

REVIEWED  

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LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Designating Kristie Bollinger, the Deschutes County Property Manager, as the Deschutes County Representative for the Purpose of Signing Documentation for the Lease of Space at Deschutes County Owned Property Located at 703 N Larch Street, Sisters, Oregon 97759

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ORDER NO. 2021-081

WHEREAS, the Board of County Commissioners of Deschutes County has authorized the lease of space located at 703 N Larch Street, Suite “B”, Sisters, Oregon 97759 to FlexForce Medical Staffing, LLC and Arrow Appraisal, LLC; and

WHEREAS, Deschutes County received an offer by letter of intent (LOI) from FlexForce Medical Staffing, LLC and Arrow Appraisal, LLC to lease space for One Thousand Six Hundred Fifty Dollars (\$1,650) per month for base rent, for a period of two (years) with three percent (3%) annual escalations and the option to extend the lease for two (2) additional two (2) year terms; and

WHEREAS, FlexForce Medical Staffing, LLC and Arrow Appraisal, LLC will pay in addition to base rent a monthly payment in the amount of Five hundred Ten Dollars (\$510) for its pro-rata share of common area maintenance (CAM) and property taxes; and

WHEREAS, FlexForce Medical Staffing, LLC and Arrow Appraisal, LLC will pay a security deposit in the amount of Two Thousand Five Hundred Dollars (\$2,500); and

WHEREAS, FlexForce Medical Staffing, LLC and Arrow Appraisal, LLC intend to complete a minor tenant improvement to the space, and the County has agreed to abate one (1) month’s base rent in the amount of One Thousand Six Hundred Fifty Dollars (\$1,650) to contribute to the cost of the tenant improvement; now, THEREFORE,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. Kristie Bollinger, the Deschutes County Property Manager, is designated as the Deschutes County representative for the purpose of signing the lease and any associated documents to lease space located at 703 N Larch Street, Suite “B”, Sisters, Oregon 97759.

**SIGNATURES ON FOLLOWING PAGE**

Dated this \_\_\_\_\_ of \_\_\_\_\_, 2021

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON

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ANTHONY DEBONE, Chair

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PHIL CHANG, Vice Chair

ATTEST:

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Recording Secretary

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PATTI ADAIR, Commissioner