



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** April 22, 2026

**SUBJECT:** Approval of Document No. 2026-0300, a Notice of Intent to Award a contract for janitorial services for the Deschutes County Sheriff's Office

**RECOMMENDED MOTION:**

Move approval of a Notice of Intent to Award a contract for janitorial services to Central Oregon Commercial Cleaning, and authorize staff to proceed with final contract negotiations and contract execution consistent with County procurement requirements.

**BACKGROUND AND POLICY IMPLICATIONS:**

The Sheriff's Office initiated an RFP process to secure qualified janitorial services necessary to maintain a clean, safe, and professional environment within Sheriff's Office facilities. The solicitation process was conducted in accordance with applicable County procurement requirements. Proposals were received, reviewed, and evaluated based on the criteria established in the RFP, including vendor qualifications, experience, service approach, responsiveness, and overall value to the Sheriff's Office.

**BUDGET IMPACTS:**

The total annual quoted amount for this contract is \$146,703.45, which is built into the FY27 DCSO budget.

**ATTENDANCE:**

Jeff Price  
Liz Lopez