



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 18, 2026

SUBJECT: Approval of two change orders for the Courthouse expansion project relating to parking lot improvements at 221 Lafayette

RECOMMENDED MOTION:

Move approval of Document No. 2026-189, a change order for Pence Constructors (COR) 080 and approval of Document No. 2026-190, an Owner Change Order (OCO) 0013 for parking lot improvements at 221 Lafayette in association with the Courthouse expansion project.

BACKGROUND AND POLICY IMPLICATIONS:

The vacant lot at 221 Lafayette is currently being used by Pence Contractors as a laydown yard and mock-up site for the Courthouse expansion project. A new parking lot at that location is budgeted as part of the downtown campus parking project. The parking lot improvements are already designed and permitted and include new pavement, striping, storm water controls and site lighting.

Staff recommend completing the parking lot improvements through a change order to the contract with Pence Contractors, paid for through funds previously allocated for the parking lot. These improvements will allow the County to utilize 221 Lafayette with additional parking on the downtown campus at the completion of the Courthouse expansion project.

BUDGET IMPACTS:

Project costs for construction services are budgeted in Campus Improvement Fund 463 for Fiscal Year 2026.

ATTENDANCE:

Lee Randall, Facilities Director

Eric Nielsen, Facilities Capital Improvement Manager