

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date:

Department:

Name:

Contact: **Contractor Phone #:**

Type of Document: Grant Agreement for 21-23 Biennium 2021-1023

Goods and/or Services: Justice Reinvestment Initiative Grant providing funding for offenders with downward departure or short-term transitional leave programming and supervision; creating a pretrial release and supervision program; and programming by local victim's services agencies.

Background & History: On August 23, 2021 we came before the Board and received permission to apply for Justice Reinvestment Grant Funds, both formula and supplemental. Our formula application was approved at 100% of request. Our supplemental application was approved at 68% of request. Funding must support efforts to control ever increasing prison growth by investing in local criminal justice systems. This grant agreement covers the period July 1, 2021-December 31, 2023.

Formula Grant: Funding will be used for Department of Community Justice – Parole & Probation staff and services to safely improve prison and recidivism reduction through working with clients who have received a Downward Departure (sentence in lieu of prison) or authorization from the state to return to the community up to 180 days before their prison sentence is completed. This program has been in full operation since September of 2016.

Supplemental Grant: Deschutes County Sheriff and District Attorney's office received Supplemental funds to continue with its efforts to expand the downward departure prison diversion program with a pre-trial services program. Funding will continue to support a pre-trial supervision deputy and a dedicated district attorney to review and prosecute downward departures. This program has been in operation for a little over a year and is showing great success with year one clients.

This grant agreement requires consistent and frequent communication with the Local Public Safety Coordinating Council (LPSCC), quarterly financial reports, semi-annual program reports and communication with the Criminal Justice Commission which administers the grant. The Parole & Probation division of Community Justice administers grant funds for all county entities receiving funding and works in partnership with the Sheriff's Office and District Attorney's office to fulfill grant requirements and offer quality, effective services.

Agreement Starting Date:

Ending Date:

Annual Value or Total Payment: \$2,149,224.01 over Biennium.

- Insurance Certificate Received (check box)
General Liability Insurance Expiration Date: _____
Professional Liability Insurance Expiration Date: _____

Check all that apply:

- RFP, Solicitation or Bid Process
 Informal quotes (<\$150K)
 Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? Yes No

If **No**, has budget amendment been submitted? Yes No

Is this a Grant Agreement providing revenue to the County? Yes No

Special conditions attached to this grant: Reporting requirements

Deadlines for reporting to the grantor: Financial spending reports are due the 25th of the Month following the close of each quarter. Semi-annual reports are due January 25th, 2022, July 25th, 2022, January 25th 2023, and July 25th 2023. Victim services reports are due July 25th, 2022 and July 25th 2023.

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: Yes No

Contact information for the person responsible for grant compliance:

Name: Ian Davidson, Title, Criminal Justice Commission

Phone #: 503-378-6374

Departmental Contact and Title: Trevor Stephens, Management Analyst

Phone #: 541-330-8261

Department Director Approval:  12-15-21
Signature Date

Distribution of Document: Return to Trevor Stephens, Adult Parole and Probation

Official Review:

County Signature Required (check one):

- BOCC (if \$150,000 or more) – BOARD AGENDA Item
 County Administrator (if \$25,000 but under \$150,000)
 Department Director - Health (if under \$50,000)
 Department Head/Director (if under \$25,000)

Legal Review _____ Date _____

Document Number