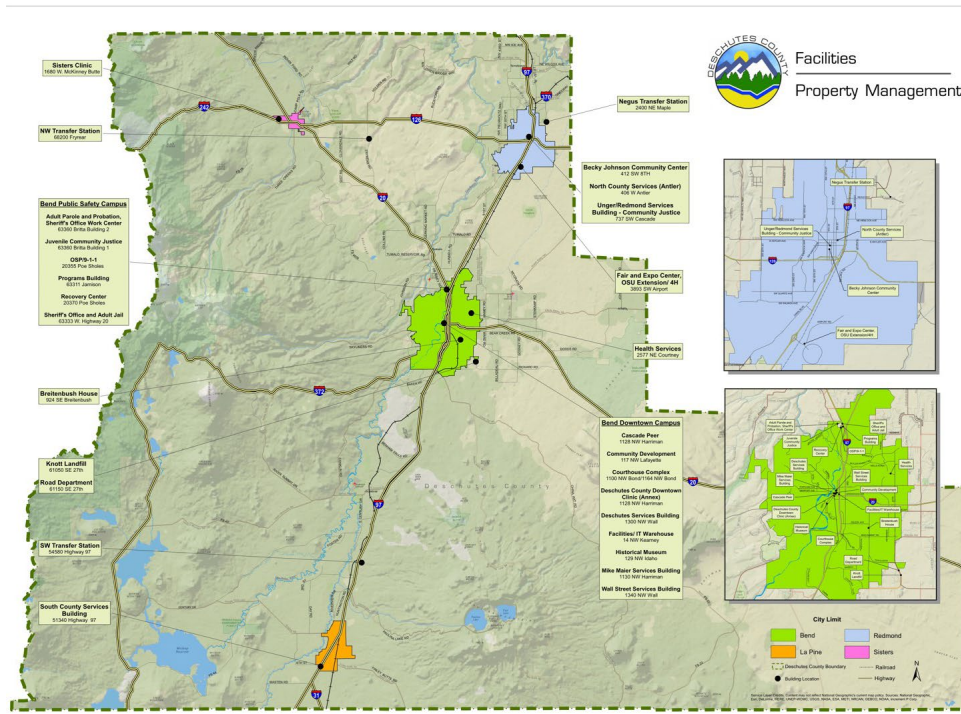
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- Facility Management
- Building and Grounds Maintenance
- Custodial Service



# Facilities Overview (cont.)



- Located in four cities
- Approximately 40 buildings
- 500,000 square feet of office space
- 21% square footage increase projected from 2019 to 2026





# Department Accomplishments

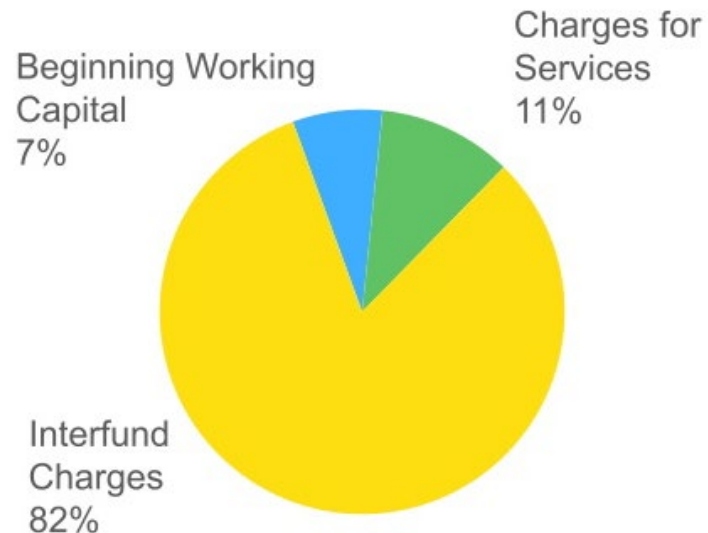


- First phase of planned HVAC replacement at Juvenile Community Justice
- Direct Digital Controls migration of 6 buildings
- Exterior re-painting of 2 buildings



# FY 23-24 Department Budget Details

## Facilities Resources



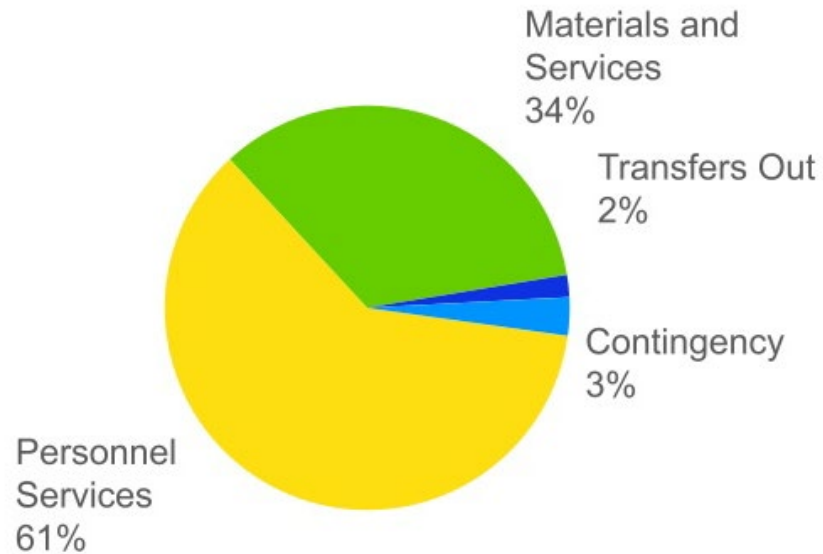
## 23-24 RESOURCES

- Majority of our resources come from internal service charges
- Facilities also receives resources from services provided to tenants.



# FY 23-24 Department Budget Details

## Facilities Requirements



## 23-24 REQUIREMENTS

- Increased custodial contracting costs due to added square footage
- Escalation in contracting and material costs





# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- Managing the increased costs of materials, labor, and equipment and the age of County facilities.
- Preparing for increases in custodial costs for standard services and the additional cost of increased service levels due to increased building occupancy.

## Long-term Fiscal Issues

- Managing conceptual budget estimates for capital projects in a changing construction environment.
- Identifying future costs of major capital asset replacement (hardscapes, HVAC systems, and roofs) and establishing replacement schedules that align with projected revenues.



# Current Challenges and Future Initiatives

---

## Challenges

- Expanding the department's capacity to respond to increased work order load generated by county-wide growth and the age of facilities.
- Maintaining service delivery levels for furniture reconfiguration, flooring replacements, safety and security improvements and minor remodels in response to the growth of direct service departments.

## Future Initiatives

- Continued development of Facility Condition Assessments to aid in planning for future capital maintenance needs
- Ongoing technical training for HVAC technicians to increase department's internal capacity for maintenance of direct digital control (DDC) of HVAC systems
- Continued focus on safety and resiliency through seismic reviews and upgrades and building safety and security improvements



# FY 23-24 Special Requests

- Administrative Assistant (.75 FTE):
  - Due to growth across all divisions (maintenance, custodial, capital maintenance and capital construction) there is a need for higher level administrative support.
  - Position would add capacity for maintenance and custodial contract processing, cost allocation and project budget updating, project document management, and department process improvement.
  - Existing Administrative Support Specialist would focus on general administrative support including accounts payable, work order management, reception duties, vendor badges, parking permits, etc.
- Licensed Trades Supervisor (1.0 FTE):
  - Due to continued growth there is a need for added capacity specific to HVAC and Electrical maintenance.
  - The existing maintenance supervisor position oversees three teams: HVAC/Electrical, Building Maintenance, and Grounds/Landscaping
  - Position would add capacity for supervision and performance of licensed trades work for Electrical and HVAC maintenance and would allow each supervisor to spend more time in the field providing direct supervision and performing hands-on maintenance work.



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# Thank you

Questions?



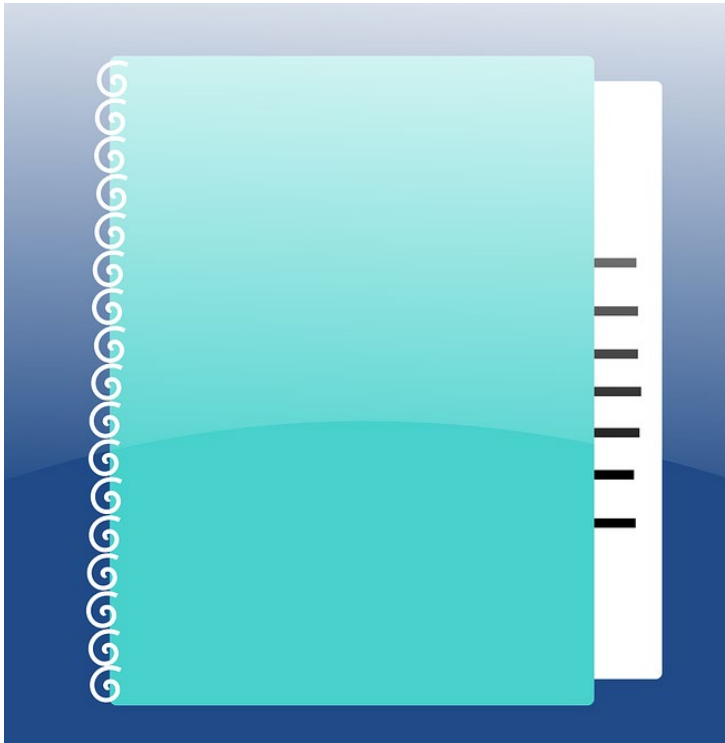
# FY23-24 Pre-Budget Briefing Presentation

## Health Services

Janice Garceau, HS Director  
Holly Harris, BH Director  
Heather Kaisner, PH Director  
Cheryl Smallman, Business Officer



# Agenda



- **May 4 Budget Briefing Recap**
  - Challenges and Opportunities
  - Fiscal Issues
  - FY24 Proposed Budget Recap
- **Medicaid Revenue, FY18-FY23**
- **OHP Mental Health Reserve**
- **Special Requests**
- **Summary**



# FY23 Challenges



## Staffing

- Historic and prolonged vacancies in key roles
- Impacts to access, outcomes and revenue



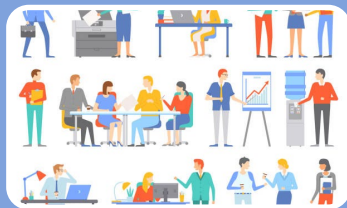
## Housing

- Houslessness crisis
- Lack of affordable workforce housing



## Acuity

- Growing acuity of service populations
- Increase impacts of health inequities, climate and disease risk



## Infrastructure

- Technical supports stretched to capacity
- Space needs critical as staff return to in-person services



# FY24 Opportunities



## Integration

- Maximize on Behavioral Health, Public Health & Primary Care Co-location and Integration
- Apply lessons learned from multiple emergencies to Emergency Preparedness

## Mitigation

- Aggressively target disease outbreak risk
- Apply recent investments to target intervention to high need service populations: perinatal women and children; unhoused individuals struggling with mental illness and addiction; at-risk youth; vulnerable service populations





# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- OHP Redetermination
- Increased personnel costs
- Increased indirect expenses
- Expiring funds
  - COVID-19
  - CJC IMPACTS – Stabilization

## Long-term Fiscal Issues

- Public Health funding
- Stabilization Center
- Space in Downtown Area
- Client acuity and team-based service model impact on billable hours



