

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: 10/07/2021

Department: Adult Parole and Probation

Name: Oregon Criminal Justice Commission

Contact: Rachel McArthur **Contractor Phone #:** 503-507-4561

Type of Document: Grant Agreement for 21-23 Biennium

Goods and/or Services: Deschutes County Adult Treatment Court Funding

Background & History: Deschutes County Adult Treatment has been operating with Criminal Justice Commission (CJC) support since 2006. Grant administration transferred to Community Justice from Behavioral Health this year due to increased duties with stabilization center and similarities between the Adult Treatment and business operations of Community Justice. The Local Public Safety Coordinating Council (LPSCC) provided a letter of support for the grant this past month as required for the application.

The court provides the following:

- Single-judge Court
- Judicially supervised treatment for individuals with a substance use disorder as an alternative to incarceration
- Helping participants obtain skills to maintain long-term recovery and a pro-social lifestyle, including parent education to participants with children
- Comprehensive supervision and case management, including assisting participants with housing, vocational, educational, and employment needs.

Deschutes County Adult Treatment Court partner agencies include Deschutes County Community Justice- Adult Probation and Parole, Deschutes County Sheriff's Office, Deschutes County District Attorney's Office, County Public Defenders, Department of Human Services- Child Welfare, Deschutes County Health Services, CASA of Central Oregon, Bend Recovery Home and local substance use disorder, mental health and parenting service providers

Deschutes County Adult Treatment Court was awarded \$468,313 for the 21-23 biennium. The Oregon Judicial Department will receive \$254,688.00 to fund the personnel and Deschutes County Community Justice will receive \$213,625.00 for program costs and participant supports

Agreement Starting Date: 07/01/2021

Ending Date: 06/30/2023

Annual Value or Total Payment: \$213,625.00

- ☐ Insurance Certificate Received (check box)
General Liability Insurance Expiration Date:
Professional Liability Insurance Expiration Date:

Check all that apply:

- ☐ RFP, Solicitation or Bid Process
☐ Informal quotes (<\$150K)
☐ Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? ☒ Yes ☐ No

If **No**, has budget amendment been submitted? ☐ Yes ☐ No

Is this a Grant Agreement providing revenue to the County? ☒ Yes ☐ No

Special conditions attached to this grant: Reporting requirements

Deadlines for reporting to the grantor and requesting reimbursement: Reports are due the 25th of the Month following the close of each quarter.

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: ☐ Yes ☒ No

Contact information for the person responsible for grant compliance:

Oregon Criminal Justice Commission: Rachel McArthur 503-507-4561

Departmental Contact and Title: Trevor Stephens, Management Analyst

Phone #: 541-330-8261

Department Director Approval:

 10/7/21
Signature Date

Distribution of Document: Return to Trevor Stephens, Adult Parole and Probation.

Official Review:

County Signature Required (check one):

- ☐ BOCC (if \$150,000 or more) – BOARD AGENDA Item
☐ County Administrator (if \$25,000 but under \$150,000)
☐ Department Director - Health (if under \$50,000)

☐ Department Head/Director (if under \$25,000)

Legal Review _____

Date _____

Document Number