



Oregon

Kate Brown, Governor

Criminal Justice Commission

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Salem, OR 97301
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Kenneth Sanchagrin
Executive Director

December 8, 2021

Deschutes County
Trevor Stephens
63360 NW Britta St Building #2
Bend, OR 97703

Subject: 2021-23 Justice Reinvestment Grant Program Award Letter

COMMISSIONERS

Jerome Brooks, Chair
Jeff Auxier
Jessica Beach
Rob Bovett
Wally Hicks
Jessica Kampfe
Sebastian Tapia
Sen. Floyd Prozanski*
Rep. Duane Stark*
*Non-Voting

Dear Trevor Stephens,

On behalf of the Criminal Justice Commission (CJC), Deschutes County has been awarded \$2,149,224.01 under the 2021-23 Justice Reinvestment Grant Program (JRI).

Included please find the Grant Award Agreement and other conditions. The award is subject to all programmatic and financial requirements, including timely submissions of any reports and requests for information.

Award Number:	JR-23-08	Project Start:	July 1, 2021
Amount:	\$2,149,224.01	Project End:	December 31, 2023
Award Date:	October 20, 2021		

TO ACCEPT THIS AWARD

Included is the Grant Award Agreement. Please review, sign and return this agreement to CJC as soon as possible, but no later than January 10, 2022 in order to receive your first disbursement by January 30, 2022. Electronic copies should be emailed to ian.davidson@cjc.oregon.gov.

CJC will execute the agreement and return a fully executed electronic copy to you for your files.

IMPORTANT RESPONSIBILITIES

Please consult the Grant Award Agreement for a full list of responsibilities.

Semi-Annual Progress and Financial Reports:

Grantees are required to submit semi-annual progress reports and financial reports online through the CJC's grant administration website at <https://cjc-grants.smapply.io/>. The detail for these reports is listed in the Grant Award Agreement.

Amendments:

Grantees are required to submit all amendment requests through the CJC's grant administration website. Only (1) amendment will be allowed per reporting period. Final amendments must be submitted by October 25, 2023 to be processed.

Travel:

Lodging must be at the federal GSA rate to be reimbursed. If the lodging rate is not the federal rate or less none of the lodging costs will be reimbursed. Other policies around travel reimbursements can be found in the Statewide Travel Policy (OAM 40.10.00).

Subaward Contracts and Agreements:

Grantees are responsible for notifying CJC of all sub-recipients of 2021-23 Justice Reinvestment Grant Program funds. CJC reserves the right to obtain copies of all subawards, contracts and agreements. As a grantee you are responsible to ensure sub-recipients adhere to all the requirements in your Grant Award Agreement with CJC.

GRANT MANAGEMENT HANDBOOK

An updated version of the [Grant Management Handbook](#) is available.

CJC strives to create an inclusive environment that welcomes and values the diversity of the people we serve. The commission fosters fairness, equity, and inclusion to create a workplace environment where everyone is treated with respect and dignity regardless of race, color, religion, gender, disability, physical stature, age, national origin, sexual orientation, marital status, or political affiliation. Recipients of grant funds are expected to comply with these state and federal laws as outlined in the handbook.

If you have additional questions, please do not hesitate to contact Ian Davidson at ian.davidson@cjc.oregon.gov.

Sincerely,



Ken Sanchagrín, Executive Director
Criminal Justice Commission
885 Summer Street NE
Salem, OR 97301