# FY24 Budget Overview – Fund 274

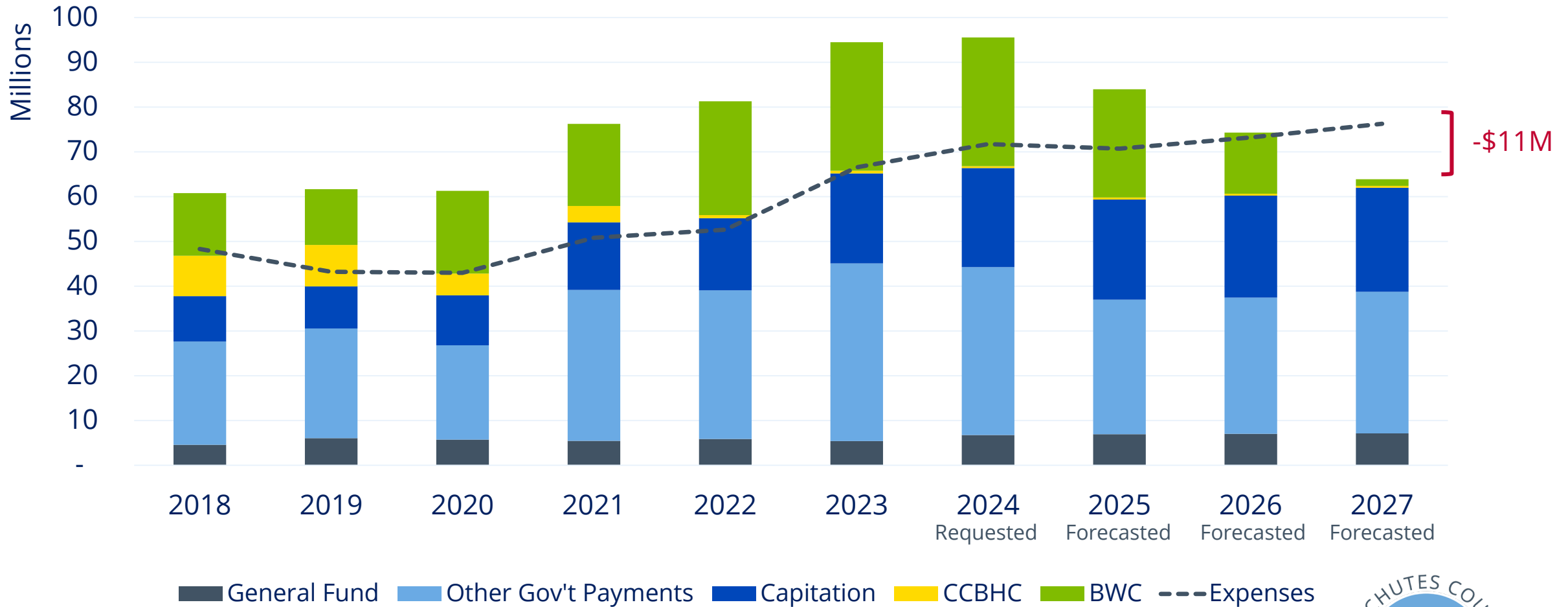
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- **Total FY24 Budget: \$79,568,046** (+3% from FY23)
- **County General Fund: \$6,780,140** (+3% from FY23; 9% of Resources)
- **Transient Room Tax: \$368,417** (-12% from FY23)
- **Major one-time expenses: appx. \$6.4M**
- **FTE: 412.8\*** (-2.4% from FY23) (414.8 FTE with special requests)

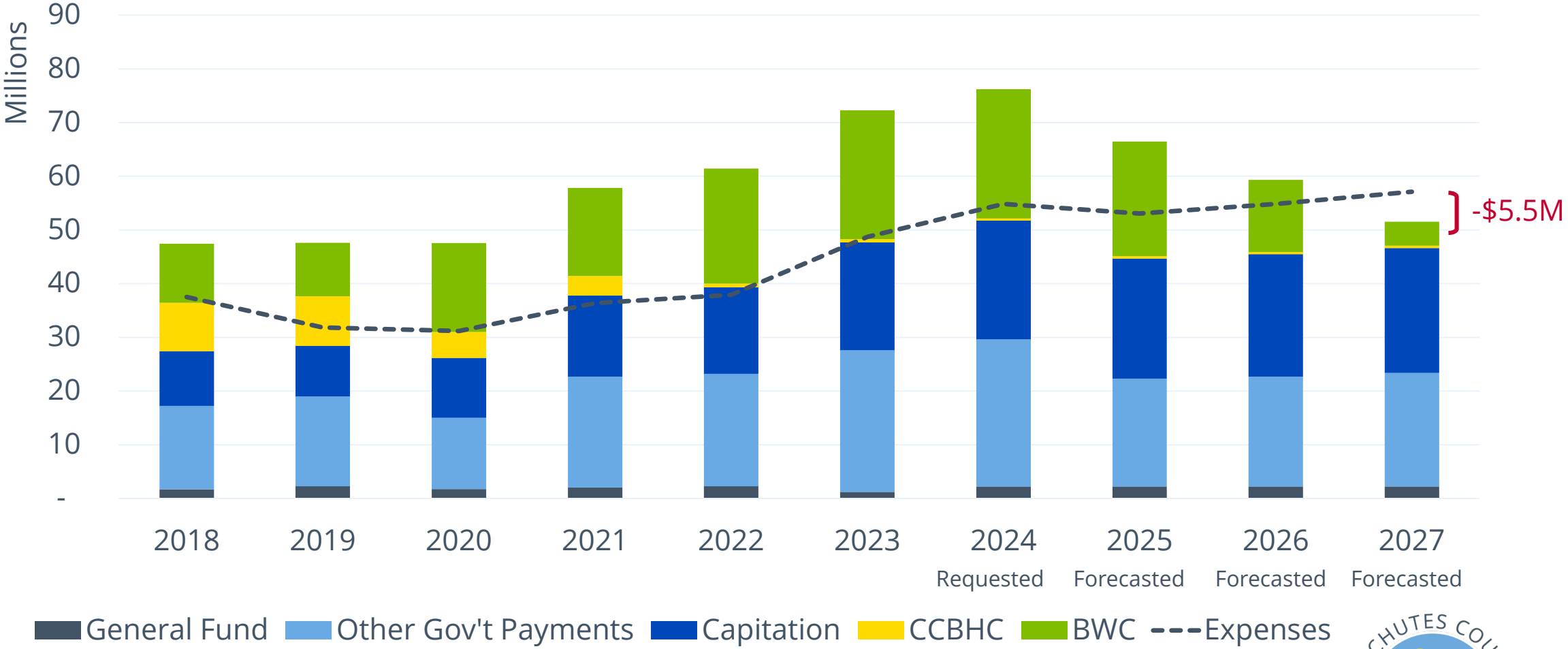
*\* Includes 1.0 FTE for Healthy Schools Year 3 Special Request*



