



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: 12/20/2021

SUBJECT: Discussion of Increasing 2.0 Regular Duration FTE within the Sheriff's Office and 2021-2022 Deschutes County Budget.

RECOMMENDED MOTION:

Consideration of forthcoming Resolution Increasing 2.0 Regular Duration FTE within the Sheriff's Office and 2021-2022 Deschutes County Budget.

BACKGROUND AND POLICY IMPLICATIONS:

When Lt. Tom Nelson retired in FY20, his position as Supervisor of Digital Forensics and IT was downgraded to Sergeant. Zach Neemann has been in this position for 2 ½ years. We want to reclassify it again as a Lt. position, but we keep the Sergeant position. Therefore, the Lt. position will be a new, permanent FTE.

We have agreed with the City of La Pine to replicate a Law-Enforcement model similar to what we did in the City of Sisters. Therefore, we want to create a Patrol Lt. Position. The new position will allow us to free up the Administrative Lt. Position for additional responsibilities.

BUDGET IMPACTS:

This Resolution approves an Increase of 2.0 Lieutenant FTE in the Sheriff's office effective immediately. We do not need to make a budget adjustment, as the increase from Sgt. to Lt. pay for half the year is minimal. The La Pine position will be supported by La Pine. The Administrative Lt. position will be temporarily vacated. We have sufficient budgeted funds to support any months in FY 22 in which either the Digital Forensics – IT Sergeant position or the Administrative Lieutenant position are filled.

ATTENDANCE:

*Joe Brundage, Business Manager, Sheriff's Office
Daniel Emerson, Budget Manager, Finance.*