



MEMORANDUM

TO: Board of County Commissioners (Board)

FROM: Haleigh King, Senior Planner

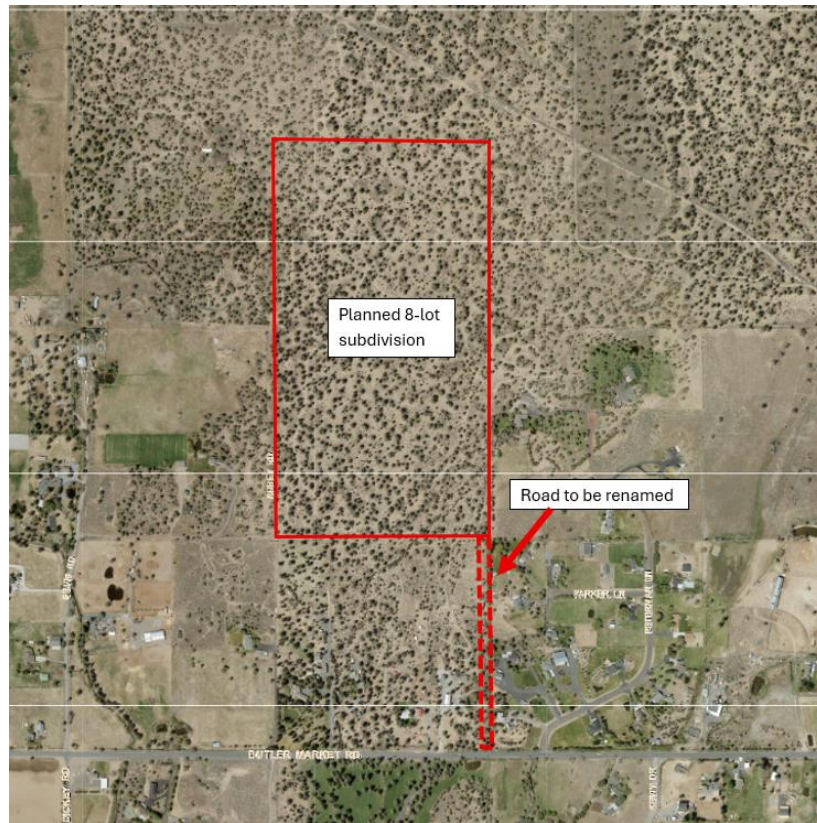
DATE: June 11, 2025

SUBJECT: June 16th Work Session for the Road Name Assignment of Conquest Road
(CDD File No. 247-25-000149-RN)

Background

Cardwell Road is an existing, unimproved 60-foot-wide right-of-way. The right-of-way is owned by Deschutes County and is classified as a rural local roadway. The southern terminus connects to Butler Market Road, a County owned and maintained, rural arterial. The northern terminus ends at the southeast corner of the property currently addressed as 63350 Abbey Road (Deschutes County Map and Tax Lot 17-13-18C-000100). This road segment and the segment subject to the rename request is approximately 1,288 feet in length.

This application request is to change the name of an existing unimproved right-of-way, Cardwell Road, to Conquest Road. The property outlined in red below has received tentative subdivision approval to establish eight (8) rural residential lots (County File No. 247-24-000401-TP). The subdivision has not received final plat approval at this time. The tentative subdivision layout shows the improvement of and continuation of the existing Cardwell Road to serve these future lots. The developer and property owner for the subdivision has requested the road name Conquest Road for the public right-of-way to serve these proposed lots.



There are six (6) properties with abutting property lines along the road to be renamed. No abutting property takes direct access or are addressed from the existing Cardwell Road.

Staff Decision

The Community Development Department (CDD) reviewed the requested road name assignment under file no. 247-25-000149-RN. In consultation with the Deschutes County Property Address Coordinator, Staff found the name Conquest Road complied with DCC 16.16.030(E)(1) and (2).

Under DCC 16.16.030(B), public comments on the proposed road name are limited to those parties owning property abutting the affected road or having an address on the affected road. Staff mailed notice of the application to these parties on March 14, 2025, and a notice of the staff decision was mailed on June 2, 2025. Staff received no public comments.

The staff decision will become final, absent an appeal, at the end of the 10-day appeal period on June 12, 2025, at 4pm.

Next Steps

DCC 16.16.030(I) requires the Board to sign an order approving the name within 10 days of the staff decision becoming final. If the Board approves the proposed road name, the Board must sign the corresponding order, Board Order 2025-022, no later than June 23, 2025. Approving this order at the meeting scheduled on June 18, 2025 will ensure this timeline is met.

If staff receive any appeals prior to the June 18th meeting, staff will bring the materials to the Board's attention and enter them into the record.

Attachments:

File No. 247-25-000149-RN Findings and Decision

Board Order 2025-022

Road Location Map