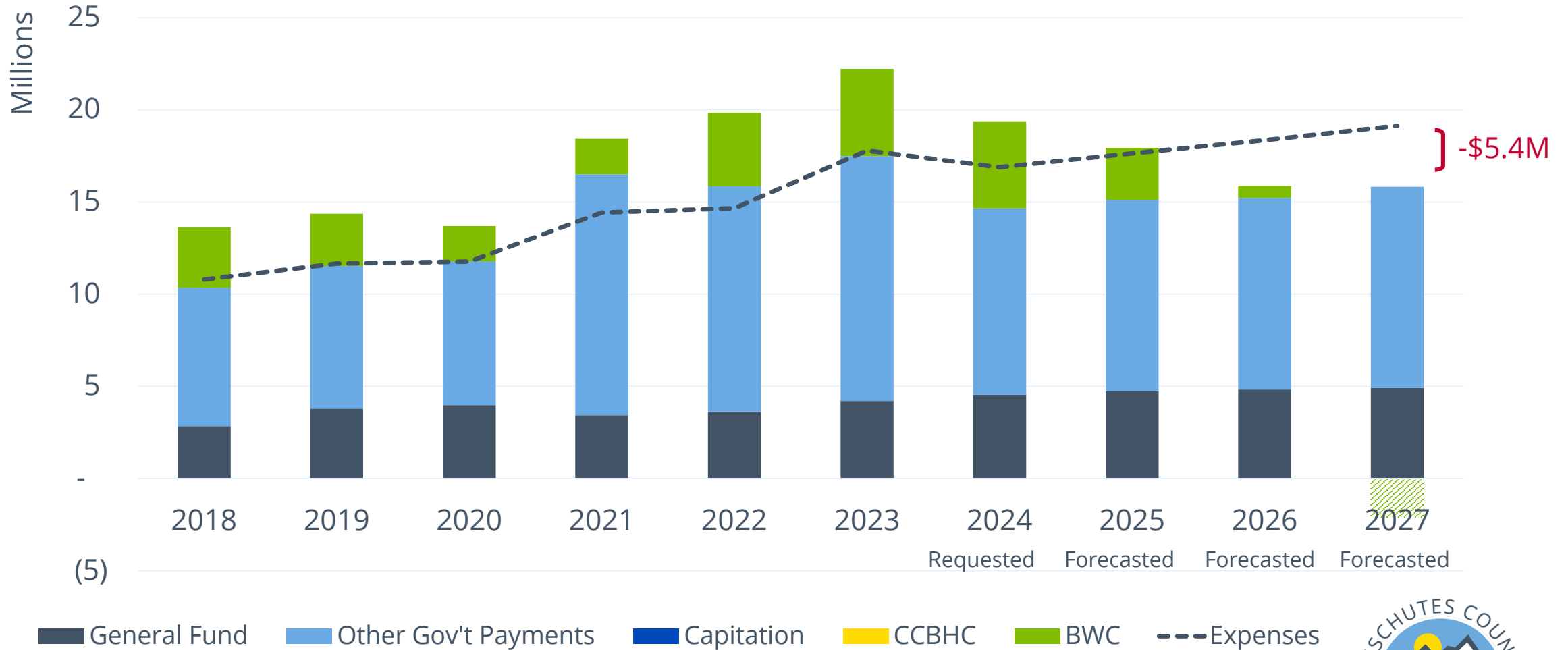
# Health Services Outlook



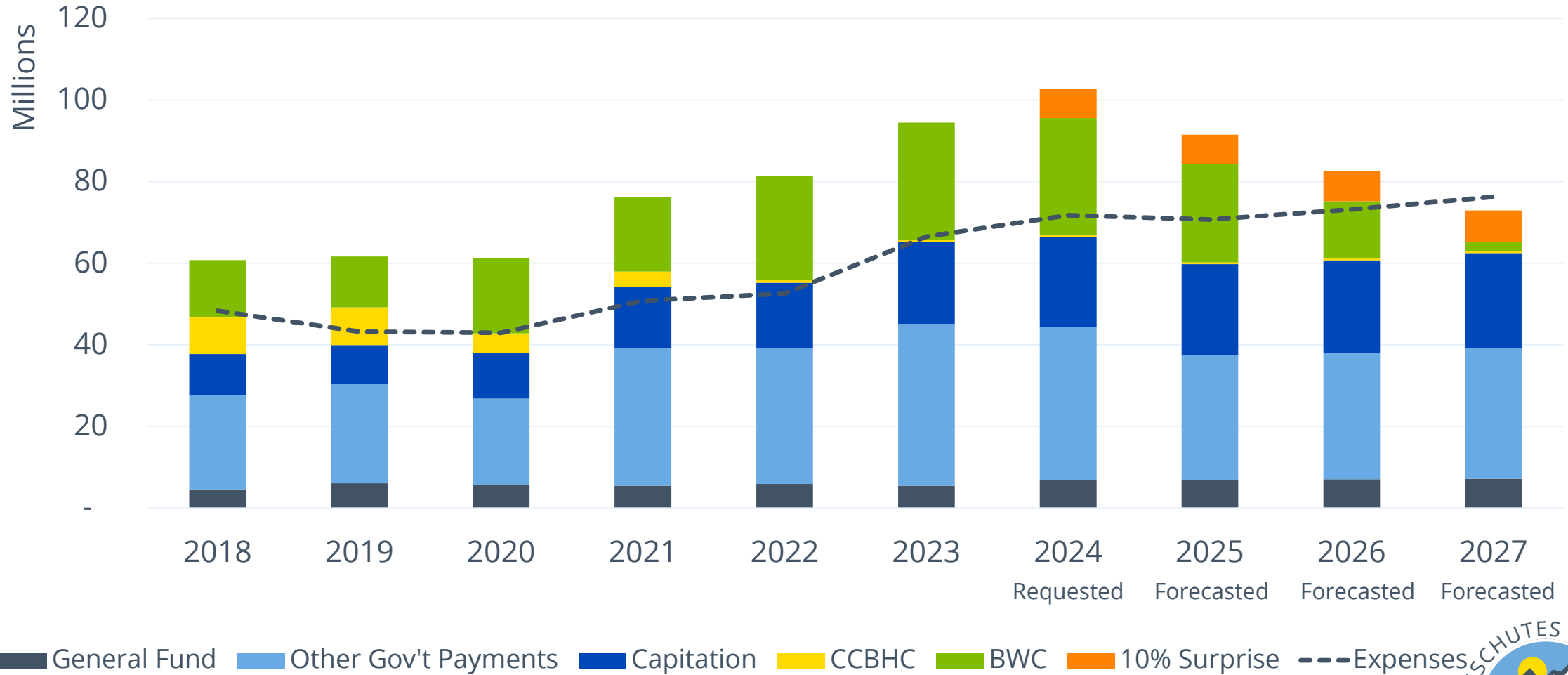
# FY23-24 Behavioral Health Budget



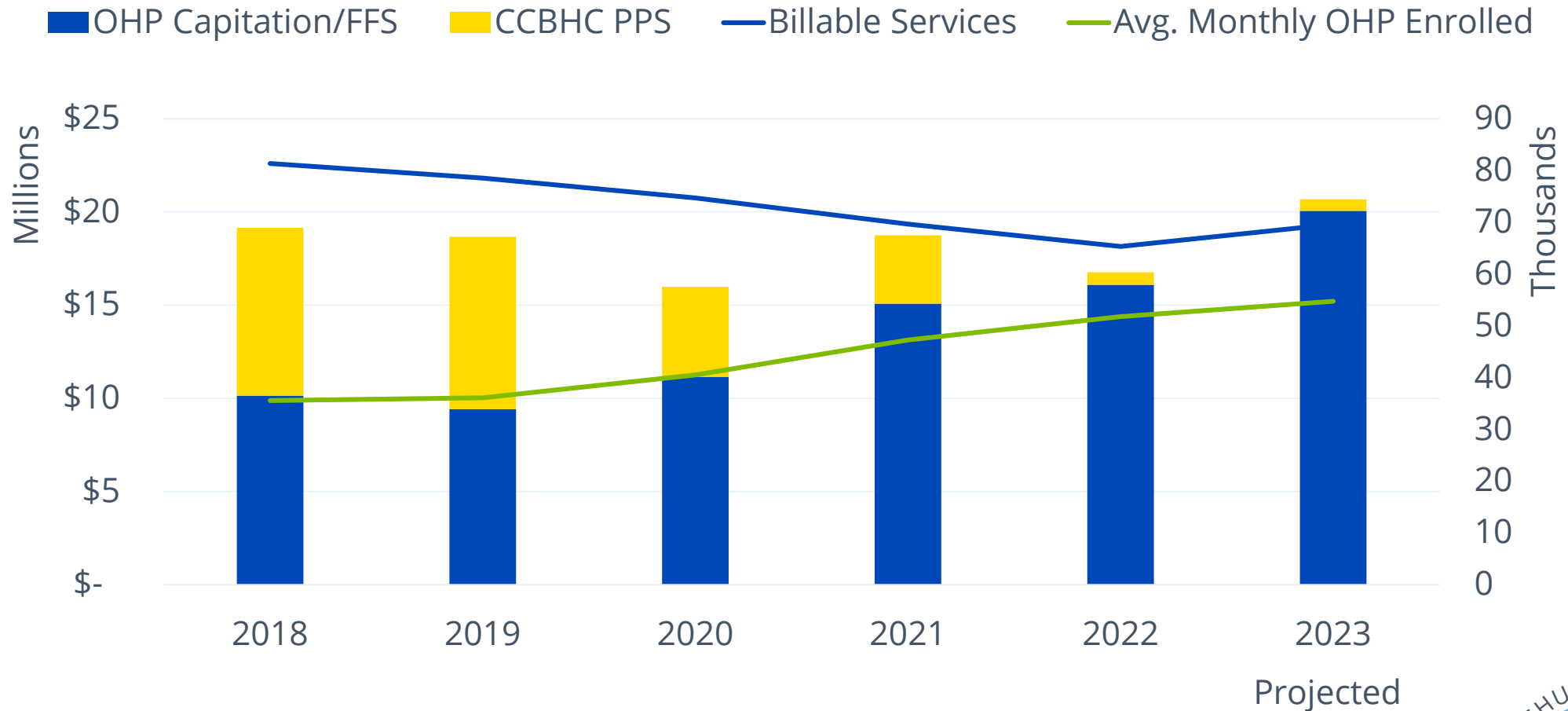
# FY23-24 Public Health Budget



# Outlook w/Unplanned Resources

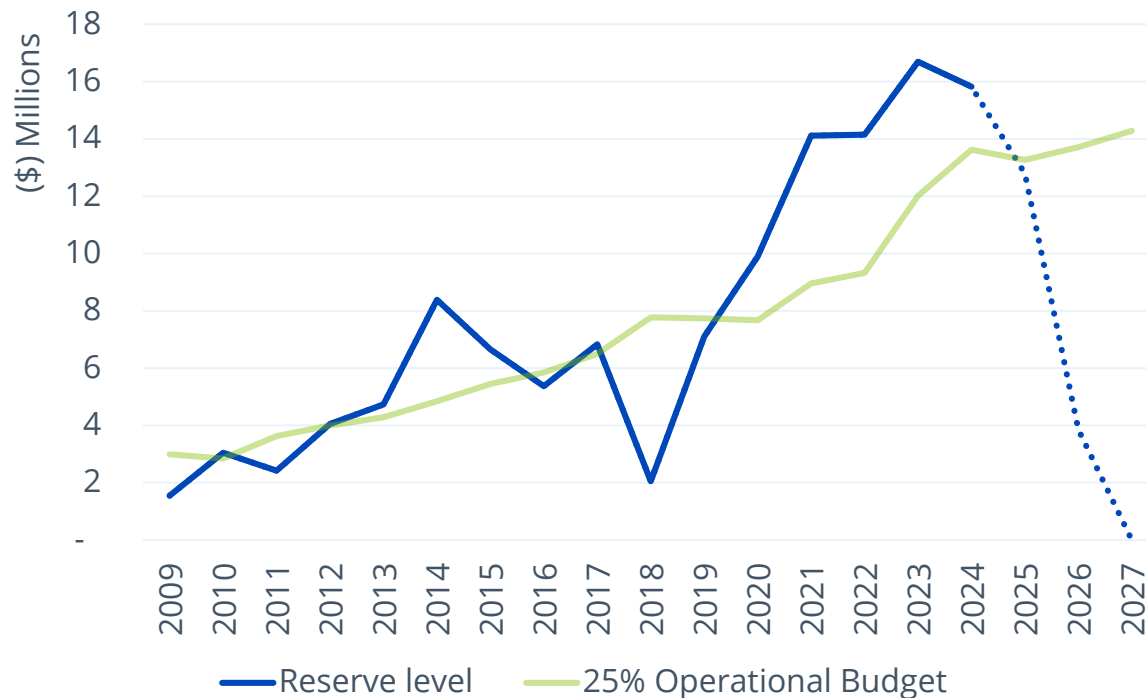


# Medicaid Revenue: Cap/FFS & CCBHC PPS



# Fund 270: OHP Mental Health Reserves

## OHP Reserve Balance, FY09 – FY27



- PPS generated revenue that DCCHS did not budget due to uncertainty.
- PPS was continued several times, sometimes retroactively, resulting in significant unanticipated revenue.
- Dollars must be used for BH services (current and future needs).





# Special Requests

#	Title	Area	Purpose
1	Healthy Schools – Year 3	PH	Continue 3 <sup>rd</sup> year of project by adding planned FTE
2	Convert PIPBHC Supervisor	BH	Maintain key integration leadership and liaison role for Outpatient Team
3	Family Connects Oregon & PCC	PH	Add new and maintain existing staff to provide revenue generating service
4	Convert System of Care staff	BH	Maintain critical services to children, youth and families
5	Convert DEI Strategist	AD	Meet grant requirements and reduce health disparities



# SR #1 Healthy Schools

HEALTHY SCHOOLS TEAM



Healthy Schools  
Connecting education, health, & community





























## KEY FACTS:

- Approved three-year phase-in includes final high school, Caldera, and its direct feeder schools: High Desert Middle School and Three Rivers K-8 School.
- Cost-sharing partnership with BLS integrates effective prevention and health promotion initiatives into school and district.
- **95% of middle and high school Health teachers** indicate improved knowledge, skills, & confidence to deliver effective health education because of Healthy Schools.

**ASK:** Add 1.0 FTE Public Health Educator II and increase approved year 3 CGF amount by \$23,096.

**COST:** \$119,761 (PHEII)

**Funding:** 50-50% CGF and BLS



# SR #2 Integrated Care Team (PIPBHC) Supervisor

## Outcomes

**91%** of shared patients seen by a provider in last 30 days

Of those, patients **82%** have low ED use in last 6 months

**80%** of Adult OP clients with hypertension met goal of hypertension control

### KEY FACTS:

- Primary liaison with Mosaic Medical Team; integral to ensuring integration success
- Coordinates care; fine-tunes pathways to access for shared patients; provides expert leadership to staff; ensures team meets program goals
- Tracks, reports and improves on outcomes

**ASK:** Convert 1.0 BH Supervisor LD to regular

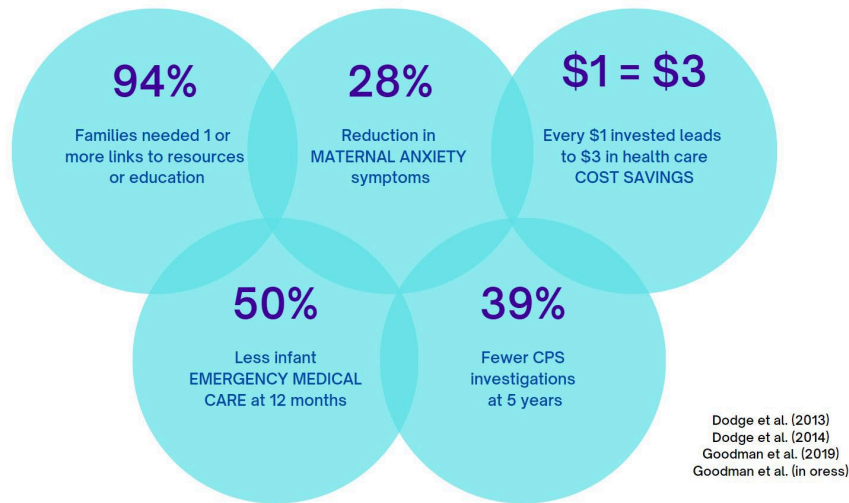
**COST:** \$85,613

**FUNDING SOURCE:** OHP revenue. No CGF Requested.



# SR #3 – Family Connects Oregon

## Impact of Family Connects



## KEY FACTS:

- Highly effective PH Nurse Home Visiting service now available to all families of newborns.
- State requirement to offer to all families & reimbursable by all Oregon insurances.
- Successful early roll-out. Need to prepare for a substantial enrollment increase of 60% (~1,140/year) of families in Deschutes County.

## ASK:

- Add 1.0 Public Health Nurse II (start 7/1/23)
- Add 1.0 Public Health Nurse II (start 1/1/24)
- Convert 2.5 FTE from LTD to regular

**COST:** \$499,014

**FUNDING:** No CGF requested. Revenue from enhanced Medicaid and commercial billing rates.



# SR #4 System of Care Program Staff

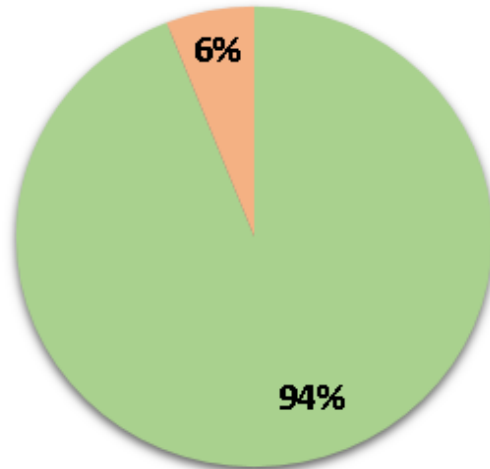
## Mental Health at Time of Death

**50%** of youth suicide decedents had a **mental health problem**



one in every 3 youth suicide decedents were engaged in **mental illness treatment**

## Wraparound Program Graduates



■ Enrolled in School ■ Not in School

## KEY FACTS:

- CDC data shows suicide is leading cause of death among Oregon youth ages 10-24.
- At risk youth have poor school engagement, SOC targets youth at risk for out of school or home placement
- Provides cross system collaboration & intensive supports to children, youth, young adults and families with complex and significant mental health needs
- Helped expand Wraparound services in Redmond, Sisters and La Pine.

