



MEMORANDUM

TO: Board of County Commissioners (Board)

FROM: Tarik Rawlings, Senior Transportation Planner

DATE: February 4, 2026

SUBJECT: Proposed Road Name Assignment of Horned Owl Trail
(CDD File No. 247-25-000700-RN)

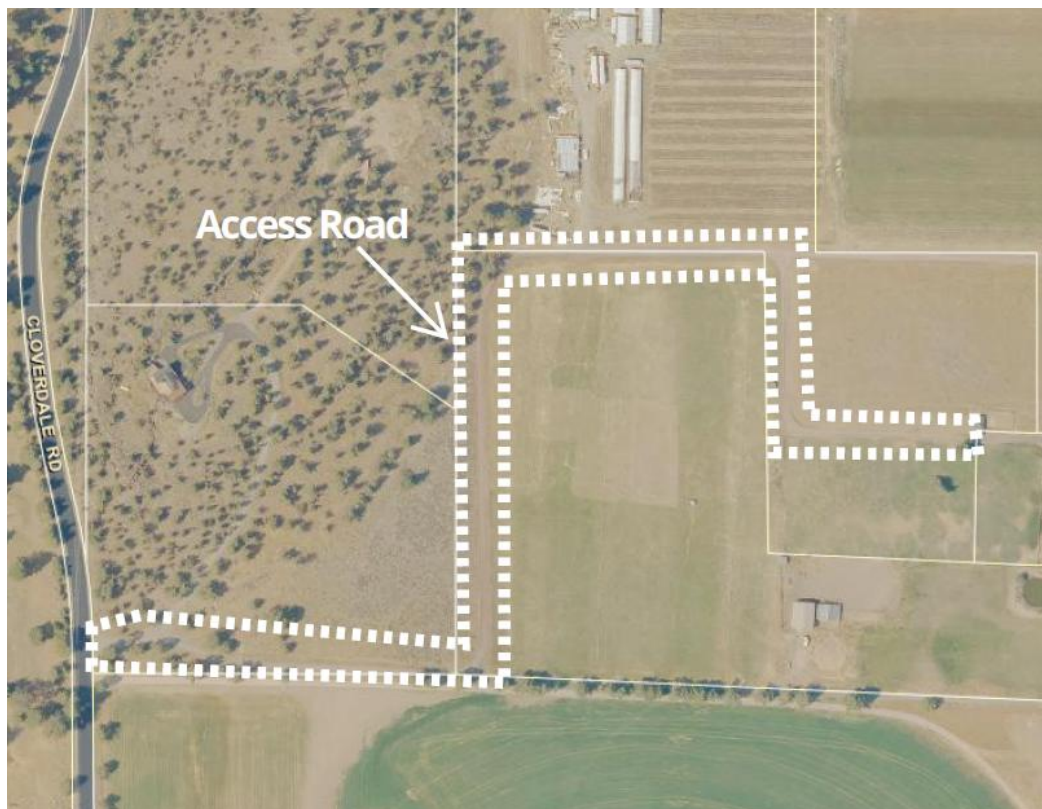
Background

The subject roadway is an existing unnamed gravel driveway extending east from Cloverdale Road, providing access to approximately five (5) properties. The unnamed driveway crosses multiple properties within Tax Map 15-11-18 for approximately 2,720 feet. It terminates along the western boundary of the property currently addressed as 68322 Cloverdale Road (Deschutes County Map and Tax Lot 15-11-18-0000301).

This application is to change the name of an existing unnamed gravel driveway to Horned Owl Trail. **Figure 1**, below, shows the approximate location of the subject driveway segment. Staff has received public comments from one adjacent property owner, expressing preference for the name "Horned Owl Trail". No adverse comments were received from public agencies.

All five (5) properties abutting the road to be renamed appear to take access exclusively from the subject unnamed driveway and are currently addressed from Cloverdale Road.

Figure 1 – Approximate Location of Unnamed Driveway



Staff Decision

The Community Development Department (CDD) reviewed the requested road name assignment under file no. 247-25-000700-RN. In consultation with the Deschutes County Property Address Coordinator, Staff found the name Horned Owl Trail complied with DCC 16.16.030(E)(1) and (2).

Under DCC 16.16.030(B), public comments on the proposed road name are limited to those parties owning property abutting the affected road or having an address on the affected road. Staff mailed notice of the application to these parties on November 25, 2025, and a notice of the staff decision was mailed on January 27, 2026. Staff received one public comment from Marilyn Drinkward, the property owner of 68308 Cloverdale Road and Tax Lot 99, suggesting alternative name preferences (including the name “Horned Owl Trail” considered in this review). No other public comments were received.

The staff decision will become final, absent an appeal, at the end of the 10-day appeal period on February 6, 2026, at 4pm.

Next Steps

DCC 16.16.030(I) requires the Board to sign an order approving the name within 10 days of the staff decision becoming final. If the Board approves the proposed road name, the Board must sign the

corresponding order, Board Order 2026-004, no later than February 16, 2026. Approving this order at the meeting scheduled on February 11, 2026 will ensure this timeline is met.

If staff receive any appeals prior to the February 11th meeting, staff will bring the materials to the Board's attention and enter them into the record.

Attachments:

- File No. 247-25-000700-RN Findings and Decision
- Board Order 2026-004
- Road Location Map