

**From:** [Lulow, Eric \(SAMHSA\)](#)  
**To:** [Cheryl Smallman](#)  
**Cc:** [Lana Lane](#); [Shannon Brister](#)  
**Subject:** FW: Request for Support of 0.3 FTE Nurse Practitioner with Carryover Funds  
**Date:** Thursday, December 9, 2021 7:41:16 AM  
**Attachments:** [image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image001.jpg](#)

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[EXTERNAL EMAIL]

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Hello Cheryl,

Please see Troy's comments below. We are both in agreement that you may proceed with this hiring. I hope that this email chain will be sufficient for your needs. Let me know if you require anything additional.

Thanks!

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**From:** Valladares, Troy (SAMHSA/OFR)

**Sent:** Tuesday, December 7, 2021 5:25 PM

**To:** Lulow, Eric (SAMHSA)

**Subject:** RE: Request for Support of 0.3 FTE Nurse Practitioner with Carryover Funds

Good afternoon Eric,

It is good that the recipient reached out for clarification as to whether the proposed spending would be acceptable. Apart from the hire of the position being allowable, my other primary concern would have been funding for a recurring position in future budget periods when carryover UOB may not be available to support the cost and since they explained this I have no objections and concur with your programmatic approval.

Intent to carryover requests for spending prior year UOB in the current year are considered approved once the FFR is accepted. Apart from acceptance of the FFR, **No Notice of Award (or formal approval) is issued** and the recipient has Expanded Authority to proceed with expending the carryover UOB for reasonable, allowable and allocable costs aligned with achieving the goals and objectives of the grant program. However, the year 1 FFR that they submitted on 10/28/2012 was rejected on 11/02/2021 and a revision was not re-submitted. Once the revision is submitted and the FFR is accepted (that is, the status changes from "Received" to "Accepted" in eRA or from "Report Certified/Pending Agency Approval" to "HQ Awarding Agency Approval" in PMS), they may proceed.

Thank you,

**Troy Valladares**

Grants Management Specialist

Substance Abuse and Mental Health Services Administration (SAMHSA)

Division of Grants Management (DGM) / Office of Financial Resources (OFR)

5600 Fishers Lane | Rockville, MD 20852

Email: [Troy.Valladares@samhsa.hhs.gov](mailto:Troy.Valladares@samhsa.hhs.gov)

(O): 240.276.1967



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**From:** Lulow, Eric (SAMHSA) <[Eric.Lulow@samhsa.hhs.gov](mailto:Eric.Lulow@samhsa.hhs.gov)>

**Sent:** Monday, December 6, 2021 1:28 PM

**To:** Valladares, Troy (SAMHSA/OFR) <[Troy.Valladares@samhsa.hhs.gov](mailto:Troy.Valladares@samhsa.hhs.gov)>

**Subject:** FW: Request for Support of 0.3 FTE Nurse Practitioner with Carryover Funds

Hey Troy I wanted to pass this along. The grantee is needing a letter from SAMHSA allowing them the ability to hire a position using carryover funds (see below). They have a sustainability plan for how they would keep the position once the carryover funds go and it otherwise is something I would give programmatic approval for. Just wanted to get your thoughts and see how we should respond. Thanks.

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**From:** Cheryl Smallman <[Cheryl.Smallman@deschutes.org](mailto:Cheryl.Smallman@deschutes.org)>

**Sent:** Monday, December 6, 2021 1:09 PM

**To:** Lulow, Eric (SAMHSA) <[Eric.Lulow@samhsa.hhs.gov](mailto:Eric.Lulow@samhsa.hhs.gov)>

**Cc:** Shannon Brister <[Shannon.Brister@deschutes.org](mailto:Shannon.Brister@deschutes.org)>; Lana Lane <[Lana.Lane@deschutes.org](mailto:Lana.Lane@deschutes.org)>; Anne Kilty <[Anne.Kilty@deschutes.org](mailto:Anne.Kilty@deschutes.org)>; Daniel Emerson <[Daniel.Emerson@deschutes.org](mailto:Daniel.Emerson@deschutes.org)>

**Subject:** RE: Request for Support of 0.3 FTE Nurse Practitioner with Carryover Funds

Hi Eric,

I wanted to circle back on this request. Is this letter or email confirming use of the carryover grant funds something that you can provide? We will need this in order to receive staffing approval and will then recruit.

Thanks,

Cheryl

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**From:** Cheryl Smallman

**Sent:** Thursday, December 2, 2021 4:47 AM

**To:** [Eric.Lulow@samhsa.hhs.gov](mailto:Eric.Lulow@samhsa.hhs.gov)

**Cc:** Shannon Brister <[Shannon.Brister@deschutes.org](mailto:Shannon.Brister@deschutes.org)>; Lana Lane <[Lana.Lane@deschutes.org](mailto:Lana.Lane@deschutes.org)>

**Subject:** Request for Support of 0.3 FTE Nurse Practitioner with Carryover Funds

Hi Eric,

Deschutes County submitted its FFR indicating an informal carryover of up to 25%. As part of that, we would like to request the grant support a 0.3 full-time equivalent Nurse Practitioner through August 2022 that will meet with the System of Care grantees. In order to proceed, we are seeking an email or other documentation that indicates support/approval from SAMHSA for use of the carryover funds towards this purpose, which we would use to request our Board of County Commissioners approve the FTE.

In terms of sustainability: an ongoing commitment to fund this 0.3 FTE is obtained from our Public Health Division as part of an integration effort. Furthermore, we expect this position to be revenue generating, and will use the time between date of fill and August to determine the level of revenue it can generate (and this will be reported on the FFR). We estimate this 0.3 FTE will cost \$20,451 through August.

Would you be able to generate a letter for us indicating SAMHSA's approval to use the funds for this purpose?

Thank you, and please let me know if you have any questions.

**Cheryl Smallman | Business Officer**  
**DESCHUTES COUNTY HEALTH SERVICES**  
2577 NE Courtney Dr. | Bend, Oregon 97701



**Office: 541-322-7449 |**



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