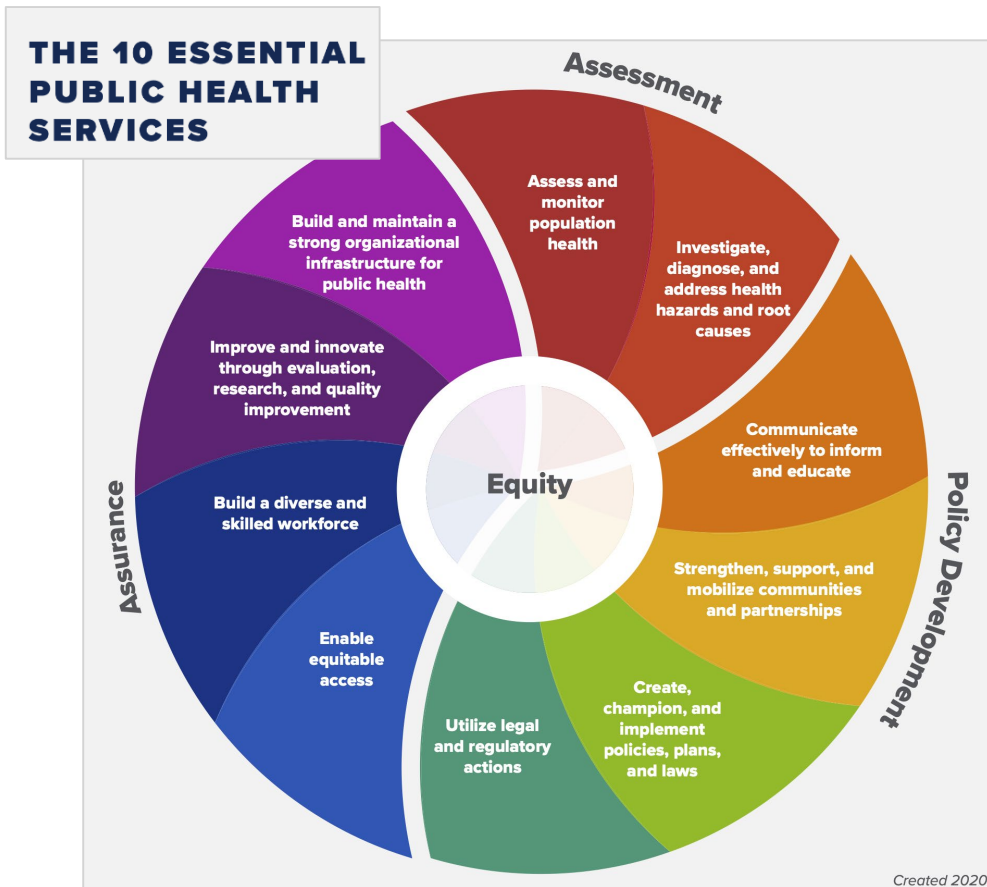
**ASK:** Convert 8.0 FTE from LTD to regular

**COST:** \$889,739

**FUNDING:** OHP & Enhanced Case Rate. No CGF Requested.



# SR #5 - Convert DEI Strategist to Regular



<https://phnci.org/national-frameworks/10-eps>

## KEY FACTS:

- State and federal rules/requirements increasingly incorporate DEI and cultural sensitivity.
- 2020 Central Oregon Health Equity Report speaks to health disparities.

**ASK:** Convert 1.0 FTE to regular

**COST:** \$142,510

**FUNDING:** No CGF requested. Cost \$142,510 indirect to department programs.



# Special Requests

#	Title	New FTE	Cont. FTE	Cost	Revenue	CGF Requested
1	Healthy Schools – Year 3	1.0*	-	\$119,761	\$96,665	\$ 23,096*
2	Convert PIPBHC Supervisor	-	1.0	\$85,613	\$85,613	\$ -
3	Family Connects Oregon & PCC	2.0	2.5	\$499,014	\$499,014	\$ -
4	Convert SOC staff	-	8.0	\$889,739	\$889,739	\$ -
5	Convert DEI Strategist	-	1.0	\$142,510	\$142,510	\$ -
<b>TOTAL</b>		<b>3.0</b>	<b>12.5</b>	<b>\$1.7M</b>	<b>\$1.7M</b>	<b>\$ 23,096</b>

\* Amount and FTE is included in the Proposed Budget



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# Thank you





FY23-24 Proposed Budget Presentation

# Coordinated Houseless Response Office (CHRO)

Presenter(s):

Cheyenne Purrington, Director  
Chris Ogren, Houseless Response Analyst



Budget Committee Meeting | May 24, 2023

# Department Overview

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The Coordinated Houseless Response Office (CHRO) is a pilot project funded through HB 4123.

The Office serves Deschutes County and the cities of Bend, Redmond, Sisters, and La Pine.



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**Mission:** To create a coordinated houseless response system.

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# Department Accomplishments

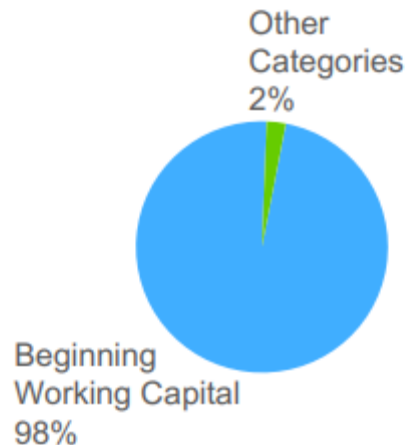
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- Initiated request to Governor's Office for emergency funding to address unsheltered crisis (~\$14m)
- Hired and onboarded first two (2) staff (1.5 FTEs)
- Established Advisory Board of member agency representatives
- Developed draft strategic plan and draft annual work plan
- Currently on track to meet all pilot requirement deadlines



# FY 23-24 Department Budget Details

## Coordinated Houseless Response Office Resources



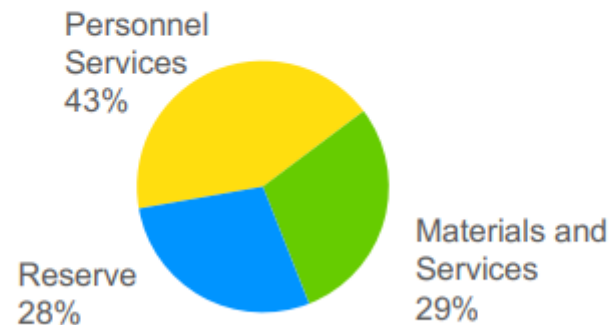
## 23-24 RESOURCES

- HB 4123 provides the majority of our dedicated funding.
- Additional resources are anticipated from the EO 23-02 funding package, which expires January 10, 2024. This funding is not currently included in the FY24 proposed budget.



# FY 23-24 Department Budget Details

## Coordinated Houseless Response Office Requirements



## 23-24 REQUIREMENTS

- The majority of our expenses are personnel-related.



# FY 23-24 Department Fiscal Issues

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## Short-term Fiscal Issues

- Need additional staff to meet wide-ranging urgent community needs
- Still in 'startup' mode and becoming operational

## Long-term Fiscal Issues

- Major funding source ending in two (2) years



# Current Challenges and Future Initiatives

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## Challenges

- Establishing the role and responsibilities of the Coordinated Office with community partners
- Expanding the Office's capacity to respond to wide-ranging community needs

## Future Initiatives

- Leveraging significant investment of emergency funding from the State
- Major initiatives include: data, equity, and system access; supportive housing pipeline; service provider capacity; system gaps



# FY 23-24 Special Requests

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- CHRO is seeking administrative funding from EO 23-02 to fund a percentage of staff time for providing technical assistance to COIC and awardees.
- 50% of three (3) FTEs time would be paid through EO 23-02, for a total of \$272k.
- That cost will offset the addition of one (1) FTE staff member for two (2) years.
- Without full funding from EO 23-02, General Fund support or another funding source would be needed.





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# Thank you

For supporting our important work.



# Road Department

Presenters:

Chris Doty, PE, Director

Cody Smith, Asst Dir./County  
Engineer




# Agenda

- Introductions
- Budgeting Priorities
- Revenue Assessment
- FY 24 Budget Review – major programs
- Transportation CIP

Please ask questions at any time!

**ROAD DEPARTMENT**

*We strive to maintain the quality and improve the experience for all users of the Deschutes County transportation system.*



**Department Overview:**  
The Road Department is responsible for the development, operation, and maintenance of the County road system, consisting of 900 miles of roadway, of which approximately 700 miles are paved. The Road Department's services include routine road maintenance such as chip sealing and pothole patching, snow and ice control, roadside vegetation management, capital project development, fleet and equipment maintenance, traffic signing and striping, bridge maintenance, and emergency response to roadway hazards.

Road Summary	
Total Budget	\$32,046,298
Budget Change	+12.20%
Total Staff	56.00 FTE
Staff Change	+2.00 FTE

Department Director: Chris Doty  
☎: 541-388-6581  
✉: [road@deschutes.org](mailto:road@deschutes.org)  
🌐: [www.deschutes.org/road](http://www.deschutes.org/road)

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**ROAD DEPARTMENT**

The Road Department's divisions/programs include:

- **OPERATIONS DIVISION:** Performs road maintenance duties and provides operational response to the network.
- **ENGINEERING/SURVEY DIVISION:** Delivers capital projects and provides operational support for County Surveyor's Office.
- **FLEET/EQUIPMENT DIVISION:** Manages County Surveyor's Office's fleet and provides maintenance and light fleet program support.
- **ADMINISTRATIVE DIVISION:** Manages the Department's safety program and provides customer service and record keeping.
- **INFORMATION TECHNOLOGY (IS/IT) PROGRAM:** Supports the County's Novus Weed Management Program and provides mapping and IT services to other agencies in addition to the Road Department.


Requirements

(\$100,000) has been planned in the AFS Fund as well as the Capital Fund (\$3,348) is budgeted for FY 19.

(\$100,000) is projects of which annual average to county roads projects CIP budget transportation system improvements necessary to meaningfully

FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
52.75	52.75	53.50	54.00	54.00	56.00

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# Department Overview



Operations  
and  
Maintenance



Fleet and  
Equipment



Engineering  
(with Surveyor's Office)



Administration

We strive to maintain the quality and improve the experience for all users of the Deschutes County transportation system.

62.0 Full Time Employees (FY 24) plus Contract Seasonal Employees



# Budgeting Priorities

#1

- **Maintain the system**

- Pavement Management Program: Sustained PCI.
- Signing/Striping
- Vegetation Management
- Shoulder Maintenance
- Bridge Maintenance



