

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: November 9, 2021

Department: Property Management

Contractor/Supplier/Consultant Name: J Bar J Youth Services

Contractor Contact: Stephanie Alvstad **Contractor Phone #:** 541-389-1409

Type of Document: First Amendment to Lease 2021-514 –Document Number 2021-919.

Goods and/or Services: N/A

Background & History:

Deschutes County owns the Deschutes County Juvenile Detention Facility consisting of 38,512 square feet located at 63360 Britta Street, Bend. In 2015, J Bar J Youth Services (J Bar J) and the County entered into a lease to provide J Bar J space in the building. The current lease consisting of 6,488 square feet includes two housing units, support and program spaces including kitchen, laundry and shower rooms, gym space, and staff and program offices including Room 218 consisting of +/- 144 square feet.

J Bar J provides program services to youths between the ages of 12 and 24 who are on parole or probation with the Oregon Youth Authority (OYA) after being found guilty in jurisdiction of a juvenile court for a criminal offense(s), and who were subsequently committed by a juvenile court judge to the Oregon Youth Authority for either residential or close custody placement. J Bar J programs complement and support Deschutes County Community Justice system's abilities to supervise, intervene with and/or hold accountable juvenile offenders, and brings important resources to the community to reinforce positive behavioral and social integration of juvenile offenders. A separate operational agreement between Juvenile Justice and J Bar J outlines the cooperative working arrangements between the two programs.

J Bar J has given the required notice to vacate Room 218, effective December 1, 2021. The lease rate and square footage will be adjusted and all other aspects of the Lease agreement remain in effect and unchanged. The amended lease will consist of 6,344 square feet.

This lease provides 50% reduced lease rate in exchange for the benefit of J Bar J providing services to the community and Deschutes County. Effective December 1, 2021, the combined revised payment of rent and pro-rata share of utilities is \$7,335/month (~\$1.15 per square foot) or \$88,020 for fiscal year 2022, and includes a 2.5% escalation effective fiscal year 2023.

Agreement Starting Date: December 1, 2021

Ending Date: June 30, 2023

Annual Value or Total Payment:

\$88,020 for fiscal year 2022, and includes a 2.5% escalation effective fiscal year 2023.

N/A – statutory coverage

X Insurance Certificate Received (check box)

Insurance Expiration Date: 7/1/2022

N/A

Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

N/A

Funding Source: (Included in current budget? Yes No)

Is this a Grant Agreement providing revenue to the County? Yes No

Departmental Contact and Title: Kristie Bollinger Phone #: 541-385-1414

Department Director Approval:  11/16/21
Signature Date

Distribution of Document: Color copy of executed document returned to the Property Management for distribution.

Official Review:

County Signature Required (check one): X BOCC Department Director (if <\$25K)

Administrator (if >\$25K but <\$150K; if >\$150K, BOCC Order No. _____)

Legal Review _____ Date _____

Document Number: 2021-919