



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 8, 2021

SUBJECT: Community Development – Planning Division Staffing Request

RECOMMENDED MOTION:

Move approval to create a Current Planning Principal Planner Classification and reclassify a lead senior planner through an open internal recruitment and the addition of one (1) Long Range Senior Planner.

BACKGROUND AND POLICY IMPLICATIONS:

The Planning Division consists of two operational areas: Current Planning and Long Range Planning. The purpose of this request is to create of a principal planner classification in Current Planning and the addition of one (1) Long Range Senior Planner to expand capacity within the division. During the August 11th presentation of the Planning Division Work Plan update to the Board of County Commissioners (Board) there was discussion and interest in creating additional capacity to ensure long-range staff implements Board priorities.

BUDGET IMPACTS:

The increased cost of reclassifying a lead senior planner to a principal planner has yet to be determined but is anticipated to be nominal. The total cost of the long range senior planner is estimated at \$117,000 to cover the fully loaded rate (\$112,000) and computer, equipment and training (\$5,000).

ATTENDANCE:

*Peter Gutowsky – Interim Planning Director
Sherri Pinner – Senior Management Analyst*