#2

- **Operate the system**

- Snow/Ice
- Roadside Hazards
- Event/Incident Response
- Fleet/Equipment



#3

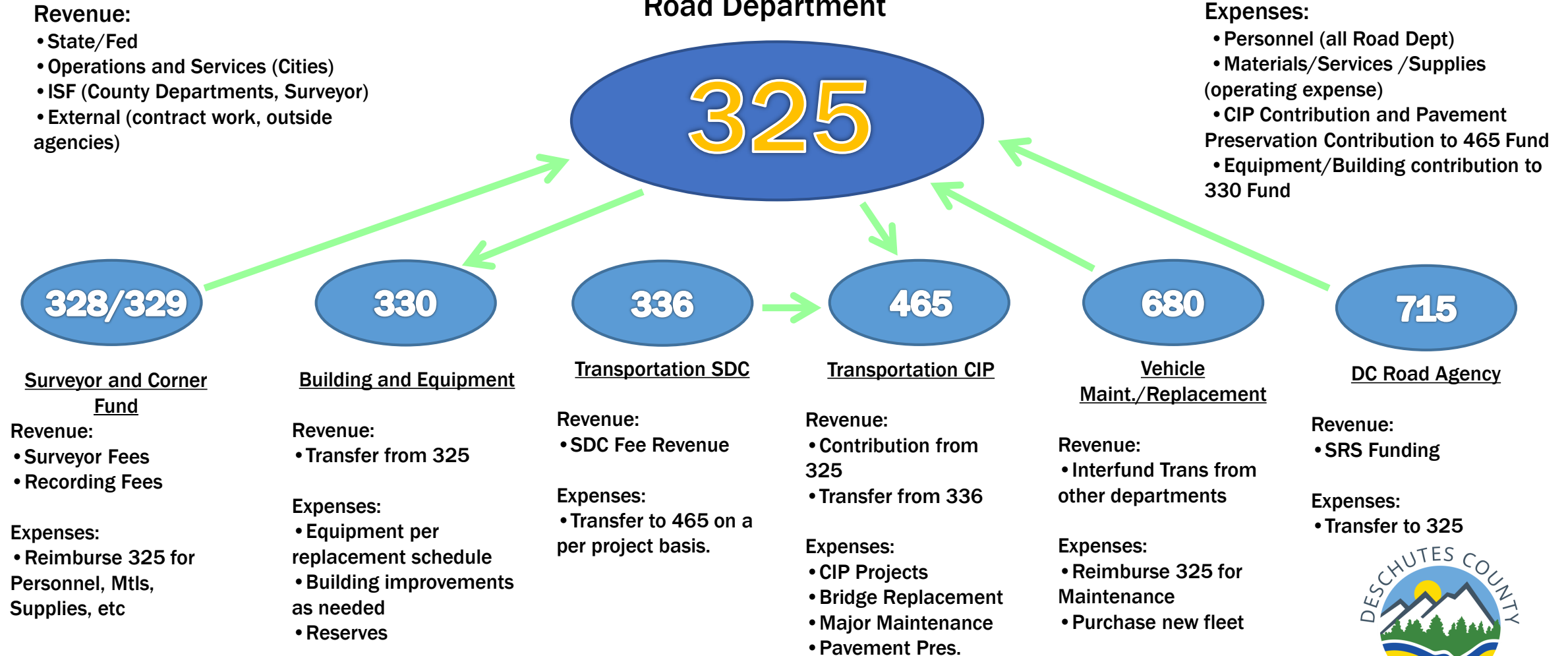
- **Improve the system**

- Capital Projects
- Major Maintenance
- Safety Improvements
- Modernization



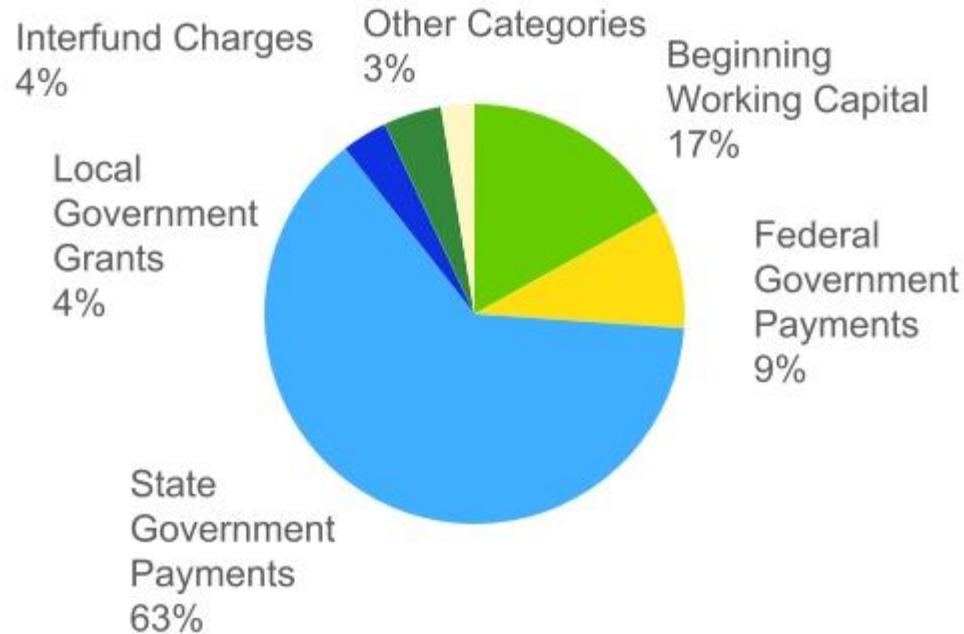
# Road Department Fund Summary

## The Operating Fund for the Road Department

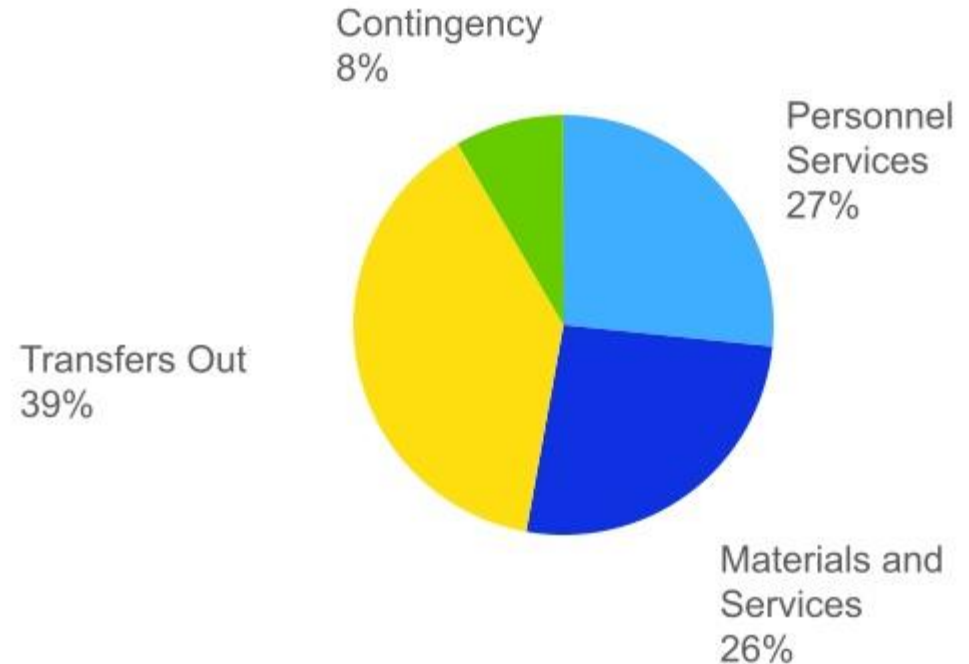


# 325 Fund: Global Detail

## Road Department Resources



## Road Department Requirements





# Revenue Assessment/Outlook

Funding Source	FY 24 Budget (FY 23)	Funding Outlook/Comments
State Highway Fund Allocation	\$20.6M (\$20.1M)	Last year of HB 2017 fuel tax phasing.
PILT	\$2.2M* (\$2.2M)	County PILT to increase by \$0.8M in FY 24. Discretionary allocation to Road.
SRS	\$0.7M (\$0.7M)	Federally authorized.
STBG	\$1.0M** (0.98M)**	Currently held by ODOT pending fund exchange resolution.
SDC	\$1.5M (\$1.5M)	Revenue tied to growth. Inflation increase of 10.3%
Grants	\$0.7M (\$0)	FLAP reimbursement for CLH Project
Partnership	\$1.0M (\$0.8M)	Reimbursement for various services.
Internal/Other	\$1.7M (\$1.5M)	Majority is Survey Fund and Fleet Reimbursement





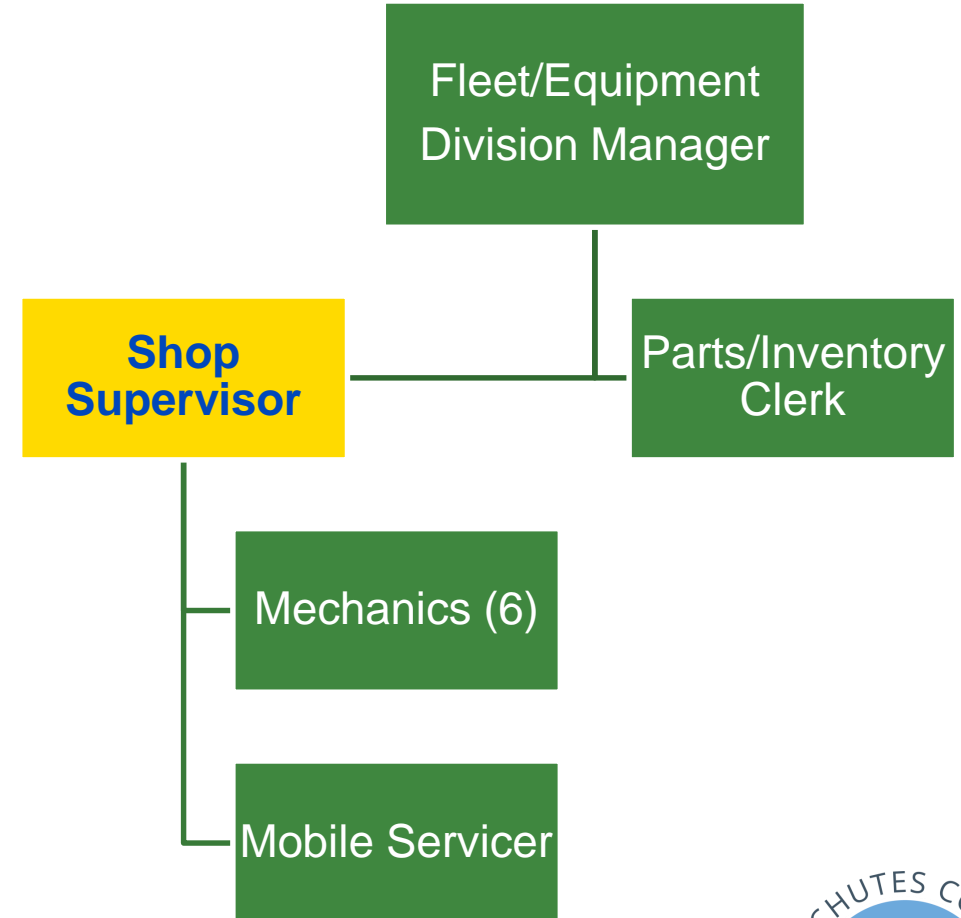
# FY 24 Budget Highlights

- **1. Pavement Management Program (chip seal, overlay, crack seal, patch):**
  - 75 miles of chip seal (DC System) \$2.5M (materials)
    - City of Redmond
    - City of Sisters
  - 10+/- miles of Slurry Seal, various neighborhoods. (\$0.3M)
  - Crack Seal, Patch, and leveling course (DC system), \$0.5M
  - 15+/- miles of overlay (\$6.3M)
  - Total Program: \$9.6M (DC System)
    - 43% Increase from FY 23 due to added overlay miles
  - Sustains Pavement Condition Index in low 80s (with \$0 deferred maintenance)



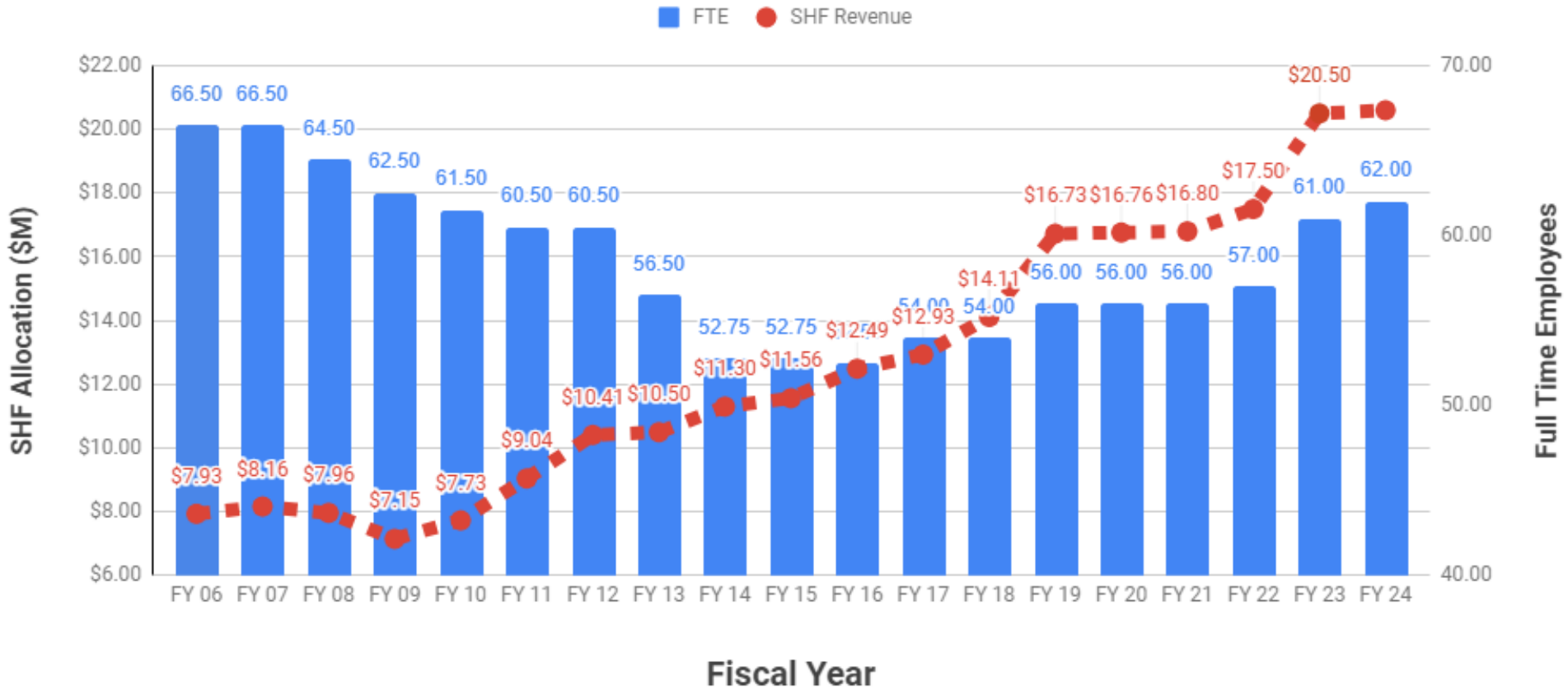
# FY 24 Personnel Request (1.0 FTE)

- 1. Addition of a **Shop Supervisor**
  - Provide oversight of Fleet/Equipment Shop personnel, quality control, and other fleet/equipment maintenance related processes.
  - Avail Fleet/Equipment Manager to address other division duties, such as:
    - Fleet/Equipment procurement
    - Department Safety Program
    - Facility Maintenance Projects and Scheduling
    - Fleet/Equipment performance measures

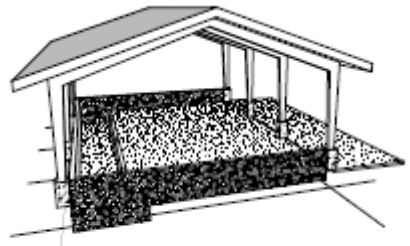


# Personnel

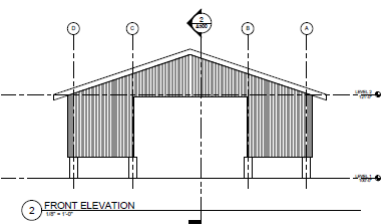
### FTE and SHF Revenue



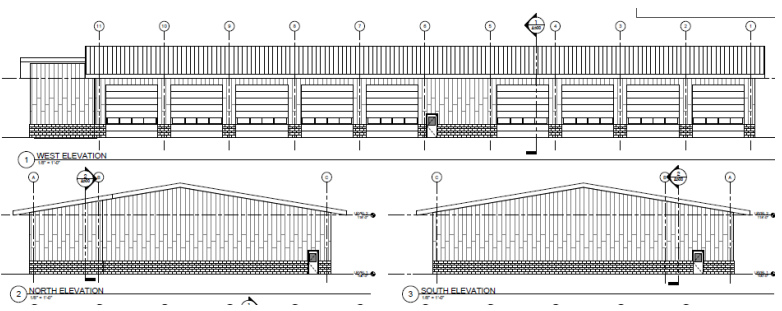
# Building and Equipment: 330 Fund



5 3D VIEW



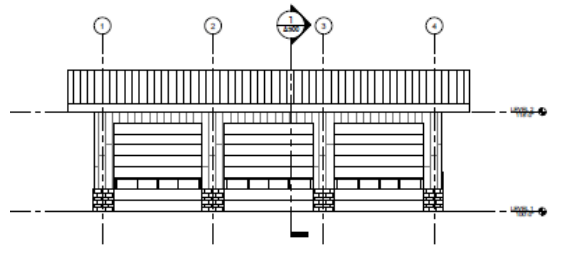
2 FRONT ELEVATION



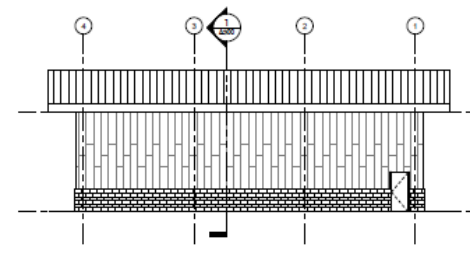
1 WEST ELEVATION

2 NORTH ELEVATION

3 SOUTH ELEVATION



3 FRONT ELEVATION



4 REAR ELEVATION

FY 24 Amount	FY 24 Facilities/Building/Site: Detail Description	Carry forward
\$ 375,000	Outbuildings Paint and Seal Coat Roof	\$ 317,000
\$ 300,000	Facility Electrical System Update	\$ 185,000
\$ 500,000	Main Office HVAC System Replacement	-
\$ 50,000	Decant Facility Design	\$ 50,000
\$ 250,000	Negus Site Improvements	\$ 250,000
\$ 700,000	Main Campus Plan - Truck Barn (Design)	
\$ 250,000	Main Campus Fencing/Gate Replacement	\$ 250,000
\$ 175,000	Replacement Fuel Pumps-Bend	\$ 135,000
\$ 15,000	Multi-process welder	
<b>\$ 2,615,000</b>	<b>Total (across various budget lines)</b>	<b>\$ 1,187,000</b>



# Building and Equipment: 330 Fund

FY 24 Amount	FY 24 Equipment: Detail Description	Carry forward
\$ 156,871	Belly Dump Tractor	\$ 148,000
\$ 156,871	Belly Dump Tractor	\$ 148,000
\$ 6,000	Small Equipment Trailer (Vegetation)	
\$ 140,000	5000 Gallon SS Mag Tanker Trailer	
\$ 130,000	Insulated Asphalt Pup Trailer	
\$ 150,000	Upfit 2 Tractors to Sanders Labor/Hydraulics.	
\$ 15,000	Belly Plow	
\$ 15,000	Belly Plow	
\$ 15,000	Wing Plow	
\$ 15,000	Wing Plow	
\$ 22,000	12 ft, 2-way Snow Plow	
\$ 285,000	12/15 Yard Dump Truck	
\$ 285,000	12/15 Yard Dump Truck	
\$ 285,000	12/15 Yard Dump Truck	
\$ 285,000	12/15 Yard Dump Truck	
\$ 564,000	Vehicles/Pickups (10)	\$ 160,000
\$ 20,000	Upfit	\$ 20,000
<b>\$ 2,545,742</b>	<b>Total (across various budget lines)</b>	<b>\$ 476,000</b>

- **Total 330 Fund Expenditures:**
  - \$5,289,782
- **Transfer from 325 Fund:**
  - \$2,700,000
- **Reserve:**
  - \$3,531,972



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**....to the CIP**



FY23-24 Proposed Budget Presentation

# Road Capital Improvement Plan (CIP)

Presenter:

Cody Smith, PE

County Engineer

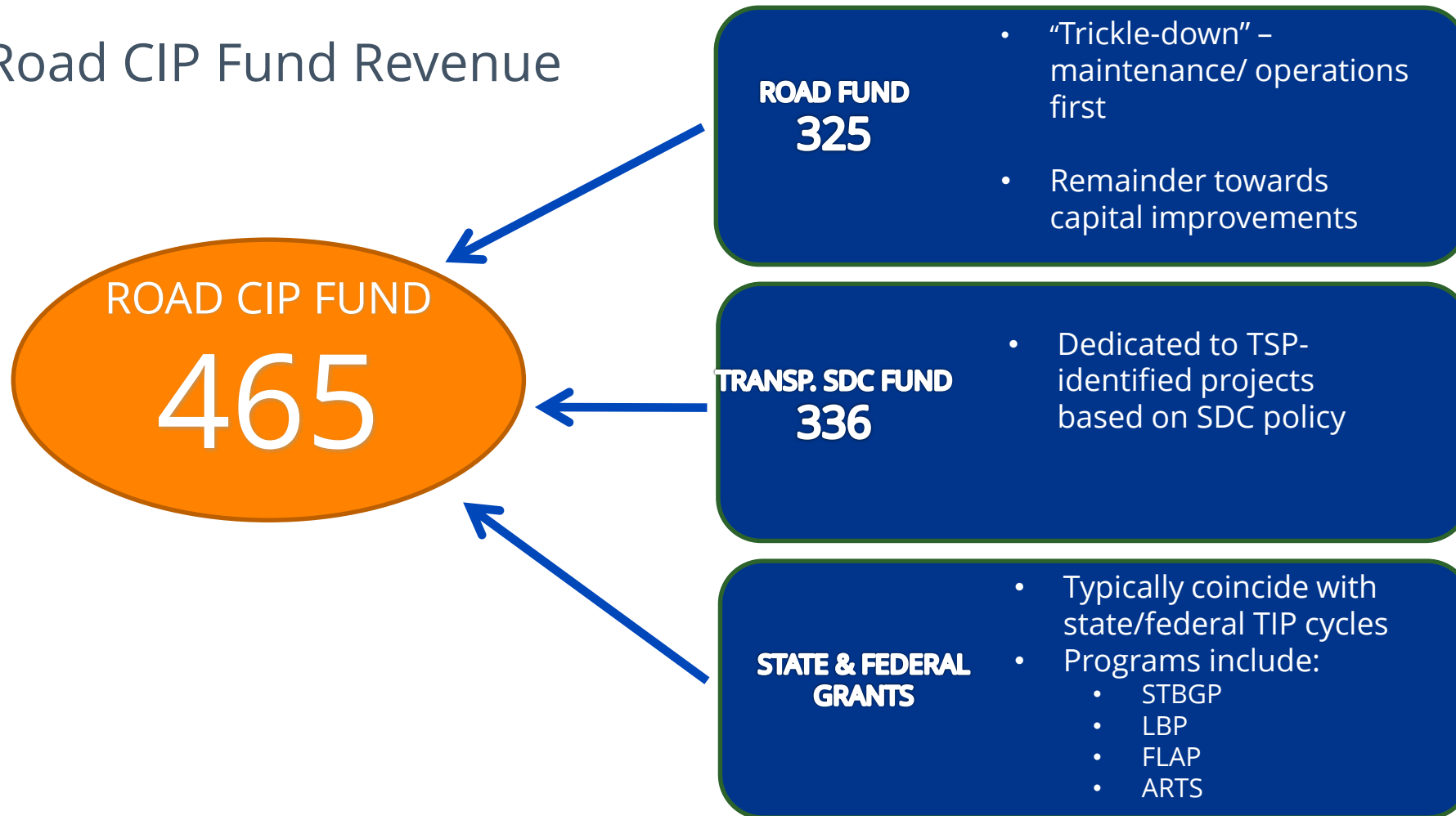
Assistant Road Dept. Director



Budget Committee Meeting | May 25, 2023

# FY23-24 Road CIP

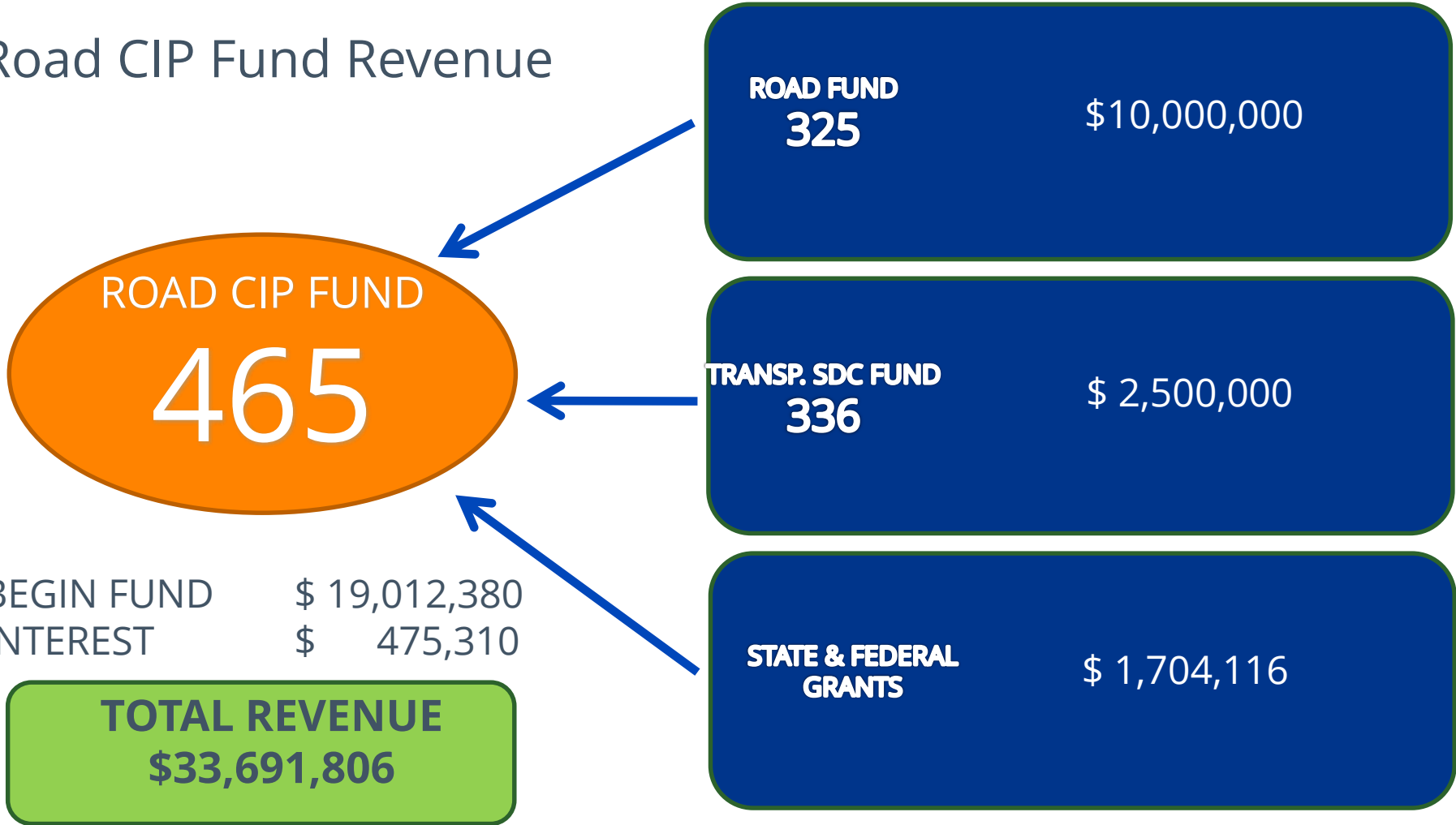
- Road CIP Fund Revenue





# FY23-24 Road CIP

- Road CIP Fund Revenue



# FY23-24 Road CIP

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- Categorized into 4 programs:

**TRANSPORTATION SYSTEM** - Major road improvement projects identified in TSP, special studies, intergovernmental agreements

**PAVEMENT PRESERVATION** - Contract pavement preservation projects identified in Department's Pavement Management System

**TRAFFIC SAFETY** - Contract safety improvements, including signage, guardrail, and delineation, to bring features up to current state and federal standards

**BRIDGE CONSTRUCTION** - Bridge replacement and rehabilitation projects identified in Department's Bridge Management System



# FY23-24 Road CIP

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- FY Proposal

TRANSPORTATION SYSTEM -	\$13,757,512
PAVEMENT PRESERVATION -	\$ 6,556,000
TRAFFIC SAFETY -	\$ 300,000
BRIDGE CONSTRUCTION -	\$ 3,026,545

**FY 2023 CIP PROJECT TOTAL = \$ 23,640,057**



# FY23-24 Road CIP

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- \$23.6 Million in local transportation infrastructure improvements



**\$5.4 Million in intersection safety/capacity improvements**



**\$6.6 Million in pavement preservation**



**\$3 Million in bridge replacement**



**\$3.7 Million in bicycle/pedestrian improvements**



**\$6.1 Million in contributions to ODOT partnership projects**



**\$1.7 Million in state grant funding**



# FY 22-23 Road CIP – Completed Projects

- Pedestrian Ramp Improvements – La Pine Maintenance Zone



- **Scope of Work:** Replaced 45 pedestrian ramps in La Pine
- **Total Cost:** \$339,227



# FY22-23 Road CIP – Completed Projects

- Paving of Alfalfa Market Road: MP 4 to Johnson Ranch Road



- **Scope of Work:** Paving and delineation of 5.4 miles of arterial road
- **Total Cost:** \$1,791,464





# FY23-24 Road CIP

- Hunnell Road: UGB to Tumalo Road Improvement



- Scope of Work:** Improvement and realignment of 3.7 miles of collector road
- Status:** Under Construction
- Estimated Cost:**

• FY20 (actual)	\$ 193,732
• FY21 (actual)	\$ 240,723
• FY22 (actual)	\$ 637,975
• FY23	\$4,017,815
• FY24	\$1,569,800
• <b>Total</b>	<b>\$6,660,045</b>



# FY23-24 Road CIP

- Deschutes Market Road/Hamehook Road Roundabout



- **Scope of Work:** Roundabout construction

- **Status:** Under Construction

- **Estimated Cost:**

• FY21 (actual)	\$ 10,277
• FY22 (actual)	\$ 208,367
• FY23	\$2,305,294
• FY24	\$ 250,000
• <b>Total</b>	<b>\$2,773,938</b>





# FY23-24 Road CIP

- Powell Butte Highway/Butler Market Road Roundabout



- **Scope of Work:** Roundabout construction at arterial intersection
- **Status:**
  - 90% Design
  - Fall 2023 Construction Start
- **Estimated Cost:**

• FY22 (actual)	\$ 38,562
• FY23	\$ 306,153
• FY24	\$2,642,402
• <b>Total</b>	<b>\$2,987,117</b>



# FY23-24 Road CIP

- NW Lower Bridge Way/NW 43<sup>rd</sup> Street Intersection Improvement



- **Scope of Work:** Intersection refinement planning and construction
- **Status:** Design Contract Awarded
- **Estimated Cost:**

• FY23	\$ 60,000
• FY24	\$1,290,000
• FY25	\$1,400,000
• <b>Total</b>	<b>\$2,750,000</b>



# FY23-24 Road CIP

- Tumalo Reservoir Road: OB Riley Road to Sisemore Road Improvement



- **Scope of Work:** Full-depth reclamation, widening, and paving
- **Status:** Design RFP in Summer 2023
- **Estimated Cost:**

• FY23	\$ 35,000
• FY24	\$ 300,000
• FY25	\$1,534,000
• FY26	\$3,489,000
• <b>Total</b>	<b>\$5,348,000</b>





# FY23-24 Road CIP

- US97: NW Lower Bridge Way – 10<sup>th</sup> Street (Terrebonne)



- **Scope of Work:** US97/Lower Bridge Way interchange, local road improvements (ODOT-delivered)
- **Status:**
  - 90% Design
  - Late 2023 Construction Start
- **Estimated Cost (County Contribution):**

• FY18 (actual)	\$ 130,000
• FY23 (actual)	\$ 2,200,000
• FY24 – Road CIP	\$ 5,119,310
• <u>FY24 – STBG</u>	<u>\$ 2,940,690</u>
• <b>Total</b>	<b>\$10,130,000</b>



# FY23-24 Road CIP

- US20: Locust Street



- **Scope of Work:** Roundabout (ODOT-delivered)
- **Status:**
  - 90% Design
  - Spring 2024 Construction Start
- **Estimated Cost (County Contribution):** \$1,000,000



# FY23-24 Road CIP

- S Century Drive/Spring River Road Roundabout



- **Scope of Work:**
  - Roundabout construction
  - Refinement planning for future S Century/Venture Ln intersection improvements
  - Considering bundling with S Century/Huntington Rd
- **Status:** Design RFP in Late 2023
- **Estimated Cost:**

• FY24	\$ 177,000
• FY25	\$ 800,000
• FY26	\$ 1,877,000
• <b>Total</b>	<b>\$2,854,000</b>





# FY23-24 Road CIP

- S Century Drive/Huntington Road Roundabout



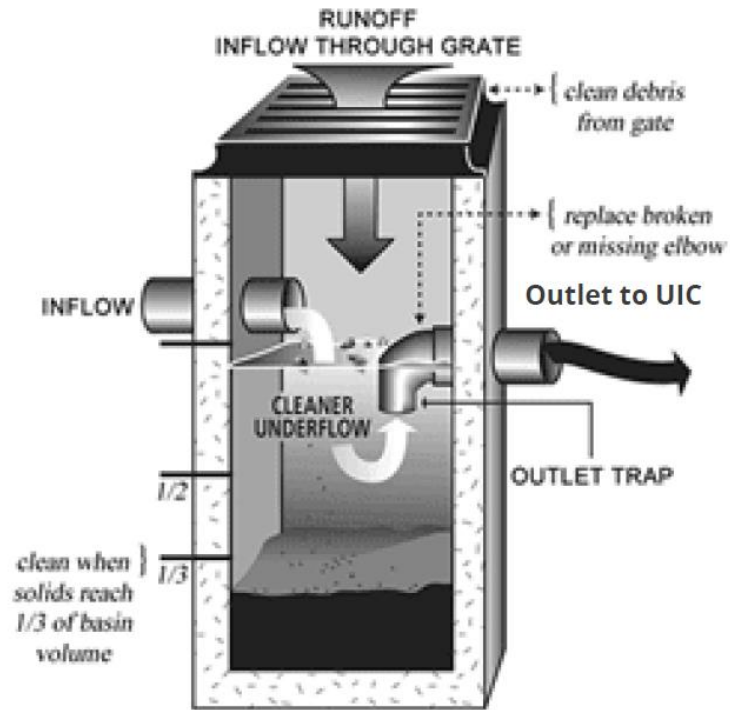
- **Scope of Work:**
  - Roundabout construction
  - Considering bundling with S Century/ Spring River Rd
- **Status:** Design RFP in Late 2023
- **Estimated Cost:**

• FY24	\$ 169,000
• FY25	\$ 750,000
• FY26	\$1,838,000
• <b>Total</b>	<b>\$2,757,000</b>



# FY23-24 Road CIP

- La Pine Stormwater UIC Improvements



- **Scope of Work:**
  - Install pre-treatment systems for 17 storm water drywell inlets in La Pine
  - Compliance with County's DEQ UIC Permit
- **Status:**
  - Start design in Fall 2023
  - Spring 2024 Construction
- **Estimated Cost:** \$240,000





# FY23-24 Road CIP

- Pavement Preservation

Road	Begin	End	FY23 Cost	FY24 Cost	FY25 Cost	Total Cost
<b>Rosland Rd/Tracy Rd/ Wendy Rd</b>	US97	Drafter Rd	\$393,000	<b>\$250,673</b>	-	<b>\$643,673</b>
<b>Butler Market Road</b>	City Limits	Powell Butte Hwy	\$320,000	<b>\$1,000,000</b>	-	<b>\$1,320,000</b>
<b>Dickey Road</b>	Butler Market Road	Erickson Road	\$250,000	<b>\$600,000</b>	-	<b>\$850,000</b>
<b>Horse Butte Rd</b>	Arnold Mkt Rd	End	-	<b>\$460,000</b>	-	<b>\$460,000</b>
<b>Old Bend Redmond Hwy</b>	US20	S Canal Blvd	\$500,000	<b>\$2,960,000</b>	-	<b>\$3,460,000</b>
<b>S Canal Blvd</b>	S Canal Blvd	Helmholtz Way	-	<b>\$1,500,000</b>	\$210,000	<b>\$1,710,000</b>
<b>Spring River Rd</b>	S Century Dr	Stellar Dr	-	<b>\$510,000</b>	\$500,000	<b>\$1,010,000</b>
<b>Misc. Local Roads</b>	-	-	\$637,183	<b>\$500,000</b>	\$500,000	<b>\$1,637,183</b>



# FY23-24 Road CIP

- Gribbling Road Bridge Replacement



- Scope of Work: Bridge replacement
- Status:
  - 90% Design
  - Summer 2023 Construction Start
- Estimated Cost:

• FY 2022 (actual)	\$ 1,110
• FY 2023	\$267,106
• <u>FY 2024</u>	<u>\$704,116</u>
• <b>Total</b>	<b>\$972,332</b>
- **ODOT LBP Funding** **\$775,895**



# FY23-24 Road CIP

- Smith Rock Way Bridge Replacement



- Scope of Work: Bridge replacement
- Status:
  - 90% Design
  - Fall 2023 Construction Start
- Estimated Cost:

• FY 2022 (actual)	\$ 1,616
• FY 2023	\$ 256,699
• FY 2024	\$1,417,429
• <b>Total</b>	<b>\$1,675,744</b>



# FY23-24 Road CIP

- Hamehook Road Bridge Replacement



- Scope of Work: Bridge replacement
- Status:
  - Design contract in negotiations
  - Fall 2024 Construction Start
- Estimated Cost:

• FY 2023	\$ 40,000
• FY 2024	\$ 595,000
• FY 2025	\$1,200,000
• <b>Total</b>	<b>\$1,835,000</b>





# FY23-24 Road CIP

- Wilcox Avenue Bridges Removal



- **Scope of Work:** Bridge removal (X2) and road reconstruction
- **Status:**
  - Ongoing coordination with Lone Pine and Central Oregon Irrigation Districts
  - Start Design in Fall 2023
  - Spring 2023 Construction
- **Estimated Cost:** \$160,000



# FY23-24 Road CIP

- Local Access Road Bridges



- **Scope of Work:** Scope TBD, based on BOCC direction upon work session
- **Status:** BOCC work session anticipated to occur in June 2023
- **Estimated Cost:**
  - FY24 \$150,000 (placeholder)
  - FY25 \$250,000 (placeholder)



# FY24–FY28 - 5-Year Road CIP

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TRANSPORTATION SYSTEM -	\$44,483,312
PAVEMENT PRESERVATION -	\$25,491,673
TRAFFIC SAFETY -	\$ 1,200,000
BRIDGE CONSTRUCTION -	\$ 9,734,545

**5-YEAR CIP PROJECT TOTAL - \$ 80,909,530**



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# Thank you





# FY23-24 Proposed Budget Presentation

## OSU Extension & 4-H

### **Presenters:**

Nicole Strong - Regional Director

Holly Lyons - Administrative Office Manager

Mary Meier- Advisory Council Member

Loren Kellogg - Advisory Council Member



# OSU Extension Overview



**Oregon State University**  
Extension Service  
Deschutes County

## Mission

The Oregon State University Extension Service engages the people of Oregon with research-based knowledge and education that strengthen communities and economies, sustain natural resources, and promote healthy families and individuals.



**Oregon State University**  
Extension Service  
Master Gardener



**Oregon State University**  
Extension Service  
Fire Program

**Juntos**  
FOR A BETTER EDUCATION | PARA UNA MEJOR EDUCACIÓN



**Oregon State University**  
Extension Service  
Master Food Preserver



# Extension Accomplishments

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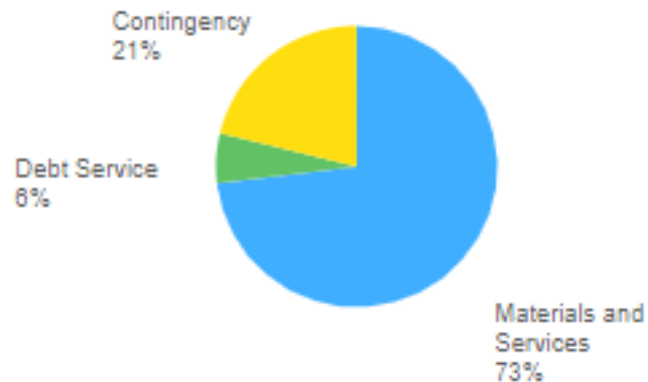
## Post-COVID Recovery:

- **Master Gardener program and workshop interest and registrations at an all-time high, currently have 125 trainees and certified volunteers.**
- **Master Food Preserver program currently running for first time since 2019.**
- **4-H enrollment/volunteer numbers has increased by 10%.**
- **SNAP Ed educators have delivered 199 classes reaching over 3,900 youth and 34 public events with nearly 10,000 contacts since October 2022.**
- **Served nearly 2,000 walk-ins at Redmond office since July 2022.**



# FY 23-24 Extension Budget Details

## 4-H Service District Requirements



## 23-24 REQUIREMENTS

- Estimated payroll and support \$584,948 (YOY increase ~11%)
- Security/safety and technology upgrade projects (combined \$37,000 budgeted).
- Materials & Services \$151,175 (includes ISF/Audit fees)
- Debt service \$60,275 (6 of 20)
- Contingency \$223,830



# OSU Statewide Extension Budget Overview

# EXTENSION FUNDING SOURCES AND BUDGET MODEL

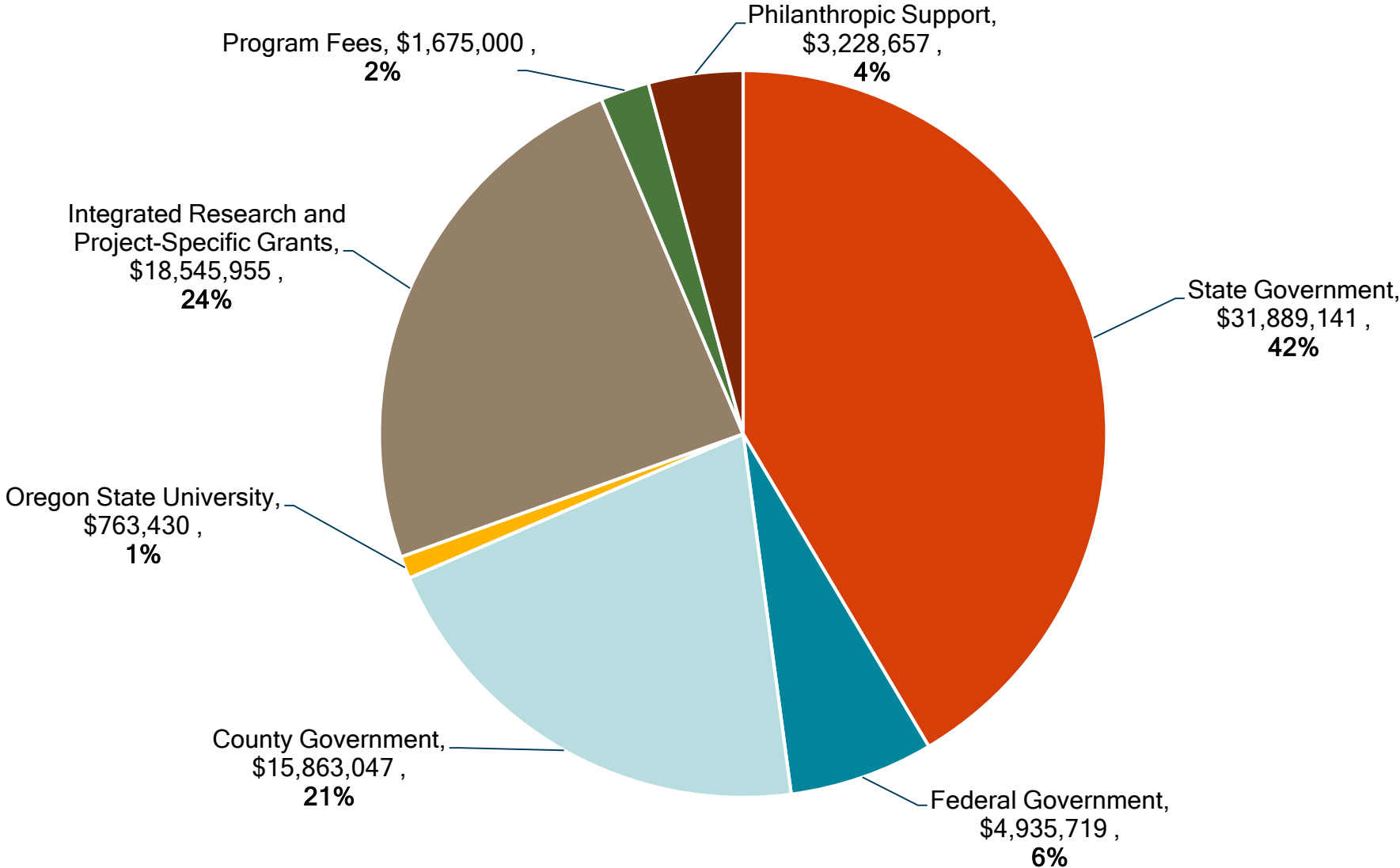
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Statewide Public Service (SWPS), Education & General (E&G), and Federal funds allow Extension to employ faculty across all of Oregon's 36 counties and the Confederated Tribes of Warm Springs.

County funds support Extension faculty travel, office space, supplies, support staff, and county administrative support.

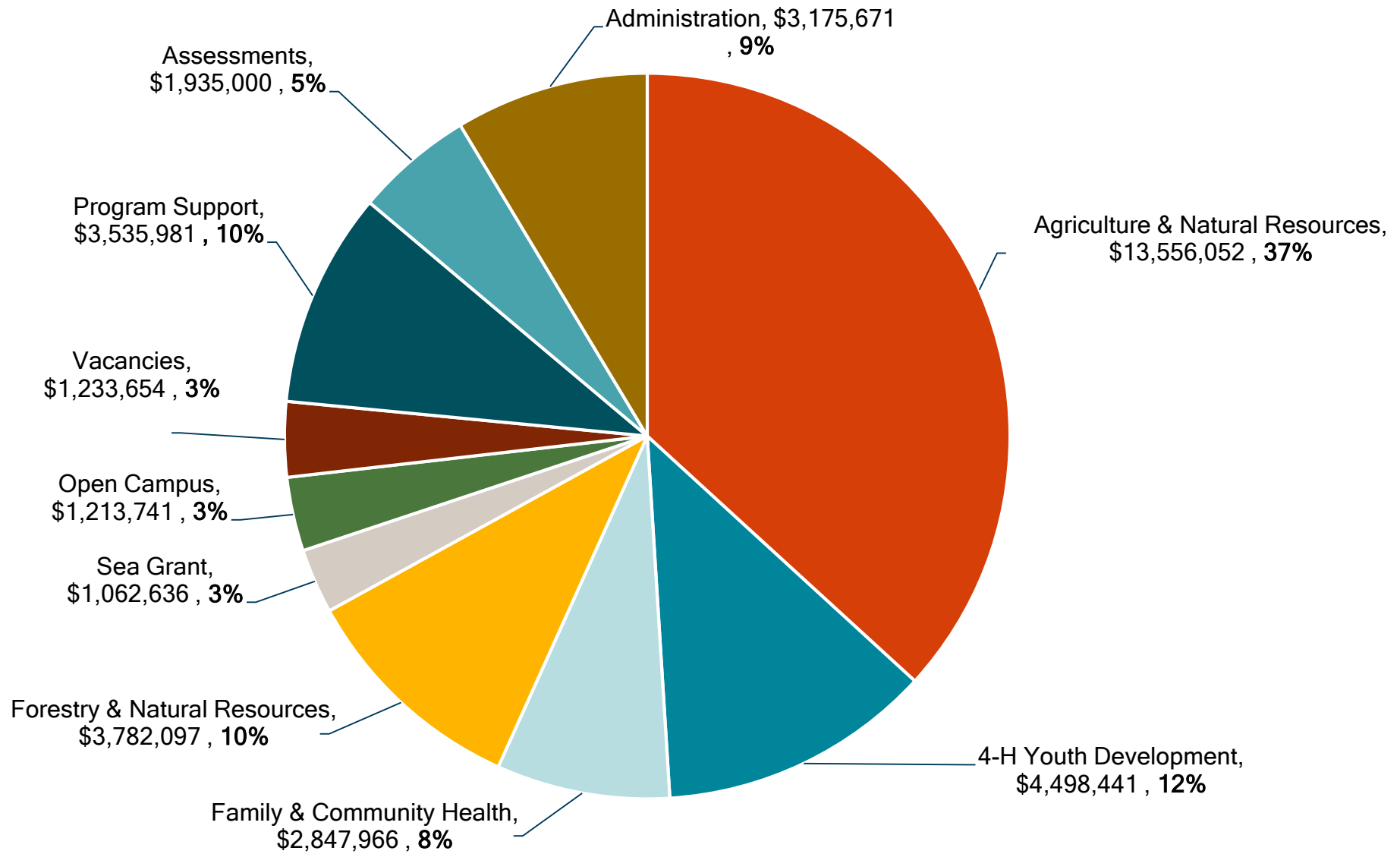
26 of our 36 counties are funded by a service district or tax levy dedicated to Extension.

# FY23 Extension Funding (Budgeted)



Excludes Outdoor School (lottery funded)

# FY23 Extension Budget (allocated)



Excludes Outdoor School (lottery funded)



# Current Challenges and Future Initiatives

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## Challenges

- Small Farm and Forestry agent positions remain vacant due to inadequate statewide funding (Senate Bill 458) .
- Staffing gaps continue to put pressure on other faculty in the region.
- Administration positions all occupied, but at increased cost due to standard of living and challenging staffing environment.

## Future Initiatives

- Identify additional resources to supplement increased payroll.
- Assess potential benefits and support of secondary location in the Bend area to be more accessible to >50% of the County population including Sunriver and LaPine.



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# Thank you

Go Beavs!

